

RE: Purchase Order No: 201125523 from : Nottingham UniversityHospitals NHS Trust

1 message

Swann Emma (Finance & Procurement) <Emma.Swann@nuh.nhs.uk>
To: "sophie.lines@viamed.co.uk" <sophie.lines@viamed.co.uk>

Fri, Oct 23, 2020 at 2:39 PM

Good Afternoon

I have now amended the purchase order accordingly please proceed

Emma Swann

Buyer - Procurement

Procurement Department | Nottingham University Hospitals NHS Trust
Linden Way, City Hospital Campus, Nottingham, NG5 1PB

Phone: 0115 9691169 ext. 77286
Email: Emma.Swann@nuh.nhs.uk

www.nuh.nhs.uk



From: Main Account [mailto:viamedinbox@gmail.com] **On Behalf Of** Sophie Lines
Sent: 23 October 2020 10:46
To: Swann Emma (Finance & Procurement)
Subject: Fwd: Purchase Order No: 201125523 from : Nottingham UniversityHospitals NHS Trust

Dear Emma,

Thank you for your order 201125523

Please be aware there will be a £8.00 carriage charge applicable on this order - please can you let me know if you are happy for us to proceed?

If you would like, you could provide authorisation for carriage up to £10.00 on any future orders - we would place a memo on your account to state carriage up to £10.00 is automatically accepted and this would avoid emails/delays asking for your confirmation. Please let me know how you would like to proceed.

I look forward to hearing from you

Kind regards

Sophie Lines

Please note: My working days are Monday, Tuesday and Friday 9.00am-3.00pm

Please note: Viamed is now enacting a coronavirus contingency plan to allow office staff to work from home, and I am now working remotely. Telephone calls to the main office will not be answered, but emails will. Orders may take longer to process but we aim to continue to operate and serve our customers as best we can.

<http://www.viamed.co.uk>

Email sophie.lines@viamed.co.uk

Tel: +44 (0)1535 634542

Fax: +44 (0)1535 635582

Twitter: twitter.com/ViamedLtd

Facebook Page: Search for Viamed Ltd

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----- Forwarded message -----

From: **Main Account** <office@viamed.co.uk>

Date: Fri, Oct 23, 2020 at 10:40 AM

Subject: Fwd: Purchase Order No: 201125523 from : Nottingham UniversityHospitals NHS Trust

To: Sophie Lines <sophie.lines@viamed.co.uk>

----- Forwarded message -----

From: <system@exchange.ghxeurope.net>

Date: Fri, 23 Oct 2020 at 10:33

Subject: Purchase Order No: 201125523 from : Nottingham UniversityHospitals NHS Trust

To: <orders@viamed.co.uk>

exchange.ghxeurope.net

** PLEASE DO NOT REPLY TO THIS SYSTEM GENERATED EMAIL **

You have a new Order ready to download

Please click on this link to download the Order:

<http://exchange.ghxeurope.net/d.aspx?i=XG37018923>

This will inform the Trust of your receipt of the Order

23/10/20 10:33

Priority: High

Order No: 201125523

Customer Name: Nottingham University Hospitals NHS Trust

Customer Address: Nottingham City Hospital, Hucknall Road, Nottingham, Nottinghamshire, NG5 1PB, England

If you have any queries regarding this Order please contact the customer directly.

If you are unable to download this Order please contact us on support-uk@ghxeurope.com