



Zoey Teal <viamed.zoey.teal@gmail.com>

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**Fwd: Purchase Order STG1000117530**

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**Main Account** <office@viamed.co.uk>  
To: Zoey Teal <zoey.teal@viamed.co.uk>

Wed, Oct 21, 2020 at 8:09 AM

----- Forwarded message -----

From: **Orders (SOUTH TEES HOSPITALS NHS FOUNDATION TRUST)** <stees.orders@nhs.net>  
Date: Wed, 21 Oct 2020 at 08:08  
Subject: RE: Purchase Order STG1000117530  
To: [sophie.lines@viamed.co.uk](mailto:sophie.lines@viamed.co.uk) <[sophie.lines@viamed.co.uk](mailto:sophie.lines@viamed.co.uk)>

Hi Sophie

I can confirm that carriage has been added as per your email below. Please proceed at your earliest convenience.

Thank you.

Kind regards



South Tees Hospitals NHS Foundation Trust	
<b>Debby Rayner</b> <b>Procurement Support</b>	<b>The James Cook University Hospital</b> <b>Procurement Department</b> <b>Marton Road</b> <b>Middlesbrough</b> <b>TS4 3BW</b>  <b>Extension: 54577</b>  <b>Direct Line: 01642 854577</b> <a href="mailto:debby.rayner1@nhs.net">debby.rayner1@nhs.net</a>

**From:** Main Account [mailto:[viamedinbox@gmail.com](mailto:viamedinbox@gmail.com)] **On Behalf Of** Sophie Lines  
**Sent:** 20 October 2020 15:02  
**To:** Orders (SOUTH TEES HOSPITALS NHS FOUNDATION TRUST)  
**Subject:** Purchase Order STG1000117530

Dear Sir/Madam,

Thank you for your order - please be aware there is a £10.00 carriage charge applicable on this - please can you let me know if you are happy for us to proceed?

Kind regards

Sophie Lines

Please note: My working days are Monday, Tuesday and Friday 9.00am-3.00pm

**Please note:** Viamed is now enacting a coronavirus contingency plan to allow office staff to work from home, and I am now working remotely. Telephone calls to the main office will not be answered, but emails will. Orders may take longer to process but we aim to continue to operate and serve our customers as best we can.

<http://www.viamed.co.uk>  
Email [sophie.lines@viamed.co.uk](mailto:sophie.lines@viamed.co.uk)  
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Twitter: [twitter.com/ViamedLtd](https://twitter.com/ViamedLtd)  
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