



Kate Griffiths <viamed.kate.griffiths@gmail.com>

RE: Purchase Order Notification - QEF0004768610

1 message

BRUFORD, Nathan (GATESHEAD HEALTH NHS FOUNDATION TRUST)

<nathan.bruford@nhs.net>

16 October 2020 at

14:03

To: "kate.griffiths@viamed.co.uk" <kate.griffiths@viamed.co.uk>

Hi Kate,

Yes please proceed with the order.

Thanks

Nathan Bruford

Procurement Officer | QE Facilities

*Part of the Gateshead Health NHSFT Group*Procurement Department | Queen Elizabeth Hospital | [Queen Elizabeth Avenue](#)[Sheriff Hill](#) | [Gateshead](#) | [NE9 6SX](#)T: 0191 445 2341 | E: nathan.bruford@nhs.net W: www.qegateshead.nhs.uk <http://www.qefacilities.co.uk>**QE Facilities***Professional, Proud and Passionate*

Skills Development Network

Towards Excellence Procurement

NHS Standards of Procurement – Level 1

From: Main Account [mailto:viamedinbox@gmail.com] **On Behalf Of** Kate Griffiths
Sent: 16 October 2020 13:44
To: BRUFORD, Nathan (GATESHEAD HEALTH NHS FOUNDATION TRUST)
Subject: Re: Purchase Order Notification - QEF0004768610

Good afternoon Nathan,

Thank you for your purchase order.

Please could I advise you that there is a carriage charge of £6 relating to this order?

Please let me know if you would like me to proceed.

Many thanks.

Kind regards

Kate Griffiths

Please note: Viamed is now enacting a coronavirus contingency plan to allow sales and admin staff to work from home, and I am now working remotely. Telephone calls to the main office will not be answered, but emails will. Orders may take longer to process but we aim to continue to operate and serve our customers as best we can.

<http://www.viamed.co.uk>

Email kate.griffiths@viamed.co.uk

Tel: +44 (0)1535 634542

Fax: +44 (0)1535 635582

Twitter: twitter.com/ViamedLtd

Facebook Page: Search for Viamed Ltd

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On Fri, 16 Oct 2020 at 13:34, Main Account <office@viamed.co.uk> wrote:

----- Forwarded message -----

From: **Cardea eProcurement Mailer** <no-reply@wax-live.com>
Date: Fri, 16 Oct 2020 at 13:31
Subject: Purchase Order Notification - QEF0004768610
To: <cdda-tr.cardea@nhs.net>, <enquiries@viamed.co.uk>

Please find attached an official purchase order from QE FACILITIES LTD.

Please ensure that you resolve all queries relating to this order with the Trust's Buyer prior to despatching the goods. The Buyer's contact details can be found on the attached PDF.

Please be advised that not resolving the query with the Buyer early in the procurement process will result in a significant delay in receiving payment.

Regards

The Procurement department
QE FACILITIES LTD

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16/10/2020

Gmail - RE: Purchase Order Notification - QEF0004768610

For more information and to find out how you can switch, <https://portal.nhs.net/help/joiningnhsmail>