



Sarah Walton &lt;viamed.sarah.walton@gmail.com&gt;

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**RE: Purchase order 200352001**

1 message

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**Shine Claire (RKB) Purchasing Officer** <claire.shine@uhcw.nhs.uk>  
To: "sarah.walton@viamed.co.uk" <sarah.walton@viamed.co.uk>

14 October 2020 at 11:56

Dear Sarah

This is ok to proceed.

Kind regards

**Claire Shine****Purchasing Officer****Procurement Department****University Hospital Coventry & Warwickshire NHS Trust****Clifford Bridge Road****Coventry****CV2 2DX****Tel: 024-7696-8604****[claire.shine@uhcw.nhs.uk](mailto:claire.shine@uhcw.nhs.uk)****From:** Main Account [<mailto:viamedinbox@gmail.com>] **On Behalf Of** Sarah Walton**Sent:** 14 October 2020 11:38**To:** Supplies (RKB)**Subject:** Re: Purchase order 200352001

Good morning,

Please see the below email I sent on the 6th of October. Can someone advise me on how you would like to proceed with this order?

Kind regards

Sarah Walton

Customer Service Representative

**Please note: Viamed is now enacting a coronavirus contingency plan to allow sales and admin Staff to work from home, and I am now working remotely. Telephone calls to the main office will not be answered, but emails will. Orders may take longer to process but we aim to continue to operate and serve our customers as best we can.**

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On Tue, 6 Oct 2020 at 12:29, Sarah Walton <[sarah.walton@viamed.co.uk](mailto:sarah.walton@viamed.co.uk)> wrote:

Dear Supplies,

Thank you for your purchase order, 200352001.

Please be advised that the unit prices are incorrect and should be as follows:

1114005 - £42.50 valid until the 29th of November and then will increase to £43.35.

1114006 - £40.75 valid until the 29th of November and then will increase to £41.55.

I have placed your order on hold until you advise that you are happy to proceed.

Kind regards

Sarah Walton

Customer Service Representative

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