



Kate Griffiths <viamed.kate.griffiths@gmail.com>

RE: Purchase Order Notification - QEF0004753667

1 message

JOHNSTON, Clare-Marie (GATESHEAD HEALTH NHS FOUNDATION TRUST) <clare-marie.johnston@nhs.net>

1 October 2020 at 15:41

To: "kate.griffiths@viamed.co.uk" <kate.griffiths@viamed.co.uk>

Good Afternoon,

Please can we proceed.

Thanks

Clare

From: Main Account [mailto:viamedinbox@gmail.com] **On Behalf Of** Kate Griffiths

Sent: 01 October 2020 15:26

To: JOHNSTON, Clare-Marie (GATESHEAD HEALTH NHS FOUNDATION TRUST)

Subject: Re: Purchase Order Notification - QEF0004753667

Good afternoon Clare-Marie,

Thank you for your purchase order.

Please could I advise you that there is a carriage charge of £6 relating to this order?

Please let me know if you are happy for me to proceed.

Many thanks.

Kind regards

Kate Griffiths

Please note: Viamed is now enacting a coronavirus contingency plan to allow sales and admin staff to work from home, and I am now working remotely. Telephone calls to the main office will not be answered, but emails will. Orders may take longer to process but we aim to continue to operate and serve our customers as best we can.

<http://www.viamed.co.uk>

Email kate.griffiths@viamed.co.uk

Tel: +44 (0)1535 634542

Fax: +44 (0)1535 635582

Twitter: twitter.com/ViamedLtd

Facebook Page: Search for Viamed Ltd

Company registered in England, No. 01291765.

E-mail Disclaimer

GDPR / Privacy Policy available at www.viamed.co.uk/policy

The information in this email is confidential and may be legally privileged.

It is intended solely for the addressee. Access to this email by anyone else is unauthorized.

If you are not the intended recipient, any disclosure, copying, distribution or any action taken or omitted to be taken in reliance on it, is prohibited and may be unlawful.

If you feel you have received this email in error or would like to be removed from our mailing list, please reply with delete in the subject line or call +44 (0)1535 634542

On Thu, 1 Oct 2020 at 15:13, Main Account <office@viamed.co.uk> wrote:

----- Forwarded message -----

From: **Cardea eProcurement Mailer** <no-reply@wax-live.com>

Date: Thu, 1 Oct 2020 at 15:06

Subject: Purchase Order Notification - QEF0004753667

To: <cdde-tr.cardea@nhs.net>, <enquiries@viamed.co.uk>

Please find attached an official purchase order from QE FACILITIES LTD.

Please ensure that you resolve all queries relating to this order with the Trust's Buyer prior to despatching the goods. The Buyer's contact details can be found on the attached PDF.

Please be advised that not resolving the query with the Buyer early in the procurement process will result in a significant delay in receiving payment.

Regards

The Procurement department
QE FACILITIES LTD

This message may contain confidential information. If you are not the intended

recipient please inform the sender that you have received the message in error before deleting it. Please do not disclose, copy or distribute information in this e-mail or take any action in relation to its contents. To do so is strictly prohibited and may be unlawful. Thank you for your co-operation.

NHSmial is the secure email and directory service available for all NHS staff in England and Scotland. NHSmial is approved for exchanging patient data and other sensitive information with NHSmial and other accredited email services.

For more information and to find out how you can switch, <https://portal.nhs.net/help/joiningnhsml>