



Main Account &lt;viamedinbox@gmail.com&gt;

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**RE: Purchase order A162890**

1 message

**DENNIS, Rebecca (THE PRINCESS ALEXANDRA HOSPITAL NHS TRUST)**7 September 2020 at  
10:45

&lt;rebecca.dennis3@nhs.net&gt;

To: "sarah.walton@viamed.co.uk" &lt;sarah.walton@viamed.co.uk&gt;

Good Morning Sarah,

Thank you for your email, please proceed with the above order including the carriage fee – I will make a note our end to avoid invoice queries.

Kind Regards,

*Becky Dennis*

Procurement Support

Procurement and Supply Chain Department  
The Princess Alexandra Hospital NHS Trust

First Floor, KAO Park, London Road, Old Harlow, Essex CM17 9NA

Tel: 01279 827979

Email: [rebecca.dennis3@nhs.net](mailto:rebecca.dennis3@nhs.net)[www.pah.nhs.uk](http://www.pah.nhs.uk)Your **future** • Our **hospital**

My working hours are

Monday: 9am – 5pm

Tuesday: 9am - 2.30pm

Wednesday: Non-Working Day

Thursday – 9am – 2.30pm

Friday: 9am – 5pm



**From:** Main Account <[viamedinbox@gmail.com](mailto:viamedinbox@gmail.com)> **On Behalf Of** Sarah Walton  
**Sent:** 07 September 2020 09:03  
**To:** DENNIS, Rebecca (THE PRINCESS ALEXANDRA HOSPITAL NHS TRUST) <[rebecca.dennis3@nhs.net](mailto:rebecca.dennis3@nhs.net)>  
**Subject:** Purchase order A162890

Dear Rebecca,

Thank you for your purchase order, A162890.

Please be advised that there is a carriage charge of £8.00 to be added to the order.

I have placed your order on hold until you advise that you are happy to proceed.

Kind regards

Sarah Walton

Customer Service Representative

**Please note: Viamed is now enacting a coronavirus contingency plan to allow sales and admin Staff to work from home, and I am now working remotely. Telephone calls to the main office will not be answered, but emails will. Orders may take longer to process but we aim to continue to operate and serve our customers as best we can.**

<http://www.viamed.co.uk>

Email [sarah.walton@viamed.co.uk](mailto:sarah.walton@viamed.co.uk)

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Tel: +44 (0)1535 634542

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