



Sarah Walton <viamed.sarah.walton@gmail.com>

Fwd: FW: Purchase order 444081099

1 message

Main Account <viamedinbox@gmail.com>

17 August 2020 at 13:32

To: Sarah Walton <sarah.walton@viamed.co.uk>

----- Forwarded message -----

From: **Poenquiries (SHERWOOD FOREST HOSPITALS NHS FOUNDATION TRUST)** <sfh-tr.poenquiries@nhs.net>

Date: Mon, 17 Aug 2020 at 13:32

Subject: FW: Purchase order 444081099

To: viamedinbox@gmail.com <viamedinbox@gmail.com>

Hi Sarah

Please see response below. I have amended our order accordingly and trust it can now be processed.

Many thanks

Cindy

Cindy Booth**Clerical Officer**

Sherwood Forest Hospitals NHS Foundation Trust

Telephone 01623 622515 extension 4242

**From:** BARKER, Rachel (SHERWOOD FOREST HOSPITALS NHS FOUNDATION TRUST)**Sent:** 17 August 2020 12:49**To:** Poenquiries (SHERWOOD FOREST HOSPITALS NHS FOUNDATION TRUST); LAMBERT, Carole (SHERWOOD FOREST HOSPITALS NHS FOUNDATION TRUST)**Subject:** RE: Purchase order 444081099

I authorise the carriage charge

Best wishes

Rachel

#hello my name is...

Rachel Barker

17/08/2020

Gmail - Fwd: FW: Purchase order 444081099

Matron for Neonates, Children and Young People

Sherwood Forest Hospitals

01623 622515 Ext 6237

Mobile 07580803347

Rachel.barker15@nhs.net



From: Poenquiries (SHERWOOD FOREST HOSPITALS NHS FOUNDATION TRUST)

Sent: 17 August 2020 12:01

To: LAMBERT, Carole (SHERWOOD FOREST HOSPITALS NHS FOUNDATION TRUST); BARKER, Rachel (SHERWOOD FOREST HOSPITALS NHS FOUNDATION TRUST)

Subject: FW: Purchase order 444081099

Hi both

Please see email below received in PO enquiries. I realise you may have already received this direct but wondered if you could authorise carriage charge?

Many thanks

Cindy

Cindy Booth

Clerical Officer

Sherwood Forest Hospitals NHS Foundation Trust

Telephone 01623 622515 extension 4242



17/08/2020

Gmail - Fwd: FW: Purchase order 444081099

From: Main Account [mailto:viamedinbox@gmail.com] **On Behalf Of** Sarah Walton
Sent: 17 August 2020 11:23
To: Poenquiries (SHERWOOD FOREST HOSPITALS NHS FOUNDATION TRUST); LAMBERT, Carole (SHERWOOD FOREST HOSPITALS NHS FOUNDATION TRUST)
Subject: Purchase order 444081099

Good morning,

Thank you for your purchase order, 444081099.

Please be advised that there is a carriage charge of £10.00 to be added to the order.

I have placed your order on hold until you advise that you are happy to proceed.

Kind regards

Sarah Walton

Customer Service Representative

Please note: Viamed is now enacting a coronavirus contingency plan to allow sales and admin Staff to work from home, and I am now working remotely. Telephone calls to the main office will not be answered, but emails will. Orders may take longer to process but we aim to continue to operate and serve our customers as best we can.

<http://www.viamed.co.uk>

Email sarah.walton@viamed.co.uk

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17/08/2020

Gmail - Fwd: FW: Purchase order 444081099

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