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**RE: Purchase Order 3050686**

1 message

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**Procurement Admin** <Procurement.Admin@royalberkshire.nhs.uk>  
To: "sophie.lines@viamed.co.uk" <sophie.lines@viamed.co.uk>

7 August 2020 at 16:06

Hi Sophie,

Yes please proceed

Many Thanks

*Claire*

Procurement Assistant

*Currently working remotley*

**From:** Main Account [mailto:[viamedinbox@gmail.com](mailto:viamedinbox@gmail.com)] **On Behalf Of** Sophie Lines  
**Sent:** 07 August 2020 15:48  
**To:** Procurement Admin <[Procurement.Admin@royalberkshire.nhs.uk](mailto:Procurement.Admin@royalberkshire.nhs.uk)>  
**Subject:** Purchase Order 3050686

Dear Procurement,

Please be aware there will be a carriage charge of £8.00 applicable on your order 3050686

Please can you confirm whether you are happy for us to proceed with this?

Kind regards

Sophie Lines

Please note: My current working days are Monday and Friday 9.00am-5pm

**Please note: Viamed is now enacting a coronavirus contingency plan to allow office staff to work from home, and I am now working remotely. Telephone calls to the main office will not be answered, but emails will. Orders may take longer to process but we aim to continue to operate and serve our customers as best we can.**

<http://www.viamed.co.uk>

Email [sophie.lines@viamed.co.uk](mailto:sophie.lines@viamed.co.uk)

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Twitter: [twitter.com/ViamedLtd](https://twitter.com/ViamedLtd)

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