



Kate Griffiths &lt;viamed.kate.griffiths@gmail.com&gt;

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**RE: Purchase Order 120162936 for your attention.**

1 message

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**Orders Purchasing (ULHT)** <Purchasing.Orders@ulh.nhs.uk>  
To: "kate.griffiths@viamed.co.uk" <kate.griffiths@viamed.co.uk>

10 July 2020 at 11:57

Hi Kate

Apologies, I will add that to the PO now.

Kind regards

Lindsay

Lindsay Crawford-Grove

Procurement Assistant

**United Lincolnshire Hospitals NHS Trust****Grantham Hospital 101 Manthorpe Road Grantham NG31 8DG**

T: 01476 464647 M: 07774 334410

[Lindsay.Crawford-Grove@ULH.nhs.uk](mailto:Lindsay.Crawford-Grove@ULH.nhs.uk)[www.ulh.nhs.uk](http://www.ulh.nhs.uk)**From:** Main Account [mailto:[viamedinbox@gmail.com](mailto:viamedinbox@gmail.com)] **On Behalf Of** Kate Griffiths**Sent:** 10 July 2020 11:53**To:** Orders Purchasing (ULHT) <[Purchasing.Orders@ULH.nhs.uk](mailto:Purchasing.Orders@ULH.nhs.uk)>**Subject:** Re: Purchase Order 120162936 for your attention.

Good morning,

Thank you for your PO.

Please could I advise you that there is a carriage charge of £8 for this order?

Please let me know if you would like me to proceed.

Many thanks.

Kind regards

Kate Griffiths

**Please note: Viamed is now enacting a coronavirus contingency plan to allow sales and admin staff to work from home, and I am now working remotely. Telephone calls to the main office will not be answered, but emails will. Orders may take longer to process but we aim to continue to operate and serve our customers as best we can.**

<http://www.viamed.co.uk>

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On Fri, 10 Jul 2020 at 11:35, Main Account <[office@viamed.co.uk](mailto:office@viamed.co.uk)> wrote:

----- Forwarded message -----

From: <[Integra2.ULHTNotification-NoReply@nhs.net](mailto:Integra2.ULHTNotification-NoReply@nhs.net)>  
Date: Fri, 10 Jul 2020 at 11:02  
Subject: Purchase Order 120162936 for your attention.  
To: <[orders@viamed.co.uk](mailto:orders@viamed.co.uk)>

Purchase Order.

Please view the Purchase Order attachment for details.

We need to know if the price on the order is incorrect, if the goods are out of stock, details of revised delivery date, discontinued lines or any other problems with the order which would prevent goods or services being delivered to United Lincolnshire Hospitals.

Please ensure that this order number is quoted on all invoices relating to goods supplied against this order - failure to do so will result in your invoice being returned to you for amendment prior to payment being made.

Please use [Purchasing.Orders@ULH.nhs.uk](mailto:Purchasing.Orders@ULH.nhs.uk) to advise us of any issue preventing you from completing the order.

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\*\*\* Integra Workflow  
\*\*\* [XML001]  
\*\*\* Purchase Order  
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10/07/2020

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