



Sophie Lines <viamed.sophie.lines@gmail.com>

RE: Purchase Order 323184030

1 message

Procurementcatalogues (DONCASTER AND BASSETLAW TEACHING HOSPITALS NHS FOUNDATION TRUST) <dbth.catalogues@nhs.net>

Fri, Jul 3, 2020 at 10:02 AM

To: "sophie.lines@viamed.co.uk" <sophie.lines@viamed.co.uk>

Hi Sophie,

A line for carriage has been added to the PO to avoid any invoice queries – do you require an amended copy of the PO?

Kind Regards

Sarah

Sarah Hempsall

✉ Email: sarah.hempsall@nhs.net

Catalogue Administrator

Procurement Department

☎ Tel: 01302 642376

☎ Ext: 642376

From: Main Account [mailto:viamedinbox@gmail.com] **On Behalf Of** Sophie Lines

Sent: 29 June 2020 15:24

To: Procurementcatalogues (DONCASTER AND BASSETLAW TEACHING HOSPITALS NHS FOUNDATION TRUST)

Subject: Purchase Order 323184030

Dear Sarah,

Thank you for your order 323184030.

Please be aware there is a £10.00 delivery charge applicable on this order, please can you confirm whether you are happy for us to proceed?

Kind regards

Sophie Lines

Please note: My current working days are Monday and Friday 9.00am-5pm

Please note: Viamed is now enacting a coronavirus contingency plan to allow office staff to work from home, and I am now working remotely. Telephone calls to the main office will not be answered, but emails will. Orders may take longer to process but we aim to continue to operate and serve our customers as best we can.

<http://www.viamed.co.uk>

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Twitter: twitter.com/ViamedLtd

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For more information and to find out how you can switch, <https://portal.nhs.net/help/joiningnhsmail>