



## Location of Reference Documents

| Document reference No.   | Document Title                                                | Document Location          |
|--------------------------|---------------------------------------------------------------|----------------------------|
| ISO 9000                 | QA Standards                                                  | Reference Library          |
| IEC601                   | Electromedical safety standard                                | Reference Library          |
| BS5724                   | Electromedical safety standard                                | Reference Library          |
|                          |                                                               |                            |
| Quality Plan             | QA Records                                                    | QA                         |
|                          |                                                               |                            |
| Complaints               | Complaints File                                               | General office             |
| Recalls                  | Product Recalls                                               | General office             |
| Vigilance                | QA Procedures Management review                               | General office             |
| Post market surveillance | QA Procedures management review/Repairs/complaints/sales file | General office             |
| Post market surveillance | Surveillance Files                                            |                            |
| Purchase Specifications  | Suppliers Files                                               | General office             |
| Suppliers Information    | Suppliers File & Suppliers Database                           | General office             |
| Packing                  | Masters Packing                                               | Shipping                   |
|                          |                                                               |                            |
| CE Files                 |                                                               | Held on computer and CDROM |
| Design Files             |                                                               | Held on computer and CDROM |
|                          | Historic information                                          | Archives & CD ROM          |