Purchase Order No. RRVN400074670	**Rev No.** 0	**Page 1** of **1**
Date of Order 01-JUL-2020	**Revision Date**	

UCLH NHS Foundation Trust

Supplier:
Viamed Ltd
15 Station Road
Cross Hills
Keighley
BD20 7DT
Tel:
Fax:

Deliver To:
University College Hospital
Loading Bay, Beaumont Place
Off Tottenham Court Road
London
NW1 2BU
United Kingdom

Invoice To:
Uclh - Accounts Payable
4th Floor Maple House
149 Tottenham Court Road
London
W1T 7NF
United Kingdom
Tel:
Email: uclh.invoices@nhs.net

Enquiries To:
Sonam Gyaltso
4th Floor, Wing B
Maple House
149 Tottenham Court Road
London
W1T 7NF
Tel:
Email: s.gyaltso@nhs.net

Important Information:
1. Order Queries. All queries regarding this Purchase Order (PO) should be directed to UCLH P2P Service Desk email: uclh.procure2pay.servicedesk@nhs.net or Tel: 0203 447 7771 Option 3.
2. Invoice Queries. All invoice queries should be directed to uclh.financeenquiries@nhs.net or 0203 447 7771 Option 1.
3. Delivery Charges. Where delivery charges are applicable but not specified in this PO the Trust will honour the addition of the charge to the invoice.
4. 'Delivery By' Date. The 'Deliver By' Date specified in this PO is the latest date please do not slow deliveries if faster delivery is possible or pre-agreed.
5. Delivery Location. All consignments received by UCLH must be signed for by an authorised member of staff (CCTV is used with a trust daily security delivery code which must be quoted on Proofs of Delivery (PoD)). Authorised members of staff are only those working in a trust hospital loading bay at the 'Deliver To' address on this PO. Consignments must not be delivered to any other address including Post Rooms, Receptions, Clinical locations or alternative sites.
6. Delivery & Invoices. Please ensure all delivery paperwork and invoices clearly show the PO No of this order.
7. PEPPOL. This Trust is now PEPPOL enabled to issue orders and receive invoices electronically.
8. Terms & Conditions. This Purchase Order is placed with your organisation subject to the application of our terms and conditions as referred to in the Department of Health & Social Care's "Applicable Contract Terms Policy", as per the following link: https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/350121/Applicable_Contract_Terms_Policy.pdf.

Line No.	Product Code	Description of Goods or Services	Qty	Unit of Measure	Unit Price	Line Total	Deliver by Date	Contract/Quote Reference
1	1114005	**Eye Mask2 Neonatal Phototherapy Mask Regular** Note:	2	Each	42.500	85.00	08/07/2020	
					Total GBP:	**85.00**		