



Sarah Walton <viamed.sarah.walton@gmail.com>

RE: Purchase order RWA136717

1 message

CS Supplies <CS.Supplies@hey.nhs.uk>

23 April 2020 at 10:28

To: "sarah.walton@viamed.co.uk" <sarah.walton@viamed.co.uk>

Morning

I have amended the order please process

Regards

Linda Thompson

Assistant Buyer

Hull University Teaching Hospitals

HU3 2JZ

01482 608720

From: Main Account [mailto:viamedinbox@gmail.com] **On Behalf Of** Sarah Walton**Sent:** 23 April 2020 08:38**To:** CS Supplies**Subject:** Purchase order RWA136717

Dear Supplies,

Thank you for your purchase order, RWA136717.

Please be advised that the unit price is incorrect and should be £16.00. There is also a carriage charge of £5.00 that needs adding to the order.

I have placed your order on hold until you advise that you are happy to proceed.

Kind regards

Sarah Walton

Customer Service Representative

Please note: Viamed is now enacting a coronavirus contingency plan to allow sales and admin Staff to work from home, and I am now working remotely. Telephone calls to the main office will not be answered, but emails will. Orders may take longer to process but we aim to continue to operate and serve our customers as best we can.

<http://www.viamed.co.uk>

Email sarah.walton@viamed.co.uk

GDPR / Privacy Policy available at www.viamed.co.uk/policy

Tel: +44 (0)1535 634542

Fax: +44 (0)1535 635582

Sign up to our mailing list, go to www.viamed.co.uk/sign-up

Twitter: twitter.com/ViamedLtd

Facebook Page: facebook.com/ViamedLtdUK

Company registered in England, No. 01291765.

E-mail Disclaimer

The information in this email is confidential and may be legally privileged.

It is intended solely for the addressee. Access to this email by anyone else is unauthorized.

If you are not the intended recipient, any disclosure, copying, distribution or any action taken or omitted to be taken in reliance on it, is prohibited and may be unlawful.

If you feel you have received this email in error or would like to be removed from our mailing list, please reply with delete in the subject line or call +44 (0)1535 634542
