

APPENDIX B1

ACCEPTANCE OF CHANGE CONTROL NOTE



The contractor has read the letter and:

*Please delete as applicable

- ☒ ~~Declares that they are NOT processing any personal data on behalf of the Trust~~
- ☐ Agrees that they are processing personal data and accepts the proposed changes.

This has been accepted by an approved / authorised officer of the service and signed below:

Signature Helen Lamb

Name Helen Lamb

Position Director

Date 29-5-18

In addition, where appropriate, the contractor confirms the following information and shall be included in the contact for named contacts

Named of Data Protection Officer Helen Lamb

Contact Number 01535 634542

Contact Email helen.lamb@viamed.co.uk

Finally, as part of the GDPR requirements the supplier is asked to answer the following for assurance (Data Protection Impact Assessment):

Has the provision of goods or services been subject to a previous Data Protection Impact Assessment (formerly called a Privacy Impact Assessment)?

- ☒ Yes (please provide a copy in your response)
- ☐ No (please complete and return Appendix B2)

APPENDIX B2

SUPPLIER ASSURANCE REPORT

S1	What is the name of the supplier organisation	VIAMED LTD		
S2	Is this supplier a subsidiary organisation? If so enter the name of the parent organisation	No		
S3	Does the parent organisation have the power to hold the subsidiary organisation accountable for its performance	<div>YES - the remaining questions MUST be completed for the parent organisation.</div> <div>NO - the remaining questions MUST be completed for the subsidiary organisation</div>		
S4	What is the organisation's registered address?	15 STATION ROAD, CROSS HILLS BD20 7DT		
S5	Is the organisation data protection registered with the Information Commissioner's Office (ICO)? If yes please provide	Registered?		
		Registration Number		
		Date of Expiry		
S6	Has the organisation appointed a named Data Protection Officer?	Name	Helen Lamb	
		Title	DIRECTOR	
		E-Mail	helen.lamb@viamed.co.uk	
		Telephone	01535 634542	
S7	Has the organisation attained any certifications, seals or marks to demonstrate compliance with data protection legislation? If so please provide details			
S8	Is the organisation's employee's (related to the project) trained in DPA and confidentiality? If so please provide details	Yes Internal training course / Documents		
S9	Has the organisation registered and compliant with the Department of Health IG Toolkit (or Data Security Protection Toolkit) or Cabinet Office Equivalent standards?	ODS Code		
		Score	Version & Date	
		ISO 27001	Scope	
		ISO 29001	Scope	
S10	Has the organisation attained any of the listed standards. Where possible copies of certificates should be included in the assessment		Cyber Essentials Plus Certification	
			UK Digital Marketplace	
		✓	PCS DSS: Only applicable to card payment activities Yes	
			Cloud Computing Standards: Only applicable to remote server developments	
S11	Does the main contract include provisions for the following? (NB: This can include Service Level Agreements (SLA's) as well)	Y	Data Protection Responsibilities (including responses to Subject access rights)	
		Y	Other Information Rights (e.g. Freedom of Information and Environmental Information)	
		Y	Business Continuity / Disaster Recovery Planning and support: must include annual testing and reporting of results / assurance ISO 13485	
		Y	Incident Reporting - clear roles and responsibilities for reporting incidents internally and externally ISO 13485	