



Kate Griffiths <viamed.kate.griffiths@gmail.com>

Re: Order ready for collection

1 message

Alexey Kosov <akosov@web.de>
To: Kate Griffiths <kate.griffiths@viamed.co.uk>
Cc: A M <6385208@gmail.com>

16 July 2026 at 21:27

Dear Kate,

Thank you for your reply.

Yes, please add the shipping insurance of €42.50 and arrange UPS Standard delivery to the address stated in your email.

Apologies, we overlooked the shipping arrangements when reviewing the original proforma invoice. Going forward, we will confirm our shipping preference when the proforma invoice is issued.

Please issue the new proforma invoice for the UPS Standard shipping and insurance using the same billing details as the current order.

Once the shipment has been dispatched, please send us the UPS tracking details.

Thank you for your assistance.

Kind regards,

Alexey Kosov

Чт, 16 июля 2026 г. в 10:48, Kate Griffiths <kate.griffiths@viamed.co.uk>:

Good morning Alexey,

Thank you for your email. I was not working yesterday, I hope my out of office notification reached you.

Going forward, please could you let us know how you would like your goods to be shipped when we email you the proforma invoice? Thank you.

I will issue a proforma invoice for **UPS** standard shipping to **Kosov Alexey, Groote Wischen 6, Hamburg, 21147, Germany**.

Would you like me to add shipping insurance to the proforma invoice? If so, that would be €42.50.

I look forward to hearing from you.

Kind regards

Kate Griffiths
Office Administrator
Viamed Ltd.

<http://www.viamed.co.uk>
Email kate.griffiths@viamed.co.uk
Tel: +44 (0)1535 634542
Fax: +44 (0)1535 635582

Check out our product portfolio at:
www.viamed.co.uk/productportfolio

Twitter: twitter.com/ViamedLtd
Facebook Page: Search for Viamed Ltd

Company registered in England, No. 01291765.

E-mail Disclaimer

GDPR / Privacy Policy available at www.viamed.co.uk/policy

The information in this email is confidential and may be legally privileged.

It is intended solely for the addressee. Access to this email by anyone else is unauthorized.

If you are not the intended recipient, any disclosure, copying, distribution or any action taken or omitted to be taken in reliance on it, is prohibited and may be unlawful.

If you feel you have received this email in error or would like to be removed from our mailing list, please reply with delete in the subject line or call 44 (0)1535 634542

On Tue, 14 Jul 2026 at 21:26, Alexey Kosov <akosov@web.de> wrote:

Dear Kate,

Thank you for letting us know that the order is ready.

We understand that the order was processed as EXW and that we did not clarify the shipping terms when the proforma invoice was issued.

Could you please arrange delivery to Hamburg by UPS, in the same way as for our previous orders?

You may either revise the documents or issue a separate invoice for the shipping and insurance costs, whichever is more convenient for your payment processing. We are ready to pay the additional amount promptly.

Once the shipment is arranged, please copy me at akosov@web.de and the relevant Viamed shipping team, so that I can follow the shipment and handle the customs clearance in Germany without delay.

Thank you very much for your help.

Kind regards,

Alexey Kosov

Вт, 14 июля 2026 г. в 19:00, А М <6385208@gmail.com>:

----- Forwarded message -----

From: Kate Griffiths <kate.griffiths@viamed.co.uk>

Date: Tue, 14 Jul 2026 at 15:30

Subject: Order ready for collection

To: Danil Malevich <6385208@gmail.com>

Good morning Danil,

I hope you are well.

I am pleased to let you know that your order for 100 x 4310009 - SpiroTrue H is ready for you to arrange collection.

Please see attached invoice with weights and dimensions.

We are open Monday to Friday from 8.30 am to 4.30 pm.

Kind regards

Kate Griffiths
Office Administrator
Viamed Ltd.

<http://www.viamed.co.uk>

Email kate.griffiths@viamed.co.uk

Tel: +44 (0)1535 634542

Fax: +44 (0)1535 635582

Check out our product portfolio at:

www.viamed.co.uk/productportfolio

Twitter: twitter.com/ViamedLtd

Facebook Page: Search for Viamed Ltd

Company registered in England, No. 01291765.

E-mail Disclaimer

GDPR / Privacy Policy available at www.viamed.co.uk/policy

The information in this email is confidential and may be legally privileged.

It is intended solely for the addressee. Access to this email by anyone else is unauthorized.

If you are not the intended recipient, any disclosure, copying, distribution or any action taken or omitted to be taken in reliance on it, is prohibited and may be unlawful.

If you feel you have received this email in error or would like to be removed from our mailing list, please reply with delete in the subject line or call 44 (0)1535 634542

--

Best regards
Daniel