

VOP 24			
Operating sub Process			
Need Risks and Expectations of External Parties			
Created:	12 October 2017	VOP 24	Issue 1
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SCOPE

The purpose of this procedure is to outline the Needs Risks and Expectations of External Parties

RESPONSIBILITIES

It is the responsibility of the Managing Director, or a designated person, to ensure that the requirements of this procedure are strictly adhered to, and that the relevant documentation is fully completed.

FREQUENCY

Once per 12 Months See Rolling Task #743 Audit #784

ACTION

Review the

External Parties Influencing the QMS VST / Viamed

Section of Intrastats,

Check you are happy all external parties are covered,

Check the Admin of each External Party and see if all perceivable risks/Opportunities have been identified,

Each Risk / Opportunity should have acceptable processes to reduce the risks, and a suitable frequency of the task. To limit the risk or enhance the opportunity.

For any immediate concerns a Issue should be raised manually. Or a linked issue to the Rolling task can be created.

Closure of the Rolling Issue can only be performed in a Meeting.