



Kate Griffiths <viamed.kate.griffiths@gmail.com>

Procurement Shared Services - I2606-04439

1 message

ghft.itservicedesk@nhs.net <ghft.itservicedesk@nhs.net>
To: amy.harvard@nhs.net, kate.griffiths@viamed.co.uk

9 June 2026 at 10:22

Procurement Shared Services

We are contacting you regarding your query I2606-04439

Original Subject: RE: Procurement Shared Services - I2606-04016

Hi Kate,

Pklease cancel GSS997874, the order for just 2, and keep the standing order GSS997883.

Kind Regards
ProcTeam, Mail Import
Procurement | Gloucestershire Shared Service For NHS

Harvard, Amy
June 9, 2026 08:51 AM
Date sent: Jun 9, 2026 8:47 AM
To: "ITSERVICEDESK, GHFT (GLOUCESTERSHIRE HOSPITALS NHS FOUNDATION TRUST)" <ghft.itservicedesk@nhs.net>
Subject: RE: Procurement Shared Services - I2606-04016

Morning –

Please see the thread below – I believe it was amended to set up a standing order. I thought I had cancelled the req with 2 instead of 24 – please cancel RE1088156 if not too late

Thank you

Hi Amy

I have amended the requisition to a quantity of 24 and have added comments in the line details – (This is for a standing order for 2 Packs to be delivered the 2nd week of each month starting June 2026. *****PLEASE DO NOT DELIVERY IN ONE DELIVERY*****), it just needs to go through all the Budgetary approval levels

Diane Cole
Procurement Manager – Clinical (Diagnostic & Specialities and Womens & Children)
Gloucestershire NHS Procurement Shared Service
3rd Floor | Victoria Warehouse | The Docks | Gloucester | Gloucestershire | GL1 2EL
Direct contact details: 07967 889 944 | diane.cole4@nhs.net

For more information / contact points
For general enquires email us at ghn-tr.procurement1mailbox@nhs.net
How did we do today? Feedback via MS Forms
GHFT/GMS intranet Page: Procurement (GHFT)|
GHC Intranet Page: <https://intranet.ghc.nhs.uk/Interact/Pages/Content/Document.aspx?id=3152&SearchId=1992350>

The contents of this email are to be considered OFFICIAL – SENSITIVE, as defined by the Government Security Classifications Policy. The contents of this email and any attachments are for recipients included above only, and is not for public release.
For wider distribution outside of the internal organisation

From: HARVARD, Amy (GLOUCESTERSHIRE HOSPITALS NHS FOUNDATION TRUST) <amy.harvard@nhs.net>
Sent: 02 June 2026 10:08
To: EDUN, Damilola (GLOUCESTERSHIRE HOSPITALS NHS FOUNDATION TRUST) <damilola.edun@nhs.net>; COLE, Diane (GLOUCESTERSHIRE HOSPITALS NHS FOUNDATION TRUST) <diane.cole4@nhs.net>
Subject: RE1088157

Morning,

Is it possible to please set up a standing order for the above requisition – 1 x delivery every month for 2 packs of Neonatal eye masks

Please could you confirm when this has been created so I can let the leads know.

Thank you

Amy Harvard
Data entry / Ward Clerk
Womens and Childrens Division
Gloucestershire Hospitals NHS Foundation Trust
Tuesday – Thursday 8:30 - 2:30

0300 422 6381

amy.harvard@nhs.net

<https://www.gloshospitals.nhs.uk/>

Great Western Road, GL1 3NN

Amy Harvard
Data entry / Ward Clerk
Womens and Childrens Division
Gloucestershire Hospitals NHS Foundation Trust
Tuesday – Thursday 8:30 - 2:30

0300 422 6381

amy.harvard@nhs.net

<https://www.gloshospitals.nhs.uk/>

Great Western Road, GL1 3NN

From: ghft.itservicedesk@nhs.net <ghft.itservicedesk@nhs.net>
Sent: 08 June 2026 13:41
To: kate.griffiths@viamed.co.uk; HARVARD, Amy (GLOUCESTERSHIRE HOSPITALS NHS FOUNDATION TRUST) <amy.harvard@nhs.net>
Subject: Procurement Shared Services - I2606-04016

Procurement Shared Services

We are contacting you regarding your query I2606-04016

Original Subject: Re: Purchase Order No: GSS997883 from : Gloucestershire Hospitals NHS Foundation

Hi Amy,

Please see the below query regarding your orders RE1088157 / GSS997883 and RE1088156 / GSS997874, could you advise?

Kind Regards
ProcTeam, Mail Import
Procurement | Gloucestershire Shared Service For NHS

Sender: kate.griffiths@viamed.co.uk
Date sent: Jun 8, 2026 12:03 PM
To: ghn-tr.procurement1mailbox@nhs.net
Subject: Re: Purchase Order No: GSS997883 from : Gloucestershire Hospitals NHS Foundation Trust

This message originated from outside of NHS.net Connect. Please do not click links or open attachments unless you recognise the sender and know the content is safe.

Good afternoon,

Just a quick email to ask if I am able to proceed with orders GSS997883 (ongoing order) and GSS997874 (single order)?

Many thanks.

Kind regards

Kate Griffiths
Office Administrator
Viamed Ltd.

<http://www.viamed.co.uk>
Email kate.griffiths@viamed.co.uk
Tel: +44 (0)1535 634542
Fax: +44 (0)1535 635582

Check out our product portfolio at:
www.viamed.co.uk/productportfolio

Twitter: twitter.com/ViamedLtd
Facebook Page: Search for Viamed Ltd

Company registered in England, No. 01291765.

E-mail Disclaimer

GDPR / Privacy Policy available at www.viamed.co.uk/policy
The information in this email is confidential and may be legally privileged.
It is intended solely for the addressee. Access to this email by anyone else is unauthorized.
If you are not the intended recipient, any disclosure, copying, distribution or any action taken or omitted to be taken in reliance on it, is prohibited and may be unlawful.

If you feel you have received this email in error or would like to be removed from our mailing list, please reply with delete in the subject line or call 44 (0)1535 634542

On Thu, 4 Jun 2026 at 13:15, Kate Griffiths <kate.griffiths@viamed.co.uk> wrote:

Good afternoon,

Thank you for your ongoing order of 2 x 1114005 each month (delivery for the 2nd week in the month). I rang earlier to check that the correct price is accepted of £58.90 each. I will wait for their reply as they were checking the price with the end user.

This email is to let you know that though this is an order that is over a 12 month time period, the price is not guaranteed for those 12 months. I am unable to say if there will be a price increase during this time.

When we have a price increase, all hospitals are emailed with 30 days notice.

Many thanks.

Kind regards

Kate Griffiths
Office Administrator
Viamed Ltd.

<http://www.viamed.co.uk>
Email kate.griffiths@viamed.co.uk
Tel: +44 (0)1535 634542
Fax: +44 (0)1535 635582

Check out our product portfolio at:
www.viamed.co.uk/productportfolio

Twitter: twitter.com/ViamedLtd
Facebook Page: Search for Viamed Ltd

Company registered in England, No. 01291765.

E-mail Disclaimer

GDPR / Privacy Policy available at www.viamed.co.uk/policy
The information in this email is confidential and may be legally privileged.
It is intended solely for the addressee. Access to this email by anyone else is unauthorized.
If you are not the intended recipient, any disclosure, copying, distribution or any action taken or omitted to be taken in reliance on it, is prohibited and may be unlawful.

If you feel you have received this email in error or would like to be removed from our mailing list, please reply with delete in the subject line or call 44 (0)1535 634542

On Thu, 4 Jun 2026 at 13:09, Main Account <viamedinbox@gmail.com> wrote:

----- Forwarded message -----

From: <system@exchange.ghxeurope.net>
Date: Thu, 4 Jun 2026 at 12:37
Subject: Purchase Order No: GSS997883 from : Gloucestershire Hospitals NHS Foundation Trust
To: <orders@viamed.co.uk>

exchange.ghxeurope.net

** PLEASE DO NOT REPLY TO THIS SYSTEM GENERATED EMAIL **

You have a new Order ready to download

Please click on this link to download the Order:
<https://exchange.ghxeurope.net/d.aspx?i=f4e786c155>

This will inform the Trust of your receipt of the Order

04/06/26 12:37

Priority: High

Order No: GSS997883

Customer Name: Gloucestershire Hospitals NHS Foundation Trust

Customer Address: Alexandra House, Cheltenham General Hospital, Cheltenham,
Gloucestershire, GL53 7AN, England

If you have any queries regarding this Order please contact the customer directly.

If you are unable to download this Order please contact us on support-uk@ghxeurope.com