



Fire and Safety

19/Mar/2026

Viamed Ltd

15 Station Road, Cross Hills, Keighley, West Yorkshire BD20 7DT

Vandagraph Ltd

15 Station Road, Cross Hills, Keighley, West Yorkshire BD20 7DT

Vandagraph Sensor Technologies

15 Station Road, Cross Hills, Keighley, West Yorkshire BD20 7DT

Viamed Properties Ltd

15 Station Road, Cross Hills, Keighley, West Yorkshire BD20 7DT

Carried out by Derek Lamb

Type Functions: Offices, Warehouse and Electric Workshops

"It is the policy of Those Named above to protect all persons including employees, customers, contractors and members of the public from potential injury and damage to their health which might arise from work activities.

The company(s) will provide and maintain safe working conditions, equipment and systems of work for all employees, and to provide such information, training and supervision as they need for this purpose.

The company(s) will give a high level of commitment to health and safety and will comply with all statutory requirements."

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People Definitions:

Employee	General Employee Lone workers Inexperience Staff
Employee Area	Employee working in specific area
Guest	General Guest Maintenance Personnal Contractors Cleaners Vistors
Public	Unauthorised Public

Hazards Identified:

Fire Fuel Ceilings
Fire Fuel Furniture
Fire Fuel Glues
Fire Fuel Paint
Fire Fuel Petrol
Fire Fuel Plastic
Fire Fuel Rubbish
Fire Fuel Solvents
Fire Fuel Trees/Bushes
Fire Fuel Waste Paper
Fire Generator Computers
Fire Generator E.Q.
Fire Generator Fans
Fire Generator Flames
Fire Generator Gas Boilers
Fire Generator Grinding
Fire Generator Heaters
Fire Generator Hot Glue
Fire Generator Laser Printer
Fire Generator Lighting
Fire Generator Microwave
Fire Generator Printer
Fire Generator Projectors
Fire Generator Soldering
Fire Generator UPS Battery
Fire Generator Welding

Area Definitions:

Ghyll House - 1st floor landing

Ghyll House - Garden

Ghyll House - Hall

 Main entrance

Ghyll House - Kitchen

Ghyll House - Stairs 1st floor to 2nd floor

Ghyll House - Stairs ground floor to 1st floor

Ghyll House Big Bathroom

Ghyll House Office 1 - Main Office

 Main Office Downstairs Facing Road

Ghyll House Office 3 - Marketing Catrin office

 Marketing Catrin Office

Ghyll House Office 4 - Steve Hardaker

 Steve Hardaker Office

Ghyll House Office 5 - Steve Nixon Office

 Steve Nixon Office

Ghyll House Room 2 - Meeting Room

 Meeting Room

Ghyll House Room 6 - Small Loft

 Helen Quiet Room Off limits to Staff

Ghyll House Room 7 - Big Loft

 Second Floor - Big room Off limits to Members of staff

Ghyll House Small Bathroom

 Ghyll House Small Bathroom

Main Warehouse Archives

 Basement Area length of main office used for the storage of Archived paperwork and computer disks. Bottom shelf not used due to

Main Warehouse Basement Stairs

Area Definitions:

Main Warehouse Box storage room
 Box storage room
Main Warehouse Compressor room

Main Warehouse Corridor Library

Main Warehouse Entrance Hall

Main Warehouse Exhibition / Demo Room
 Exhibition / Demo Room
Main Warehouse Goods in Reception

Main Warehouse Goods Inward

Main Warehouse Goods Inwards
 Main Warehouse Goods Inwards
Main Warehouse Loft

Main Warehouse Main Corridor

Main Warehouse MD Landing
 Derek Office PC and VNC PC and CTTV pcs

Main Warehouse MD Office
 New office back on warehouse building

Main Warehouse Non Conforming Area

Main Warehouse Non conforming stock room
 Main Warehouse Non conforming stock room

Main Warehouse OLD Boiler Room

Main Warehouse Oxygen Bank

Main Warehouse Path way
 Path down the North side of the building

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Area Definitions:

Main Warehouse QA / Stock Room 3

Sensor Testing Area

Main Warehouse Repair Area

Main Warehouse SpO2 Cupboard

Main Warehouse Stairs from Basement to Level 1

Main Warehouse Stairs from Level 1 to Level 2

Main Warehouse Stock Room 1

Main Warehouse Stock Room 10

Main Warehouse Stock Room 11 - Goods Out parcels out

Stock Room 11 - Goods Out parcels out

Main Warehouse Stock Room 15

Stock Room 15

Main Warehouse Stock Room 15

Side of stock room 15

Main Warehouse Stock Room 2

Main Warehouse Stock Room 5 / Server Room

Stock Room 5 Computer Servers at the end

Main Warehouse Stock Room 7

Main Warehouse Stock Room 8

Main Warehouse Stock storage

Main Warehouse Storage and Gas Bottle Storage

Storage and Gas Bottle Storage

Main Warehouse Toilets

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Area Definitions:

Main Warehouse Toilets Downstairs

Main Warehouse Upstairs Workshop
Upstairs Workshop

Main Warehouse Vandagraph Office
Vandagraph Office

Main Warehouse Vandagraph Stock
Vandagraph Stock room

Main Warehouse Vandagraph workshop

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Area Main Warehouse Archives:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins

Area Main Warehouse Storage and Gas Bottle Storage:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Fuel Glues	Employee Area:	Low	Careful Use
Fire Generator Laser Printer	Employee Area:	Low	Switch Off

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Area Main Warehouse Basement Stairs:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises

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Area Main Warehouse OLD Boiler Room:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator Flames	Employee Area:	Low	None Required
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Gas Boilers	:	High	Serviced

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Area Main Warehouse Compressor room:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins

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Area Main Warehouse Stock Room 7:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	:	Low	General Awareness
Fire Generator Computers	:	Low	General Awareness
Fire Fuel Rubbish	:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Printer	:	Medium	switch off

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Area Main Warehouse Vandagraph Stock:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	:	Low	General Awareness
Fire Generator Fans	:	Low	Switch off
Fire Generator Computers	:	Low	General Awareness
Fire Fuel Rubbish	:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	:	Low	Switch Off

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Area Main Warehouse Entrance Hall:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins

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Area Main Warehouse Goods Inwards:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Generator UPS Battery	Employee Area:	Low	None Required
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	Employee Area:	Low	Switch Off

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Area Main Warehouse Stock Room 15 :

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	Employee Area:	Low	Switch Off

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Area Main Warehouse Stock Room 8:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	:	Low	General Awareness
Fire Generator Fans	:	Low	Switch off
Fire Generator Computers	:	Low	General Awareness
Fire Fuel Rubbish	:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	:	Low	Switch Off
Fire Generator Printer	:	Medium	switch off

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Area Main Warehouse Goods Inward:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Fuel Glues	Employee Area:	Low	Careful Use
Fire Generator Laser Printer	Employee Area:	Low	Switch Off

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Area Main Warehouse Stock storage:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	Employee Area:	Low	Switch Off
Fire Generator Printer	:	Medium	switch off

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Area Main Warehouse Vandagraph Office:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Generator Projectors	Employee Area:	Low	Intermittant Use
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	Employee Area:	Low	Switch Off
Fire Generator Printer	:	Medium	switch off

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Area Main Warehouse Stock Room 11 - Goods Out parcels out:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	:	Low	General Awareness
Fire Generator Microwave	:	Low	None Required
Fire Generator Fans	:	Low	Switch off
Fire Fuel Rubbish	:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins

Area Main Warehouse Box storage room :

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	Employee Area:	Low	Switch Off
Fire Generator Printer	:	Medium	switch off

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Area Main Warehouse Stock Room 2:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins

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Area Main Warehouse Loft:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises

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Area Main Warehouse Main Corridor:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	:	Low	General Awareness
Fire Generator Computers	:	Low	General Awareness
Fire Fuel Rubbish	:	Low	Cleared from premises

Area Main Warehouse Non conforming stock room:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator Flames	Employee Area:	Low	None Required
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Grinding	Employee Area:	Low	Intermittant Use
Fire Generator Hot Glue	Employee Area:	Low	Intermittant use
Fire Generator Gas Boilers	Employee Area:	High	Serviced
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Fuel Paint	Employee Area:	Low	Minimum Amounts
Fire Fuel Solvents	Employee Area:	High	C.O.S.H.H.
Fire Fuel Glues	Employee Area:	Medium	C.O.S.H.H.

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Area Main Warehouse Stock Room 10:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	:	Low	General Awareness
Fire Generator Fans	:	Low	Switch off
Fire Generator Computers	:	Low	General Awareness
Fire Fuel Rubbish	:	Low	Cleared from premises
Fire Fuel Waste Paper	:	Low	Recycle Bins
Fire Generator Laser Printer	:	Low	Switch Off
Fire Generator Printer	:	Medium	switch off

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Area Main Warehouse Non Conforming Area:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins

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Area Main Warehouse Oxygen Bank:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins

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Area Main Warehouse QA / Stock Room 3:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	Employee Area:	Low	Switch Off

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Area Main Warehouse MD Landing:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins

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Area Main Warehouse Stock Room 1:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Soldering	Employee Area:	Low	Operator Control
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Fuel Solvents	Employee Area:	Low	Careful Use
Fire Fuel Glues	Employee Area:	Low	Careful Use

Area Main Warehouse Upstairs Workshop:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Soldering	Employee Area:	Low	Operator Control
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Fuel Solvents	Employee Area:	Low	Careful Use
Fire Fuel Glues	Employee Area:	Low	Careful Use
Fire Generator Laser Printer	Employee Area:	Low	Switch Off

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Area Main Warehouse Goods in Reception:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	Employee Area:	Low	Switch Off

Area Main Warehouse Repair Area:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Soldering	Employee Area:	Low	Operator Control
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Fuel Solvents	Employee Area:	Low	Careful Use
Fire Fuel Glues	Employee Area:	Low	Careful Use

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Area Main Warehouse SpO2 Cupboard:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins

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Area Main Warehouse Stairs from Basement to Level 1:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises

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Area Main Warehouse Exhibition / Demo Room:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Generator Projectors	Employee Area:	Low	Intermittant Use
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins

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Area Main Warehouse Toilets Downstairs:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins

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Area Main Warehouse Toilets:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises

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Area Main Warehouse Stock Room 5 / Server Room:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Generator UPS Battery	Employee Area:	Medium	Main Server left on
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	Employee Area:	Low	Switch Off

Area Main Warehouse Vandagraph workshop:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Fuel Solvents	Employee Area:	Low	Careful Use
Fire Fuel Glues	Employee Area:	Low	Careful Use
Fire Generator Laser Printer	Employee Area:	Low	Switch Off

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Area Main Warehouse Path way:

Hazard

Potential Victim

Grading of Risk

Action Taken

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Area Main Warehouse Corridor Library:

Hazard

Potential Victim

Grading of Risk

Action Taken

Area Ghyll House Room 6 - Small Loft:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Generator Projectors	Employee Area:	Low	Intermittant Use
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	:	Low	Switch Off
Fire Generator Printer	:	Medium	switch off

Area Ghyll House Office 1 - Main Office:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Generator Projectors	Employee Area:	Low	Intermittant Use
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	:	Low	Switch Off
Fire Generator Printer	:	Medium	switch off

Area Ghyll House Office 3 - Marketing Catrin office :

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Generator Projectors	Employee Area:	Low	Intermittant Use
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	:	Low	Switch Off
Fire Generator Printer	:	Medium	switch off

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Area Ghyll House Office 5 - Steve Nixon Office:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Generator Projectors	Employee Area:	Low	Intermittant Use
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	:	Low	Switch Off
Fire Generator Printer	:	Medium	switch off

Area Ghyll House Office 4 - Steve Hardaker :

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Generator Projectors	Employee Area:	Low	Intermittant Use
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	:	Low	Switch Off
Fire Generator Printer	:	Medium	switch off

Area Ghyll House Room 7- Big Loft:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Generator Projectors	Employee Area:	Low	Intermittant Use
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	:	Low	Switch Off
Fire Generator Printer	:	Medium	switch off

Area Ghyll House Room 2 - Meeting Room:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Generator Computers	Employee Area:	Low	General Awareness
Fire Generator Projectors	Employee Area:	Low	Intermittant Use
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee Area:	Low	Recycle Bins
Fire Generator Laser Printer	:	Low	Switch Off
Fire Generator Printer	:	Medium	switch off

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Area Ghyll House - Kitchen:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee Area:	Low	General Awareness
Fire Generator Microwave	Employee Area:	Low	None Required
Fire Generator Fans	Employee Area:	Low	Switch off
Fire Fuel Rubbish	Employee Area:	Low	Cleared from premises

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Area Ghyll House - Garden:

Hazard

Potential Victim

Grading of Risk

Action Taken

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Area Ghyll House Small Bathroom:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee:	Low	General Awareness
Fire Fuel Rubbish	Employee:	Low	Cleared from premises

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Area Ghyll House Big Bathroom:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee:	Low	General Awareness
Fire Fuel Rubbish	Employee:	Low	Cleared from premises

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Area Main Warehouse Stairs from Level 1 to Level 2:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Fuel Rubbish	Employee:	Low	Cleared from premises

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Area Ghyll House - Hall:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator Fans	Employee:	Low	Switch off
Fire Fuel Rubbish	Employee:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee:	Low	Recycle Bins

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Area Ghyll House - 1st floor landing:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator Fans	Employee:	Low	Switch off
Fire Fuel Rubbish	Employee:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee:	Low	Recycle Bins

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Area Ghyll House - Stairs ground floor to 1st floor:

Hazard	Potential Victim	Grading of Risk	Action Taken
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Area Ghyll House - Stairs 1st floor to 2nd floor:

Hazard	Potential Victim	Grading of Risk	Action Taken
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Area Main Warehouse Stock Room 15:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Fuel Waste Paper	Employee:	Low	Recycle Bins

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Area Main Warehouse MD Office:

Hazard	Potential Victim	Grading of Risk	Action Taken
Fire Generator E.Q.	Employee:	Low	General Awareness
Fire Generator Fans	Employee:	Low	Switch off
Fire Generator Computers	Employee:	Low	General Awareness
Fire Fuel Rubbish	Employee:	Low	Cleared from premises
Fire Fuel Waste Paper	Employee:	Low	Recycle Bins
Fire Generator Laser Printer	Employee:	Low	Switch Off