



Kate Griffiths <viamed.kate.griffiths@gmail.com>

Fwd: Rejected S-0262 VC 1100105423

1 message

Main Account <viamedinbox@gmail.com>

8 December 2025 at 10:17

To: Kate Griffiths <kate.griffiths@vmsecure.me.uk>

----- Forwarded message -----

From: **Fiona Halls** <Fiona.Halls@sartorius.com>

Date: Mon, 8 Dec 2025 at 10:15

Subject: Rejected S-0262 VC 1100105423

To: <Fiona.Halls@sartorius.com>, <paul.williams.extern@sartorius.com>, <sam.chamberlain@sartorius.com>, <orders@viamed.co.uk>

Hello

Please find attached our Vendor claim for Materials we need to return.

They are available for collection from our Goods-Inwards based at our 1 Greenfields site.

Please check all of your current stock regarding this Non conformance to ensure that you do not supply any additional faulty materials.

If you wish to discuss this further then please contact the Manufacturing Engineer, Paul Williams by email Paul.Williams.extern@sartorius.com and keep me in the loop, so I can keep our system updated.

Note I will only close this vendor claim once I have received a clear response in writing from you, accompanied with a CAPA explaining containment, the root cause, corrective action and preventative action.

We require the following actions to be taken:

1. Provide replacement Materials within 5 working days.
2. If the above time frame is not achievable then please provide a credit note to cover the returned goods and confirm the earliest date you are able to supply the replacement(s).
3. When delivering the replacement(s)/reworked part(s) please ensure a copy of the Vendor claim is attached to your delivery note and that it references the original PO Number the materials were returned against to enable us to book them in to stock, and process your invoice.
4. The Vendor claim is to be returned with containment and corrective action report to enable us to close this claim.

Please ensure the vendor claim number is added to anything that is replaced and that it is marked for my attention at the address below.

Regards

Fiona Halls
The Automation Partnership (Cambridge) Ltd
(Registered Company No 02823205)
Part of the Sartorius Stedim Biotech Group
Sartorius

3 attachments

