

Process Holiday Authorisation and Upload QA Data



This guide provides a step-by-step process for efficiently managing QA data for 0110043 Sensors from Hone, ensuring that users can navigate the system with ease. By following the outlined steps, users can streamline their workflow, reduce errors, and enhance productivity. It is particularly useful for those unfamiliar with the platform, as it simplifies complex tasks into manageable actions. Viewing this guide will empower users to handle holiday requests and quality assurance data effectively.


1

Navigate to <https://vmserver10.thevault.me.uk/intranet/databases/holidays/authorise.php?zz=1&A=&vui=2&user=Derek%20Lamb&idp=rabPIHYj6uUW6&mp h=&sessionid=9e3e1f04ac4af5ff1acddf8ea4db6b97&menusearchtype=>

0	08:00 AM	05:30 PM
reen 209	08:00 AM	05:30 PM
amb 223	09:00 AM	06:00 PM
210	09:00 AM	04:30 PM
innor 211	07:45 AM	05:00 PM
ine 212	09:00 AM	05:30 PM
on 216	09:00 AM	05:30 PM
217	10:00 AM	01:30 PM

Derek Lamb 41 Issues 6 Unread 9 ISO Tasks | New Holiday 18.80 °C

Supplier Orders PVM4662



Authorise Holidays / Time Away

ID	User	Date Requested	Time Requested	Type	Others
3710	 Kate Griffiths	Wed 19 Nov 2025	8:00 AM Remain Start Time	Holiday	Clash Emily Hanson Clash Sophie Lines Clash Aqib Majeed Ryan Swaine(3068) Type: Work at Exhibition Authorised Emma Clark(3459) Type: Holiday Authorised Kate Griffiths(3710) Type: Holiday Pending Authorisation

2 Click this image.

05:30 PM
06:00 PM
04:30 PM
05:00 PM
05:30 PM
05:30 PM
01:30 PM

ues 6 Unread 9 ISO Tasks | New Holiday 18.80 °C Supplier Orders PVM4662

ISO OPERA DATA

Authorise Holidays / Time Away

Date Requested	Time Requested	Type	Others
Wed 19 Nov 2025	8:02:02 Remain	Holiday	<p>Clash Emily Hanson Clash Sophie Lines Clash Aqib Majeed Ryan Swaine(3068) Type: Work at Exhibition Authorised Emma Clark(3459) Type: Holiday Authorised Kate Griffiths(3710) Type: Holiday Pending Authorisation</p> <p>Also Works on Wed: Michael Green Duan Swaine Jean Lamb Cathy Green Robert Connor Helen Lamb Kate Griffiths Emily Morton Sophie Lines Darak Lamb Catrin Hollings</p>

3 Click this image.

ISO OPERA DATA

Search New System

PVM4662 Search

Host	Purchase Order	Edit	Supplier	Stock Ref	Supplier Ref	Description	Qty	Qty Delivered	Qty Remain	Currency	Unit Price	F
M	PVM4662	Edit Committed Order	Honeywell Healthcare Solutions GmbH	0110043	0110043	E1002780 OOM112 Oxygen Sensor. Pack of 2 sensors	50	10	40	EURO	50.58000	<p>PVM4662 Linked document PVM466 PVM4662.PDF Supplier Reference 5271</p> <p>PVM4662 Linked document PVM466 PVM4662.PDF Supplier Reference 5271</p> <p>ADD PVM4662 Paperwork Type</p> <p>Quotation Confirmation Invoice Supplier QA Results</p> <p>Description PVM4662</p> <p>Supplier Reference</p> <p>Choose file No file chosen Upload File</p>

Opera Data Lookup

4 Click this image.

Add Notes

Only update Changes leave all other Fields Blank

ADD Paperwork Type

Quotation Confirmation Shipping Delivery Invoice **Supplier QA Results**

Description

Supplier Reference

Choose file No file chosen

Upload File

Uploaded Documents:

Links	Added	DocID	Uploaded BY	Description
	10 Nov 2025	201824	Robert Connor	PVM4662 Supplier QA Results PVM4662 - VIAMED_OOM112_251103_0952.xlsx
	04 Nov 2025	201224	Helen Lamb	PVM4662 Linked document PVM4662 - Customer Invoice 5271360695 for - PVM4662.PDF Supplier Reference 5271360695
	03 Nov 2025	201154	Steve Nixon	PVM4662 Supplier Shipping Notification PVM4662 - E-Mail based ASN - 2025-11-03T151246.210.pdf
	15 Sep 2025	196547	Robert Connor	PVM4662 Supplier QA Results PVM4662 - VIAMED_OOM112_250911_1108.xlsx
	15 Sep 2025	196520	Helen Lamb	PVM4662 Linked document PVM4662 - Customer Invoice 5270917010 for - PVM4662.PDF Supplier Reference 5270917010
	11 Sep 2025	196374	Steve Nixon	PVM4662 Supplier Shipping Notification PVM4662 - E-Mail based ASN - 2025-09-11T161443.654.pdf
	09 Sep 2025	196058	Steve Nixon	PVM4662 Supplier Order Confirmation PVM4662 - Order Acknowledgement 264504770.pdf

Order Created by	Steve Nixon
Order Created on	08 Sep 2025
Order Committed by	Steve Nixon
Order Committed on	08 Sep 2025

5 Switch to tab 1 unread message - Robert - Live Chat"

6

Click "Stock ref: 0110043T"

Channels

- O # Order-Checking
- V # Viamed-Office
- T # Technical_Questions
- V # Viamed_Employees
- W # Weights_and_Dimensions
- S # Supplier_Purchase_orders
- V # Viamed.Marketing
- O # Orantech-Medten-Enquiries
- G # Goods-In
- M # Main-Office-Only
- D # Directors
- I # Internal_Systems
- T # Technical_Services
- G # general
- C # Channel_links

Direct messages

- R Robert

Chat History

R Robert 11:36 AM
sorry I've accidentally done use take stock instead of QA on a V1000, is it possible to undo that?
ID 2832659, s/n PR03844A10

D derek Admin 11:37 AM
fixed i think

R Robert 11:39 AM
looks like it's all showing up properly in stock, thank you
👍 1

November 10, 2025

R Robert 10:15 AM
when you get a minute please can you sort some QA data for me? 2 batches

QA DOC ID: 201824, PVM4662 Supplier QA Results PVM4662 - VIAMED_OOM112_251103_0952.xlsx
Stock ref: 0110043T
Advance reference ref: 1762767106
Quantity: 80
First barcode: 2844207
S/n: V111371
Last barcode: 2844286
S/n: V111450
Por ref: PVM4662

QA DOC ID 201826, PVM4663 Supplier QA Results PVM4663 - VIAMED_OOM112_251103_1246.xlsx
Stock ref: 0110043T
Advance reference ref: 1762767588
Booked in by: Robert Connor
Quantity: 200
First barcode: 2844287

7 Press **ctrl + c**

Update your Rocket.Chat New version available (7.12.1) X

Omnichannel

Discussions

- #371358 UPS CHANGES
- Viamed Insurance Query for ...

Channels

- # Order-Checking
- # Viamed-Office
- # Technical_Questions
- # Viamed_Employees
- # Weights_and_Dimensions
- # Supplier_Purchase_orders
- # Viamed.Marketing
- # Orantech-Medten-Enquiries
- # Goods-In
- # Main-Office-Only
- # Directors
- # Internal_Systems
- # Technical_Services
- # general
- # Channel_links

Direct messages

- Robert
- rocket.cat
- Helen.lamb
- Steve

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Robert 4:36 PM

I'll have a look, thanks

looks like it worked, they all match up now thank you

October 27, 2025

Robert 11:36 AM

sorry I've accidentally done use take stock instead of QA on a V1000, is it possible to undo that?

ID 2832659, s/n PR03844A10

derek Admin 11:37 AM

fixed i think

Robert 11:39 AM

looks like it's all showing up properly in stock, thank you

November 10, 2025

Robert 10:15 AM

when you get a minute please can you sort some QA data for me? 2 batches

QA DOC ID: 201824, PVM4662 Supplier QA Results PVM4662 - VIAMED_OOM112_251103_0952.xlsx
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S/n: V111450
Por ref: PVM4662

QA DOC ID 201826, PVM4663 Supplier QA Results PVM4663 - VIAMED_OOM112_251103_1246.xlsx
Stock ref: 0110043T
Advance reference ref: 1762767588
Booked in by: Robert Connor
Quantity: 200
First barcode: 2844287
S/n: V111451
Last barcode: 2844486
S/n: V111650
Por ref: PVM4663

Message @Robert

Powered by Rocket.Chat Starter

8 Switch to tab "PVM4662 P.O. Log"

9

Download the Correct XLXS File, Update the File
0110043T-0110043 XLS Instructions :

Update CELL I5 to be

=D5 / 1000

Update CELL J5 to be

=E5 / 1000

Copy C5 to End for column 1

Highlight then Hover Over CELL I5 tiny black square bottom right,
Double Click then copy column to column 2 Later

Highlight then Hover Over CELL J5 tiny black square bottom right,
Double Click then copy column to column 3 Later



10 Select the "Stock" option.



11 Click this text field.



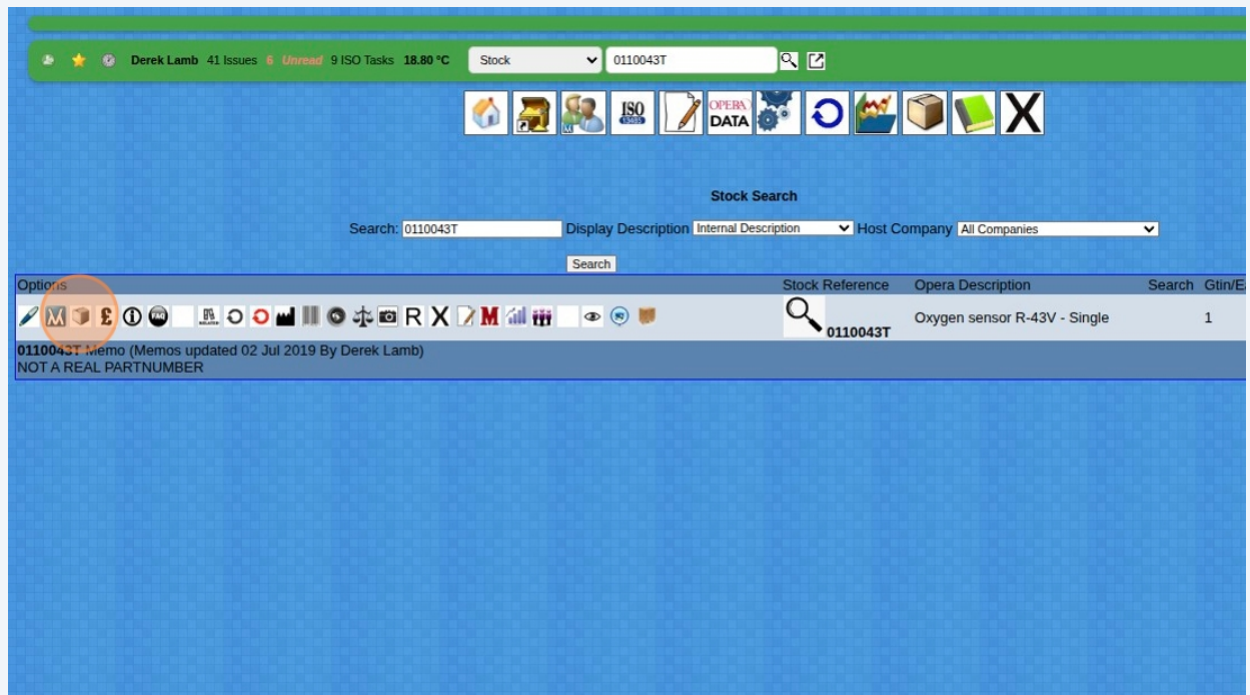
12 Press **ctrl + v**



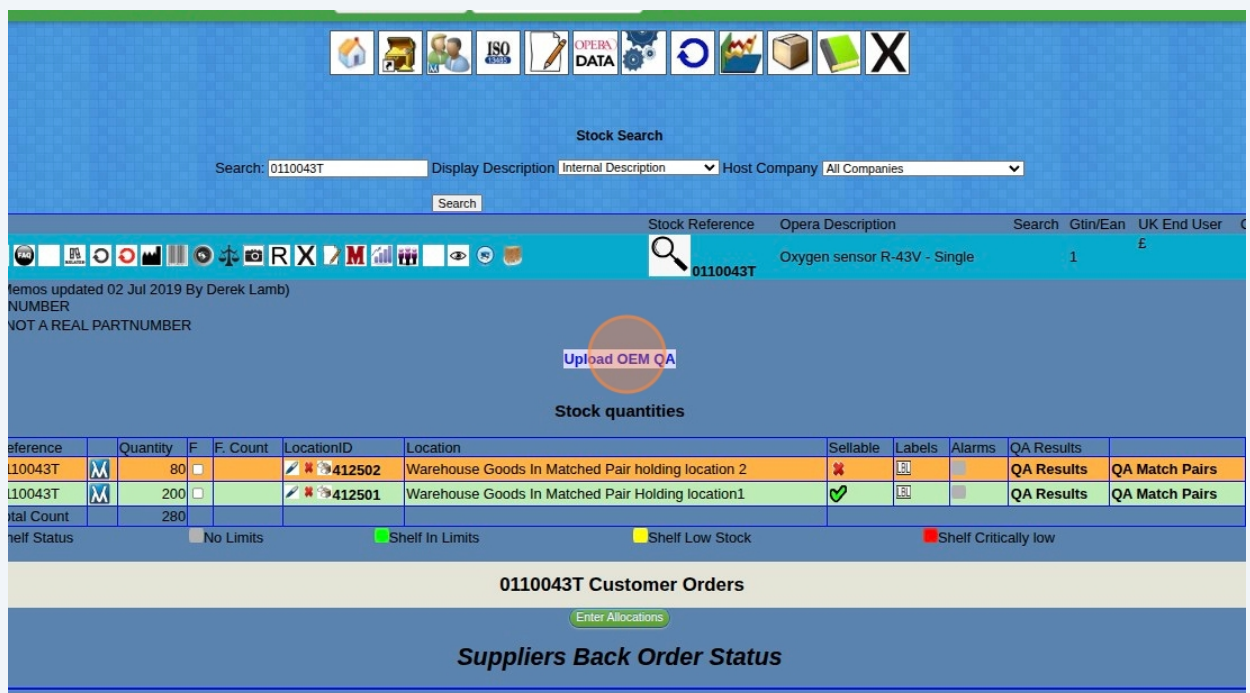
13 Click this image.



14 Click this image.



15 Click "Upload OEM QA"



16

Double-click this field.

From the SpreadSheet:

Copy C5 to End for column 1

Highlight then Hover Over CELL I5 tiny black square bottom right,

Double Click then copy column to column 2 Later


Highlight then Hover Over CELL J5 tiny black square bottom right,

Double Click then copy column to column 3 Later

DELETE any extra returns / spaces after the last entry in each column

Software Requirements:
Microsoft Excel Viewer
Open / Libre Office
Copy 3 Columns, SSerial number, out put and offset,
Ensure NO spaces or rows before the data starts,
Ensure No space at end of the file
Enter Viamed Stock reference
Ensure the is an OEMQA form for the stock item and the for has an OEMOFFSET and OEMOUTPUT text fields ready

f

Process Data	Part Number	Serialnumber (Spaces removed automatically)	Output	Offset	Data Check
<input type="button" value="Clear"/>	<input type="text" value="0110043T"/>	<input type="button" value="Clear"/>	<input type="button" value="Clear"/>	<input type="button" value="Clear"/>	
					

17

Copy in the Fields as per 0110043T-0110043 XLS Instructions Type " **Backspace**"

V 111395			
V 111396			
V 111397			
V 111398			
V 111399			
V 111400			
V 111401			
V 111402			
V 111403			
V 111404			
V 111405			
V 111406			
V 111407			
V 111408			
V 111409			
V 111410			
V 111411			
V 111412			
V 111413			
V 111414			
V 111415			
V 111416			
V 111417			
V 111418			
V 111419			
V 111420			
V 111421			
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V 111434			
V 111435			
V 111436			
V 111437			
V 111438			
V 111439			
V 111440			
V 111441			
V 111442			
V 111443			
V 111444			
V 111445			
V 111446			
V 111447			
V 111448			
V 111449			
V 111450			

18

Double-click this field.

Send number (spaces removed automatically)	Unit	Data Check
<div>Clear</div> <div>V 111371</div> <div>V 111372</div> <div>V 111373</div> <div>V 111374</div> <div>V 111375</div> <div>V 111376</div> <div>V 111377</div> <div>V 111378</div> <div>V 111379</div> <div>V 111380</div> <div>V 111381</div> <div>V 111382</div> <div>V 111383</div> <div>V 111384</div> <div>V 111385</div> <div>V 111386</div> <div>V 111387</div> <div>V 111388</div> <div>V 111389</div> <div>V 111390</div> <div>V 111391</div> <div>V 111392</div> <div>V 111393</div> <div>V 111394</div> <div>V 111395</div> <div>V 111396</div> <div>V 111397</div> <div>V 111398</div> <div>V 111399</div> <div>V 111400</div> <div>V 111401</div> <div>V 111402</div> <div>V 111403</div> <div>V 111404</div> <div>V 111405</div> <div>V 111406</div> <div>V 111407</div> <div>V 111408</div> <div>V 111409</div> <div>V 111410</div> <div>V 111411</div> <div>V 111412</div> <div>V 111413</div> <div>V 111414</div> <div>V 111415</div>	<div>Clear</div> <div></div>	

19 Type " Backspace"

V 111395	43.899	
V 111396	39.724	
V 111397	38.543	
V 111398	40.296	
V 111399	42.238	
V 111400	40.529	
V 111401	43.06	
V 111402	40.892	
V 111403	42.288	
V 111404	41.466	
V 111405	39.849	
V 111406	39.503	
V 111407	42.655	
V 111408	38.278	
V 111409	42.018	
V 111410	41.411	
V 111411	41.728	
V 111412	40.833	
V 111413	39.762	
V 111414	41.743	
V 111415	42.086	
V 111416	42.166	
V 111417	40.389	
V 111418	42.391	
V 111419	42.733	
V 111420	39.565	
V 111421	41.84	
V 111422	42.102	
V 111423	39.69	
V 111424	40.864	
V 111425	43.81	
V 111426	41.6	
V 111427	41.464	
V 111428	42.257	
V 111429	39.357	
V 111430	43.385	
V 111431	42.456	
V 111432	42.923	
V 111433	41.612	
V 111434	41.402	
V 111435	40.668	
V 111436	41.957	
V 111437	43.676	
V 111438	40.558	
V 111439	43.065	
V 111440	43.71	
V 111441	40.429	
V 111442	41.851	
V 111443	42.086	
V 111444	40.25	
V 111445	41.666	
V 111446	41.25	
V 111447	41.964	
V 111448	39.642	
V 111449	41.394	
V 111450	43.759	

20 Double-click this field.

Copy 3 Columns, Serial number, out put and offset,
 Ensure NO spaces or rows before the data starts,
 Ensure No space at end of the file
 Enter Viamed Stock reference
 Ensure the is an OEMQA form for the stock item and the for has an OEMOFFSET and OEMOUTPUT text fields ready

f

Process Data Part Number 0110043T

Serialnumber (Spaces removed automatically) Output Offset Data Check

Clear Clear Clear

V 111371	40.817	
V 111372	40.096	
V 111373	42.232	
V 111374	39.309	
V 111375	39.723	
V 111376	40.636	
V 111377	39.108	
V 111378	39.871	
V 111379	40.012	
V 111380	40.636	
V 111381	40.276	
V 111382	38.556	
V 111383	40.147	
V 111384	38.922	
V 111385	37.737	
V 111386	40.503	
V 111387	41.104	
V 111388	37.16	
V 111389	39.918	
V 111390	39.887	
V 111391	39.509	
V 111392	42.574	
V 111393	41.975	
V 111394	42.464	
V 111395	43.899	
V 111396	39.724	
V 111397	38.543	
V 111398	40.296	
V 111399	42.238	
V 111400	40.529	
V 111401	43.06	
V 111402	40.892	
V 111403	42.288	
V 111404	41.466	
V 111405	39.849	

21 Type "Backspace"

V 111390	39.509	0.907
V 111391	39.509	0.907
V 111392	42.574	0.993
V 111393	41.975	0.964
V 111394	42.464	1.01
V 111395	43.899	1.03
V 111396	39.724	0.924
V 111397	38.543	0.896
V 111398	40.296	0.942
V 111399	42.238	0.973
V 111400	40.529	0.956
V 111401	43.06	0.998
V 111402	40.892	0.968
V 111403	42.288	1.005
V 111404	41.466	0.951
V 111405	39.849	0.942
V 111406	39.503	0.928
V 111407	42.655	1.014
V 111408	38.278	0.909
V 111409	42.018	0.965
V 111410	41.411	0.977
V 111411	41.728	0.99
V 111412	40.833	0.968
V 111413	39.762	0.915
V 111414	41.743	0.99
V 111415	42.086	0.997
V 111416	42.166	0.983
V 111417	40.389	0.933
V 111418	42.391	0.981
V 111419	42.733	0.994
V 111420	39.565	0.931
V 111421	41.84	0.974
V 111422	42.102	0.989
V 111423	39.69	0.942
V 111424	40.864	0.961
V 111425	43.81	1.032
V 111426	41.6	0.982
V 111427	41.464	0.97
V 111428	42.257	0.998
V 111429	39.357	0.917
V 111430	43.385	1.011
V 111431	42.456	1.006
V 111432	42.923	1.012
V 111433	41.612	0.978
V 111434	41.402	0.96
V 111435	40.668	0.935
V 111436	41.957	0.99
V 111437	43.676	1.028
V 111438	40.558	0.941
V 111439	43.065	0.994
V 111440	43.71	1.029
V 111441	40.429	0.926
V 111442	41.851	0.987
V 111443	42.086	0.979
V 111444	40.25	0.953
V 111445	41.666	0.977
V 111446	41.25	0.946

22 Click "Process Data"

Software Requirements:
 Microsoft Excel Viewer
 Open / Libre Office
 Copy 3 Columns, Serial number, out put and offset,
 Ensure NO spaces or rows before the data starts,
 Ensure No space at end of the file
 Enter Viamed Stock reference
 Ensure the is an OEMQA form for the stock item and the for has an OEMOFFSET and OEMOUTPUT text fields ready

Process Data Part Number 0110043T

Serialnumber (Spaces removed automatically) Output Offset Data Check

Clear Clear Clear

V 111371	40.817	0.212
V 111372	40.096	0.176
V 111373	42.232	0.184
V 111374	39.309	0.233
V 111375	39.723	0.164
V 111376	40.636	0.175
V 111377	39.108	0.164
V 111378	39.871	0.174
V 111379	40.012	0.253
V 111380	40.636	0.18
V 111381	40.276	0.162
V 111382	38.556	0.159
V 111383	40.147	0.168
V 111384	38.922	0.187
V 111385	37.737	0.184
V 111386	40.503	0.954
V 111387	41.104	0.958
V 111388	37.16	0.877
V 111389	39.918	0.944
V 111390	39.887	0.925
V 111391	39.509	0.907
V 111392	42.574	0.993
V 111393	41.975	0.964
V 111394	42.464	1.01
V 111395	43.899	1.03
V 111396	39.724	0.924
V 111397	38.543	0.896
V 111398	40.296	0.942
V 111399	42.238	0.973
V 111400	40.529	0.956