Quality Management System Route Map to Documents and Procedures VST Ltd ISO9001:2015+A1

Version Date: 10 Nov 2025

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Revision Document ID185343

Date Revision 14 May 2025 Reviewed 14 May 2025

Top Level Document: VM3COP02.01

Boundaries / Exclusion

ISO 9001:2015 VST

Revision Document ID69692

Date Revision 14 Sep 2021 Reviewed 01 Aug

2025

Top Level Document: VM3COP00.00 VOR00.00 VST Quality

VOP00.00 VST Quality Statement policy and objectives

Revision Document ID164813

Date Revision 14 Oct 2024 Reviewed 14 Oct 2024

Top Level Document: VM3COP02.02 VST

Company Responsibilitys organisation chart structure

Revision Document ID29373

Date Revision 23 Apr 2019 Reviewed 25 Jan 2024

Chart 39 external parties vst

Revision Document ID22630

Date Revision 14 Oct

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ISO

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Date Revision 07 Oct 2024 Reviewed 07 Oct 2024

Chart 42 Processes, Tasks and Audits Review

Revision Document ID23559

Date Revision 28 Oct 2017 Reviewed 28 Oct 2017

Chart 43 Processes and Intrastats

Revision Document ID23561

Date Revision 28 Oct 2017 Reviewed 28 Oct 2017

Chart 40 Management review plan Issues followup

Revision Document ID22458

Date Revision 05 Oct 2017 Reviewed 05 Oct 2017

VM3COP24.01 Definitions of Risk

Revision Document

ID75525

Date Revision 19 Nov 2021 Reviewed 19 Nov 2021

Intrastats overview

Revision Document ID23567

Date Revision 28 Oct 2017 Reviewed 28 Oct 2017

VST - ISO 9001:2015 Certificate FM 607767 VST ISO 9001:2015 Vandagraph VST Sensors Notified body certification FM 607767 **Revision Document** ID130462 Date Revision 27 Sep 2023 Reviewed 26 Jun 2025

4.1

The organization shall determine external and and Expectations of internal issues that are relevant to its purpose and its strategic direction and that affect its ability to achieve the intended result(s) of its quality management system. The organization shall determine whether climate change is a relevant issue. The organization shall monitor and review information about these external and internal issues.

NOTE 1 Issues can include positive and negative factors or conditions for consideration. NOTE 2 Understanding the external context can be facilitated by considering issues arising from legal, technological, competitive, market,

Top Level Document: VOP 24 Needs, Risks **External Parties** Revision Document ID99512 Date Revision 22 Sep

2022 Reviewed 22 Sep 2022

Top Level Document: Need Risks and **Expectations of External Parties VST** Revision Document ID171623 Date Revision 06 Jan

2025 Reviewed 06 Jan 2025

Top Level Document: VM3COP02.02 VST Company Responsibilitys organisation chart structure

Revision Document ID29373 Date Revision 23 Apr

2019 Reviewed 25 Jan 2024

Top Level Document: Audit 18 Management **Review VST Revision Document**

Process: 7837

Review External Parties Influencing The QMS VST / Viamed 23 Sep 2017

Process: 8086

Customer Climate Change Policys 06 Ian 2025

cultural, social and economic environments, whether 2024 Reviewed 13 Aug international, national, regional or local. NOTE 3 Understanding the internal context can **VOP00.00 VST Quality** be facilitated by considering issues related to values, culture, knowledge and performance of the organization.

ID159473 Date Revision 13 Aug 2024 **Top Level Document:** VM3COP00.00 Statement policy and objectives **Revision Document** ID164813 Date Revision 14 Oct 2024 Reviewed 14 Oct

Understanding the organization and its context

Chart 39 external parties vst Revision Document ID22630 Date Revision 14 Oct 2017 Reviewed 14 Oct 2017

4.2

Due to their effect or potential effect on the organization?s ability to consistently provide products and services that meet customer and applicable statutory and regulatory requirements, the organization shall determine: a) the interested parties Revision Document that are relevant to the

quality management system;

b) the requirements of these interested parties **Top Level Document:** that are relevant to the quality management system.

The organization shall

Top Level Document: VOP 24 Needs, Risks

and Expectations of

External Parties

Revision Document ID99512

Date Revision 22 Sep 2022 Reviewed 22 Sep

2022

2024

Top Level Document:

Need Risks and **Expectations of**

External Parties VST

ID171623

Date Revision 06 Jan 2025 Reviewed 06 Jan

2025

Audit 18 Management

Review VST

Revision Document

ID159473

Process: 7792

Shipped Order Success Report 13 Mar

2017

Process: 7740

Weights Per Region Needed To Submit

EC Sales List 13 Sep 2016

Process: 7734

Responsibility Allocation: Humanmed

Order Processing 25 Aug 2016

Process: 7710

Responsibility Allocation: Proforma

And Quote Processing 29 Jun 2016

Process: 7709

Delivered not Invoiced 28 Jun 2016

Process: 7953

Vandagraph Delivery Notifications 26

May 2020

Process: 7691

Ship Sale Or Returns 21 Apr 2016

Process: 7690

Ship Repairs 21 Apr 2016

Process: 7686

Thorough Checking Of Awaiting

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monitor and review information about these interested parties and their relevant requirements. NOTE: Relevant interested parties can have requirements related to climate change.

Understanding the needs and expectations of interested parties

Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

Chart 39 external parties vst

Revision Document ID22630

Date Revision 14 Oct 2017 Reviewed 14 Oct 2017 Action Tray - Priority 8s 21 Apr 2016

Process: 7685

Repairs Ready For Invoice 18 Apr

2016

Process: 7684

Repairs Ready For Quote 18 Apr 2016

Process: 7678

Check Catalog 360 Circle For Quotes

And Orders 08 Apr 2016

Process: 7674

Check Repairs Ready For Invoice List

10 Mar 2016 **Process: 7673**

Check Expiry Dated Stock 09 Mar 2016

Process: 7398

Responsibility Allocation : VST Stock Meeting UPS Shipping Fuel Surcharge

09 Mar 2016

Process: 7396

Responsibility Allocation : VST Stock Meeting `Goods Out` Review 09 Mar

2016

Process: 7394

Responsibility Allocation : VST Stock Meeting Repairs Review - General 09

Mar 2016

Process: 7388

Responsibility Allocation : VST Stock Meeting Returns Overview 09 Mar

2016

Process: 7837

Review External Parties Influencing The QMS VST / Viamed 23 Sep 2017

Process: 7385

Responsibility Allocation : VST Stock Meeting Sales Forward Orders Review

09 Mar 2016

Process: 6956

Responsibility Allocation : Sales Order

Issues 09 Mar 2016

Process: 7090

Responsibility Allocation : Office

Procedures 09 Mar 2016

Process: 6938

Responsibility Allocation: Customer

6 of 154

Database Updates 09 Mar 2016

Process: 2

Answering Telephones 16 Feb 2016

Process: 5

Responsibility Allocation : Processing

Of Sales Orders 16 Feb 2016

Process: 6

Responsibility Allocation : Updating Contact Management System 16 Feb

2016

Process: 7

Responsibility Allocation : Checking

Of Sales Orders 16 Feb 2016

Process: 8

Responsibility Allocation : Order And Status Liaison With Customers 16 Feb

2016

Process: 6898

GHX Web Pricing 09 Mar 2016

Process: 5876

E.Commerce Cardea And Multiquote

17 Feb 2016 **Process: 5871**

Check Sale Or Returns 17 Feb 2016

Process: 9

Distribution Of Faxes 16 Feb 2016

Process: 10

Distribution Of Emails 16 Feb 2016

Process: 11

Distribution Of Post 16 Feb 2016

Process: 14

Fax Paper 16 Feb 2016

Process: 15

Filing and Archiving 16 Feb 2016

Process: 16

Responsibility Allocation :

Photocopying 16 Feb 2016

Process: 21

Office Sales Projects 16 Feb 2016

Process: 36

Emailing Of Invoices 16 Feb 2016

Process: 5879

Responsibility Allocation : Customer Returning Goods On Our UPS Account

18 Feb 2016

Process: 5882

Responsibility Allocation : Send Post

To Humanmed 24 Feb 2016

Process: 5891

Processing Of Repair Quotes And

Orders 25 Feb 2016

Process: 5892

Checking EBay And Amazon For Orders And Messages 25 Feb 2016

Process: 5893

Answering Website Questions 25 Feb

2016

Process: 5894

Checking Of Active List 25 Feb 2016

Process: 5895

Responsibility Allocation : Completing

Office Job List 25 Feb 2016

Process: 5896

Responsibility Allocation : Ensuring ORD's Are Taken To Goods Out And Invoices Are Retrieved 25 Feb 2016

Process: 5899

Proforma And Quote Chasing 25 Feb

2016

Process: 5901

Link Call Log Contacts To The CRM 02

Mar 2016

Process: 5913

Check For Humanmed Orders In Logistics Mailbox 03 Mar 2016

Process: 5943

Check Cardea And Multiquote 08 Mar

2016

Process: 5944

Responsibility Allocation : Chasing

Lost Customers 08 Mar 2016

Process: 5945

Responsibility Allocation : Sending

Samples 08 Mar 2016

Process: 5946

Responsibility Allocation : Sending

Sale Or Returns 08 Mar 2016

Process: 7693

Collect Repair Filing From Warehouse

22 Apr 2016

Process: 5948

Adding New Accounts To Opera 08

Mar 2016

Process: 5949

Filling Credit Card Slips 08 Mar 2016

Process: 6958

Responsibility Allocation : Shipped

Order Queries 09 Mar 2016

Process: 7676

PDFing Of Invoices Viamed 17 Mar

2016

Process: 7699

Shred Sensitive Paperwork In JL

Office 19 May 2016

Process: 7712

Review Inward Payments 01 Jul 2016

Process: 7735

Ensure SOR`s Are Followed Up 01 Sep

2016

Process: 7752

SRS Folder 22 Nov 2016

Process: 7758

Check For GHX Orders 17 Jan 2017

Process: 7760

Send Service Offers 31 Jan 2017

Process: 7761

Send VST Delivery Notifications 01

Feb 2017

Process: 7783

PDF VST Invoices And Purchase

Orders 10 Feb 2017

Process: 7795

Answering UK Web Questions 27 Apr

2017

Process: 6954

Back Orders Review - By Customer 09

Mar 2016

Process: 5859

Review Un-shipped Parcels 17 Feb

2016

Process: 7748

Check Repair Orders 10 Oct 2016

Process: 7749

Check Repair Quotes 10 Oct 2016

Check Sale Or Returns Export 17 Feb 2016

Process: 5875

Check Paypal For Orders 17 Feb 2016

Process: 8025

Check We Do Not Require A EU European Representatives 09 Mar

2023

Process: 8077

Download HMRC Reports 18 Jun 2024

Process: 8086

Customer Climate Change Policys 06

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4.3

The organization shall determine the boundaries and applicability of the quality management system to establish its scope. When determining this ID120321 scope, the organization Date Revision 01 Jun shall consider:

- a) the external and internal issues referred Top Level Document: to in 4.1;
- b) the requirements of relevant interested parties referred to in 4.2;
- c) the products and services of the organization. The organization shall

apply all the requirements of this International Standard if they are applicable within the determined scope of its quality management system.

The scope of the

organization's quality

Top Level Document: and Records, Control, Creation, Storage, Retrieval, Revision **Control and Online** Records

Revision Document 2023 Reviewed 25 Jun 2025

VST ISO 9001:2015 Scope

Revision Document ID164901

Date Revision 14 Oct 2024 Reviewed 02 Oct 2025

Top Level Document: VM3COP02.01

Boundaries / Exclusion ISO 9001:2015 VST

Revision Document ID69692

Date Revision 14 Sep 2021 Reviewed 01 Aug 2025

Top Level Document: **Audit 18 Management** Process: 7744

VOP 01 Documentation FDA Device Establishment

Registration And Listing 28 Sep 2016

Process: 7668

Responsibility Allocation : Upgrading Intrastats ISO Quality system 09 Mar 2016

Process: 7389

Responsibility Allocation : VST Stock Meeting Returns Overview - From

Customers 09 Mar 2016

Process: 7837

Review External Parties Influencing The QMS VST / Viamed 23 Sep 2017

Process: 7848

Review ISO Scopes 27 Sep 2017

Process: 7871

Review Exclusion From Viamed 13485:2016 And VST 9001:2015 15 Oct

2017

management system shall be available and be maintained as documented information. The scope shall state the types of products and services covered, and provide justification for any requirement of this International Standard that the organization determines is not applicable to the scope of its quality management system. Conformity to this International Standard may only be claimed if the requirements determined as not being applicable do not affect the organization's ability or responsibility to ensure the conformity of its products and services and the enhancement of customer satisfaction.

Review VST Revision Document ID159473 Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

4.4 Quality management system and its processes

Determining the

scope of the quality management system

Top Level Document:
QMS Route Map VST
Ltd ISO9001_2015
Revision Document
ID200395
**Date Revision 27 Oct
2025 Reviewed 27 Oct
2025
Top Level Document:
Audit 20 Process
verification to

Managment VST Revision Document ID159391 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

4.4.1

The organization shall establish, implement, maintain and continually improve a quality management system, including the processes needed and their interactions, in accordance with the requirements of this International Standard. Revision Document The organization shall determine the processes needed for the quality management system and their application throughout the organization, and shall: a) determine the inputs 2011 Reviewed 12 Oct required and the outputs expected from these processes; b) determine the sequence and interaction of these

processes;

the criteria and

monitoring,

performance

related

methods (including

measurements and

indicators) needed to

c) determine and apply

Top Level Document: **Audit 20 Process** verification to **Managment VST Revision Document**

Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

Audit 10

ID159391

Documentation **Control Viamed**

ID159363

Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

Chart 34 Process **Teams Org Chart**

Revision Document ID8707

Date Revision 12 Oct 2011

Chart 33 Launch of a new product

Revision Document

ID8706

Date Revision 12 Oct 2011 Reviewed 12 Oct

2011

Employee Roles

Revision Document

ID20125

Date Revision 16 May 2017 Reviewed 16 May

2017

Employee roles

Process: 7837

Review External Parties Influencing The QMS VST / Viamed 23 Sep 2017

ensure the effective operation and control of these processes; d) determine the resources needed for these processes and ensure their availability; e) assign the responsibilities and authorities for these processes; f) address the risks and 2017 opportunities as determined in accordance with the requirements of 6.1; g) evaluate these processes and implement any changes 2017 needed to ensure that these processes achieve Roles Titles their intended results; h) improve the processes and the quality management system

Example Process Revision Document ID20129 Date Revision 16 May 2017 Reviewed 16 May 2017 **Employee Roles Individual Processes Revision Document** ID20127 Date Revision 16 May 2017 Reviewed 16 May **Explanation Employee Roles and Titles Revision Document** ID22144 Date Revision 20 Sep 2017 Reviewed 20 Sep **Explanation Employee** Responsibilitys Processes and **Repeating Tasks** Monitoring Revision Document ID22287 Date Revision 27 Sep 2017 Reviewed 27 Sep 2017 Chart 32 Generic Sales Process **Revision Document** ID8705 Date Revision 12 Oct 2011 Reviewed 12 Oct 2011 Chart 31 Chart Interfaces **Revision Document** ID8704 Date Revision 12 Oct 2011 Reviewed 12 Oct 2011

Chart 30 System Design Plan

Revision Document

ID8703

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

Chart 29 Sales

Acquisition

Revision Document

ID8702

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

Chart 28 Quarantine

and Hold

Revision Document

ID8701

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

Chart 27 Customer

Complaints Chart 27

Revision Document

ID8700

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

Chart 26 Data Analysis

Revision Document

ID8699

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

Chart 25 Inspection

and Test

Revision Document

ID8698

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

Chart 24 Goods

Inwards

Revision Document

ID8697

Date Revision 12 Oct 2011 Reviewed 12 Oct 2011

Chart 23 Picking and Packing

Revision Document

ID8696

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

Chart 22 Stock Control

Revision Document

ID8695

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

Chart 21 Repairs

Revision Document

ID8694

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

Chart 20 Production

Revision Document

ID8693

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

Chart 19 HSE Risk

Assesments

Revision Document

ID8692

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

Chart 18 Calibration

Revision Document

ID8691

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

Chart 17 Design

Repairs

Revision Document

ID8690

Date Revision 12 Oct 2011 Reviewed 12 Oct 2011

Chart 16 Internal

Audits

Revision Document

ID8689

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

Chart 15 Purchasing

Revision Document

ID8688

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

Chart 13 Sales Orders

Revision Document

ID8687

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

Chart 12

Infrastructure and

Environment

Revision Document

ID8686

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

Chart 11 Provision of

Resources

Revision Document

ID8685

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

Chart 10

Documentation

Revision Document

ID8684

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

Chart 09 Management

System

Revision Document

ID8683

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

Chart 08 Correction and Prevention

Revision Document

ID8682

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

Chart 07 Measurement

and Analysis

Revision Document

ID8681

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

Chart 06 General

Process Control

Revision Document

ID8680

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

Chart 05 Product

Realisation

Revision Document

ID8679

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

Chart 04 Design and

Development

Revision Document

ID8678

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

Chart 03 Customer

Requirements

Revision Document

ID8677

Date Revision 12 Oct 2011 Reviewed 12 Oct 2011

Chart 02 Resource Management

Revision Document

ID8676 Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

Chart 01 System and Documentation

Revision Document

ID8675

Date Revision 12 Oct 2011 Reviewed 12 Oct 2011

Chart 00 System Model

Revision Document ID8674

Date Revision 12 Oct 2011 Reviewed 12 Oct

2011

Audit 10

Documentation

Control VST

Revision Document ID159361

Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

4.4.2

To the extent necessary, the organization shall:
a) maintain documented information to support the operation of its processes;
b) retain documented information to have confidence that the

processes are being

carried out as

Top Level Document:

VOP 01 Documentation and Records, Control, Creation, Storage, Retrieval, Revision Control and Online

Control and Onlin

Records

Revision Document

ID120321 Date Revision 01 Jun

2023 Reviewed 25 Jun

2025

Audit 10

Process: 7713

Review Roles And Responsibilitys 17

Aug 2016

Process: 27

Management Reviews And Quality

Audits 16 Feb 2016

Process: 7705

Checking For Uploaded Files 08 Jun

2016

Process: 7693

Collect Repair Filing From Warehouse

22 Apr 2016

Process: 7692

planned.	Documentation	Responsibility Allocation : Take
	Control Viamed	Complete Repair Paperwork To Office
	Revision Document	22 Apr 2016
	ID159363	
	Date Revision 13 Aug	
	2024 Reviewed 13 Aug	
	2024	
	4.4.2 Quality	
	management system	
	and its processes	
	Revision Document	
	ID22132	
	Date Revision 20 Sep	
	2017 Reviewed 20 Sep	
	2017	
	Audit 10	
	Documentation	
	Control VST	
	Revision Document	
	ID159361	
	Date Revision 13 Aug	
	2024 Reviewed 13 Aug	
	2024	

5 Leadership

5		
Leadership		
5.1		
Leadership and		
commitment		
5.1.1	Top Level Document:	Process: 22
Top management shall	VM3COP00.00	Company Policys 16 Feb 2016
demonstrate leadership	VOP00.00 Viamed	Process: 23
and commitment with	Quality Statement	Company Objectives 16 Feb 2016
respect to the quality	policy and objectives	Process: 26
management system	Revision Document	Company Resources 16 Feb 2016
by:	ID164833	Process: 7834
a) taking accountability	Date Revision 14 Oct	Financial Review 20 Sep 2017
for the effectiveness of	2024 Reviewed 04 Nov	Process: 27
the quality	2024	Management Reviews And Quality
management system;	Top Level Document:	Audits 16 Feb 2016
b) ensuring that the	VM3COP00.00	Process: 7750
quality policy and	VOP00.00 VST Quality	Meeting With Management 14 Oct

quality objectives are established for the quality management system and are compatible with the context and strategic direction of the organization; c) ensuring the integration of the quality management system requirements into the organization's business processes; d) promoting the use of ID167103 the process approach and risk-based thinking; e) ensuring that the resources needed for the quality management system are available; f) communicating the importance of effective quality management and of conforming to the quality management system requirements; g) ensuring that the quality management system achieves its intended results; h) engaging, directing and supporting persons Date Revision 14 May to contribute to the effectiveness of the quality management system; i) promoting improvement; j) supporting other relevant management roles to demonstrate

Statement policy and objectives

Revision Document ID164813

Date Revision 14 Oct 2024 Reviewed 14 Oct

2024

Top Level Document: VM3COP02.02 Viamed

Company Responsibilitys organisation chart structure

Revision Document

Date Revision 06 Nov 2024 Reviewed 06 Nov 2024

Top Level Document: VOP 02 Personnel and Responsibility , Staff and Staffing Issues, Training, Roles and

Tasks

Revision Document

ID151817

Date Revision 21 May 2024 Reviewed 21 May

2024

Top Level Document: Viamed Top Level **Quality Objectives** Viamed Objectives

Revision Document

ID185333

2025 Reviewed 14 May

2025

Top Level Document: **VOP 18 Maintenance** Building, Fabric and Infrastructure

Revision Document ID119029

Date Revision 15 May

2016

Process: 7753

Management Meeting Warehouse 22

Nov 2016

Process: 7093

BSI Audits Calander 09 Mar 2016

Process: 7739

Intrastats Amendment Log 12 Sep

2016

Process: 7743

Customer Complaints Paper File 26

Sep 2016

Process: 6931

Customer Complaints 09 Mar 2016

Process: 7833

Importance Of Effective Quality

Management 20 Sep 2017

Process: 7199

Non Conformities Review Viamed 09

Mar 2016

Process: 7828

Review The Quality Policy Viamed 16

Sep 2017

Process: 7827

Review The Quality Policy VST 16 Sep

2017

Process: 7791

Price List Check 10 Mar 2017

Process: 7744

FDA Device Establishment

Registration And Listing 28 Sep 2016

Process: 7697

Yearly Pricing Review 09 May 2016

Process: 7670

Humanmed general Issues 09 Mar

2016

Process: 7668

Responsibility Allocation : Upgrading Intrastats ISO Quality system 09 Mar

2016

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their leadership as it applies to their areas of responsibility. NOTE Reference to "business" in this International Standard can be interpreted broadly to mean those activities that are core to the purposes of the organization's existence, whether the organization is public, private, for profit or not for profit. **General**

2023 Reviewed 15 May 2023

Top Level Document:
Audit 20 Process
verification to
Managment VST
Revision Document
ID159391
Date Pavision 13 Aug

Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

Top Level Document: Audit 18 Management Review VST

ID159473 Date Revision 13 Aug

Revision Document

2024 Reviewed 13 Aug 2024

Top Level Document: VM3COP02.02 VST Company Responsibilitys organisation chart

structure Revision Document

Date Revision 23 Apr 2019 Reviewed 25 Jan 2024

Audit 10

ID29373

Documentation

Control Viamed

Revision Document ID159363

Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

VM3COP02

Organisation

Responsibilities

Viamed

Revision Document

ID17423

Date Revision 07 Sep

2016 Reviewed 07 Sep 2016

Explaination Quality Objectives

Revision Document ID18483

Date Revision 18 Jan 2017 Reviewed 18 Jan 2017

Explanation Control of documents

Revision Document ID21322

Date Revision 06 Aug 2017 Reviewed 06 Aug 2017

VM3COP19 Health and Safety

Revision Document ID21800

Date Revision 05 Sep 2017 Reviewed 05 Sep 2017

Explanation Employee Roles and Titles

Revision Document ID22144

Date Revision 20 Sep 2017 Reviewed 20 Sep 2017

Chart 40 Management review plan Issues followup

Revision Document ID22458

Date Revision 05 Oct 2017 Reviewed 05 Oct 2017

Chart 01 System and Documentation

Revision Document ID8675 Date Revision 12 Oct 2011 Reviewed 12 Oct

2011

Chart 02 Resource Management

Revision Document

ID8676

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

How to Hold Intrastat

Meetings

Revision Document

ID8928

Date Revision 18 Oct

2011 Reviewed 18 Oct

2011

VM3COP24.01

Definitions of Risk

Revision Document

ID75525

Date Revision 19 Nov

2021 Reviewed 19 Nov

2021

Audit 10

Documentation

Control VST

Revision Document

ID159361

Date Revision 13 Aug

2024 Reviewed 13 Aug

2024

Audit 08 Training,

Competence and

Human Resources VST

Revision Document

ID162731

Date Revision 19 Sep

2024 Reviewed 19 Sep

2024

5.1.2

5.1.2 Customer focus

Top management shall **Handling, Control** demonstrate leadership **Labelling, Storage,**

and commitment with

respect to customer

focus by

Top Level Document:
VOP 07 Stock Control,
Handling, Control of

Movement

Revision Document

ID137933

Process: 7830

Review Q.A. Failures Report 18 Sep

2017

Process: 7825

Responsibility Allocation : Order

Picking 06 Sep 2017

Process: 7822

ensuring that: a) customer and applicable statutory and regulatory requirements are determined, understood and consistently met; b) the risks and opportunities that can affect conformity of products and services and the ability to enhance customer satisfaction are determined and addressed; c) the focus on enhancing customer satisfaction is maintained. Customer

focus

Date Revision 27 Dec 2023 Reviewed 27 Dec 2023

Top Level Document: VOP 19 Feedback Customer Complaints Vigilance and Notifications Viamed Ltd

Revision Document ID132118

Date Revision 18 Oct 2023 Reviewed 18 Oct 2023

Top Level Document:
VOP 03 Contract
Review, Enquires,
Office Processes
Revision Document

Date Revision 15 Dec 2021 Reviewed 21 May 2024

ID77875

Top Level Document: Audit 01 Picking packing VST

Revision Document ID173583

Date Revision 22 Jan 2025 Reviewed 22 Jan 2025

Top Level Document:
Audit 02 Contract
Review and Sales
Order Processing VST
Revision Document

Revision Document ID163467

Date Revision 27 Sep 2024 Reviewed 27 Sep

2024

Top Level Document:
Audit 16 Sales and
Marketing VST
Revision Document

Revision Document

Review Oxylink Stock 26 Jul 2017

Process: 7801

VST Price Review 17 May 2017

Process: 7797

Check Order Are Being Picked In Priority Order 10 May 2017

Process: 7791

Price List Check 10 Mar 2017

Process: 7761

Send VST Delivery Notifications 01

Feb 2017

Process: 7758

Check For GHX Orders 17 Jan 2017

Process: 7735

Ensure SOR`s Are Followed Up 01 Sep

2016

Process: 7734

Responsibility Allocation : Humanmed

Order Processing 25 Aug 2016

Process: 7710

Responsibility Allocation : Proforma And Quote Processing 29 Jun 2016

Process: 7709

Delivered not Invoiced 28 Jun 2016

Process: 7697

Yearly Pricing Review 09 May 2016

Process: 7953

Vandagraph Delivery Notifications 26

May 2020

Process: 7691

Ship Sale Or Returns 21 Apr 2016

Process: 7690

Ship Repairs 21 Apr 2016

Process: 7686

Thorough Checking Of Awaiting

Action Tray - Priority 8s 21 Apr 2016

Process: 7685

Repairs Ready For Invoice 18 Apr

2016

Process: 7684

Repairs Ready For Quote 18 Apr 2016

Process: 7683

Check Stock For Proforma 18 Apr 2016

Process: 7678

Check Catalog 360 Circle For Quotes

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Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

VM3COP20.01 Post In Distributing the Post

Revision Document ID103501

Date Revision 14 Nov 2022 Reviewed 14 Nov 2022

VM3COP10.02 Product Recall locate products out in the Field

Revision Document ID74788

Date Revision 12 Nov 2021 Reviewed 12 Nov 2021 And Orders 08 Apr 2016

Process: 7676

PDFing Of Invoices Viamed 17 Mar

2016

Process: 7674

Check Repairs Ready For Invoice List

10 Mar 2016 **Process: 7673**

Check Expiry Dated Stock 09 Mar 2016

Process: 7670

Humanmed general Issues 09 Mar

2016

Process: 7398

Responsibility Allocation : VST Stock Meeting UPS Shipping Fuel Surcharge

09 Mar 2016 **Process: 7396**

Responsibility Allocation : VST Stock Meeting `Goods Out` Review 09 Mar

2016

Process: 7394

Responsibility Allocation : VST Stock Meeting Repairs Review - General 09

Mar 2016

Process: 7390

Responsibility Allocation : VST Stock Meeting Returns Overview - Credits 09

Mar 2016

Process: 7389

Responsibility Allocation : VST Stock Meeting Returns Overview - From

Customers 09 Mar 2016

Process: 7385

Responsibility Allocation : VST Stock Meeting Sales Forward Orders Review

09 Mar 2016

Process: 6938

Responsibility Allocation : Customer Database Updates 09 Mar 2016

Process: 6956

Responsibility Allocation : Sales Order

Issues 09 Mar 2016

Process: 5871

Check Sale Or Returns 17 Feb 2016

E.Commerce Cardea And Multiquote 17 Feb 2016

Process: 6898

GHX Web Pricing 09 Mar 2016

Process: 7090

Responsibility Allocation : Office

Procedures 09 Mar 2016

Process: 5872

Check Sale Or Returns Export 17 Feb

2016

Process: 2

Answering Telephones 16 Feb 2016

Process: 5

Responsibility Allocation : Processing

Of Sales Orders 16 Feb 2016

Process: 6

Responsibility Allocation : Updating Contact Management System 16 Feb

2016

Process: 7

Responsibility Allocation : Checking

Of Sales Orders 16 Feb 2016

Process: 8

Responsibility Allocation : Order And Status Liaison With Customers 16 Feb

2016

Process: 9

Distribution Of Faxes 16 Feb 2016

Process: 10

Distribution Of Emails 16 Feb 2016

Process: 11

Distribution Of Post 16 Feb 2016

Process: 14

Fax Paper 16 Feb 2016

Process: 15

Filing and Archiving 16 Feb 2016

Process: 16

Responsibility Allocation:

Photocopying 16 Feb 2016

Process: 21

Office Sales Projects 16 Feb 2016

Process: 36

Emailing Of Invoices 16 Feb 2016

Process: 5879

Responsibility Allocation : Customer

Returning Goods On Our UPS Account 18 Feb 2016

Process: 5875

Check Paypal For Orders 17 Feb 2016

Process: 5882

Responsibility Allocation : Send Post

To Humanmed 24 Feb 2016

Process: 5891

Processing Of Repair Quotes And

Orders 25 Feb 2016

Process: 5892

Checking EBay And Amazon For Orders And Messages 25 Feb 2016

Process: 5893

Answering Website Questions 25 Feb

2016

Process: 5894

Checking Of Active List 25 Feb 2016

Process: 5895

Responsibility Allocation : Completing

Office Job List 25 Feb 2016

Process: 5896

Responsibility Allocation : Ensuring ORD`s Are Taken To Goods Out And Invoices Are Retrieved 25 Feb 2016

Process: 5899

Proforma And Quote Chasing 25 Feb

2016

Process: 5901

Link Call Log Contacts To The CRM 02

Mar 2016

Process: 5913

Check For Humanmed Orders In Logistics Mailbox 03 Mar 2016

Process: 5943

Check Cardea And Multiquote 08 Mar

2016

Process: 5944

Responsibility Allocation : Chasing

Lost Customers 08 Mar 2016

Process: 5945

Responsibility Allocation : Sending

Samples 08 Mar 2016

Process: 5946

Responsibility Allocation : Sending

Sale Or Returns 08 Mar 2016

Process: 5948

Adding New Accounts To Opera 08

Mar 2016

Process: 5949

Filling Credit Card Slips 08 Mar 2016

Process: 5947

Responsibility Allocation : Search For

Distributors 08 Mar 2016

Process: 6958

Responsibility Allocation : Shipped

Order Queries 09 Mar 2016

Process: 7693

Collect Repair Filing From Warehouse

22 Apr 2016

Process: 7699

Shred Sensitive Paperwork In JL

Office 19 May 2016

Process: 7712

Review Inward Payments 01 Jul 2016

Process: 7752

SRS Folder 22 Nov 2016

Process: 7760

Send Service Offers 31 Jan 2017

Process: 7783

PDF VST Invoices And Purchase

Orders 10 Feb 2017

Process: 7792

Shipped Order Success Report 13 Mar

2017

Process: 7795

Answering UK Web Questions 27 Apr

2017

Process: 5859

Review Un-shipped Parcels 17 Feb

2016

Process: 6954

Back Orders Review - By Customer 09

Mar 2016

Process: 7748

Check Repair Orders 10 Oct 2016

Process: 7749

Check Repair Quotes 10 Oct 2016

Process: 7838

Review VIAMED Feedback - Customer

Feedback Negative 23 Sep 2017

Process: 7839

Review VIAMED Feedback - Customer

Complaints 23 Sep 2017

Process: 7840

Review VST Feedback - Customer Feedback Negative 23 Sep 2017

Process: 7841

Review VST Feedback - Customer

Complaints 23 Sep 2017

Process: 7842

Review VIAMED Product Feedback

Negative 23 Sep 2017

Process: 7843

Review VST Product Feedback

Negative 23 Sep 2017

Process: 7872

Embargo Countries NOT Allowed To

Sell To 16 Oct 2017

Process: 8080

Review Back To Stock Report On

Shopify 10 Sep 2024

Process: 7968

Shred CC Slips 06 Aug 2021

5.2 **Policy**

5.2.1

Top management shall establish, implement and maintain a quality policy that:

- a) is appropriate to the purpose and context of the organization and supports its strategic
- direction; b) provides a
- framework for setting quality objectives;
- c) includes a commitment to satisfy
- applicable requirements;
- d) includes a

Top Level Document:

VM3COP00.00

VOP00.00 Viamed Quality Statement

policy and objectives

Revision Document ID164833

Date Revision 14 Oct 2024 Reviewed 04 Nov

2024

Top Level Document: VM3COP00.00 VOP00.00 VST Quality

Statement policy and objectives

Revision Document ID164813

Date Revision 14 Oct

Process: 7833

Importance Of Effective Quality

Management 20 Sep 2017

Process: 7828

Review The Quality Policy Viamed 16

Sep 2017

Process: 7827

Review The Quality Policy VST 16 Sep

2017

Process: 7668

Responsibility Allocation : Upgrading Intrastats ISO Quality system 09 Mar

2016

commitment to continual improvement 2024 of the quality management system. Establishing the quality policy

2024 Reviewed 14 Oct

Top Level Document: **Audit 20 Process** verification to Managment VST **Revision Document**

ID159391

Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

VM3COP00.01

Company objectives

Revision Document

ID22842

Date Revision 17 Oct 2017 Reviewed 17 Oct 2017

5.2.2

The quality policy shall: VM3COP00.00 a) be available and be maintained as documented information; b) be communicated, understood and applied Date Revision 14 Oct

organization; c) be available to

within the

relevant interested parties, as appropriate. Communicating the

quality policy

Top Level Document:

VOP00.00 VST Quality Statement policy and

objectives

Revision Document

ID164813

2024 Reviewed 14 Oct

2024

Top Level Document: VOP 01 Documentation and Records, Control, Creation, Storage, Retrieval, Revision **Control and Online**

Records

Revision Document

ID120321

Date Revision 01 Jun 2023 Reviewed 25 Jun

2025

Audit 10

Documentation **Control Viamed**

Revision Document

Process: 7833

Importance Of Effective Quality Management 20 Sep 2017

Process: 7828

Review The Quality Policy Viamed 16

Sep 2017

Process: 7827

Review The Quality Policy VST 16 Sep

2017

Process: 7676

PDFing Of Invoices Viamed 17 Mar

2016

Process: 7668

Responsibility Allocation: Upgrading Intrastats ISO Quality system 09 Mar

2016

ID159363 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024 Audit 10 Documentation Control VST **Revision Document** ID159361 Date Revision 13 Aug 2024 Reviewed 13 Aug

5.3

Top management shall ensure that the responsibilities and authorities for relevant Training, Roles and roles are assigned, communicated and understood within the organization. Top management shall

assign the responsibility and authority for: a) ensuring that the quality management system conforms to the requirements of this International Standard; Date Revision 13 Aug b) ensuring that the

intended outputs; c) reporting on the performance of the quality management system and on opportunities for improvement (see 10.1), in particular to top management; d) ensuring the

promotion of customer

processes are

delivering their

Top Level Document: VOP 02 Personnel and Responsibility , Staff and Staffing Issues, Tasks Revision Document

ID151817 Date Revision 21 May 2024 Reviewed 21 May

2024

ID159391

2024

Top Level Document: **Audit 20 Process** verification to Managment VST Revision Document

2024 Reviewed 13 Aug 2024

Audit 21 Audit of Audit VST

Revision Document ID159487 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

Process: 7744

FDA Device Establishment Registration And Listing 28 Sep 2016

Process: 7740

Weights Per Region Needed To Submit

EC Sales List 13 Sep 2016

Process: 7668

Responsibility Allocation : Upgrading Intrastats ISO Quality system 09 Mar 2016

Process: 7387

Responsibility Allocation : VST Stock

Meeting Purchase Order Requirements 09 Mar 2016

focus throughout the	
organization;	
e) ensuring that the	
integrity of the quality	
management system is	
maintained when	
changes to the	
quality management	
system are planned	
and implemented.	
Organizational roles,	
responsibilities and	
authorities	

6 Planning

6		Process: 7433
Planning		Responsibility Allocation : VST Board
		Directors Meeting 09 Mar 2016
6.1		
Actions to address		
risks and		
opportunities		
6.1	Top Level Document:	Process: 7670
When planning for the	VOP 24 Needs, Risks	Humanmed general Issues 09 Mar
quality management	and Expectations of	2016
system, the	External Parties	
organization shall	Revision Document	
consider the issues	ID99512	
referred to in 4.1 and	Date Revision 22 Sep	
the requirements	2022 Reviewed 22 Sep	
referred to in 4.2 and	2022	
determine the risks and	Top Level Document:	
opportunities that	Need Risks and	
need to be addressed	Expectations of	
to:	External Parties VST	
a) give assurance that	Revision Document	
the quality	ID171623	
management system	Date Revision 06 Jan	
can achieve its	2025 Reviewed 06 Jan	
intended result(s);	2025	
b) enhance desirable	Top Level Document:	
effects;	Audit 18 Management	
c) prevent, or reduce,	Review VST	

undesired effects; d) achieve improvement. Revision Document ID159473 Date Revision 13 Aug

2024 Reviewed 13 Aug

2024

VM3COP24.01

Definitions of Risk

Revision Document

ID75525

Date Revision 19 Nov 2021 Reviewed 19 Nov

2021

6.1.2

The organization shall

plan:

a) actions to address these risks and

opportunities;

b) how to:

1) integrate and implement the actions

into its quality

management system

processes (see 4.4);

evaluate the effectiveness of these

actions.

Actions taken to address risks and opportunities shall be proportionate to the potential impact on the conformity of products and services.

NOTE 1 Options to

address risks can include avoiding risk, taking risk in order to pursue an opportunity, eliminating the risk source, changing the likelihood or consequences, sharing

the risk, or retaining

Top Level Document: Audit 12 CE Files VST

Revision Document

ID159451

Date Revision 13 Aug

2024 Reviewed 13 Aug

2024

Top Level Document: Audit 18 Management

Review VST

Revision Document

ID159473

Date Revision 13 Aug 2024 Reviewed 13 Aug

2024 neviewed 19 mag

Process: 7832

Cleardown Emailed Invoices 20 Sep

2017

Process: 7809

Pro-Active Marketing 06 Jun 2017

Process: 7673

Check Expiry Dated Stock 09 Mar 2016

Process: 7664

Responsibility Allocation: Marketing

Job Logger 09 Mar 2016

Process: 7394

Responsibility Allocation : VST Stock

Meeting Repairs Review - General 09

Mar 2016

risk by		
informed decision.		
NOTE 2 Opportunities		
can lead to the		
adoption of new		
practices, launching		
new products, opening		
new		
markets, addressing		
new customers,		
building partnerships,		
using new technology		
and other desirable and		
viable		
possibilities to address		
the organization's or its		
customers' needs.		
6.2		
Quality objectives and		
planning to achieve		
them		
6.2.1	Top Level Document:	Process: 7830
The organization shall	VOP 13 Process	Review Q.A. Failures Report 18 Sep
establish quality	Monitoring, System	2017
objectives at relevant	Reviews, Audits,	Process: 7828
functions, levels and	Management Reviews	Review The Quality Policy Viamed 16
processes	Analysis Data PMS	Sep 2017
needed for the quality	Post Market	Process: 7827
management system.	Revision Document	Review The Quality Policy VST 16 Sep
The quality objectives	ID135771	2017
shall:	Date Revision 28 Nov	Process: 7825
shall: a) be consistent with	Date Revision 28 Nov 2023 Reviewed 26 Jun	Process: 7825 Responsibility Allocation : Order
shall: a) be consistent with the quality policy;	Date Revision 28 Nov 2023 Reviewed 26 Jun 2025	Process: 7825 Responsibility Allocation : Order Picking 06 Sep 2017
shall: a) be consistent with the quality policy; b) be measurable;	Date Revision 28 Nov 2023 Reviewed 26 Jun 2025 Top Level Document:	Process: 7825 Responsibility Allocation : Order Picking 06 Sep 2017 Process: 7822
shall: a) be consistent with the quality policy; b) be measurable; c) take into account	Date Revision 28 Nov 2023 Reviewed 26 Jun 2025 Top Level Document: Audit 20 Process	Process: 7825 Responsibility Allocation : Order Picking 06 Sep 2017 Process: 7822 Review Oxylink Stock 26 Jul 2017
shall: a) be consistent with the quality policy; b) be measurable; c) take into account applicable	Date Revision 28 Nov 2023 Reviewed 26 Jun 2025 Top Level Document: Audit 20 Process verification to	Process: 7825 Responsibility Allocation : Order Picking 06 Sep 2017 Process: 7822 Review Oxylink Stock 26 Jul 2017 Process: 7797
shall: a) be consistent with the quality policy; b) be measurable; c) take into account applicable requirements;	Date Revision 28 Nov 2023 Reviewed 26 Jun 2025 Top Level Document: Audit 20 Process verification to Managment VST	Process: 7825 Responsibility Allocation : Order Picking 06 Sep 2017 Process: 7822 Review Oxylink Stock 26 Jul 2017 Process: 7797 Check Order Are Being Picked In
shall: a) be consistent with the quality policy; b) be measurable; c) take into account applicable	Date Revision 28 Nov 2023 Reviewed 26 Jun 2025 Top Level Document: Audit 20 Process verification to	Process: 7825 Responsibility Allocation : Order Picking 06 Sep 2017 Process: 7822 Review Oxylink Stock 26 Jul 2017 Process: 7797

34 of 154 10/11/2025, 09:50

Date Revision 13 Aug

2024

Audit 10

2024 Reviewed 13 Aug

and services and to

customer satisfaction;

enhancement of

e) be monitored;

Send VST Delivery Notifications 01

Send Service Offers 31 Jan 2017

Feb 2017

f) be communicated; g) be updated as appropriate.

The organization shall maintain documented information on the quality objectives

Documentation **Control Viamed**

Revision Document

ID159363

Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

Audit 10

Documentation

Control VST

Revision Document

ID159361

Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

Process: 7734

Responsibility Allocation : Humanmed

Order Processing 25 Aug 2016

Process: 7710

Responsibility Allocation : Proforma And Quote Processing 29 Jun 2016

Process: 7709

Delivered not Invoiced 28 Jun 2016

Process: 7953

Vandagraph Delivery Notifications 26

May 2020

Process: 7691

Ship Sale Or Returns 21 Apr 2016

Process: 7690

Ship Repairs 21 Apr 2016

Process: 7686

Thorough Checking Of Awaiting

Action Tray - Priority 8s 21 Apr 2016

Process: 7685

Repairs Ready For Invoice 18 Apr

2016

Process: 7684

Repairs Ready For Quote 18 Apr 2016

Process: 7683

Check Stock For Proforma 18 Apr 2016

Process: 7678

Check Catalog 360 Circle For Quotes

And Orders 08 Apr 2016

Process: 7674

Check Repairs Ready For Invoice List

10 Mar 2016

Process: 7673

Check Expiry Dated Stock 09 Mar 2016

Process: 7670

Humanmed general Issues 09 Mar

2016

Process: 7668

Responsibility Allocation : Upgrading Intrastats ISO Quality system 09 Mar

2016

Process: 7398

Responsibility Allocation : VST Stock Meeting UPS Shipping Fuel Surcharge

09 Mar 2016

Responsibility Allocation : VST Stock Meeting `Goods Out` Review 09 Mar 2016

Process: 7394

Responsibility Allocation : VST Stock Meeting Repairs Review - General 09

Mar 2016

Process: 7389

Responsibility Allocation : VST Stock Meeting Returns Overview - From Customers 09 Mar 2016

Process: 7387

Responsibility Allocation : VST Stock

Meeting Purchase Order Requirements 09 Mar 2016

Process: 7385

Responsibility Allocation : VST Stock Meeting Sales Forward Orders Review

09 Mar 2016 **Process: 6938**

Responsibility Allocation : Customer Database Updates 09 Mar 2016

Process: 6956

Responsibility Allocation : Sales Order

Issues 09 Mar 2016

Process: 7090

Responsibility Allocation: Office

Procedures 09 Mar 2016

Process: 6898

GHX Web Pricing 09 Mar 2016

Process: 5871

Check Sale Or Returns 17 Feb 2016

Process: 5876

E.Commerce Cardea And Multiquote

17 Feb 2016

Process: 5872

Check Sale Or Returns Export 17 Feb

2016

Process: 2

Answering Telephones 16 Feb 2016

Process: 3

Responsibility Allocation : Meeting

And Greeting Visitors To The

Company 16 Feb 2016

Responsibility Allocation : Assisting With Refreshments For Visitors 16 Feb 2016

Process: 5

Responsibility Allocation : Processing

Of Sales Orders 16 Feb 2016

Process: 6

Responsibility Allocation : Updating Contact Management System 16 Feb 2016

2016

Process: 7

Responsibility Allocation : Checking

Of Sales Orders 16 Feb 2016

Process: 8

Responsibility Allocation : Order And Status Liaison With Customers 16 Feb

2016

Process: 10

Distribution Of Emails 16 Feb 2016

Process: 11

Distribution Of Post 16 Feb 2016

Process: 14

Fax Paper 16 Feb 2016

Process: 15

Filing and Archiving 16 Feb 2016

Process: 16

Responsibility Allocation :

Photocopying 16 Feb 2016

Process: 21

Office Sales Projects 16 Feb 2016

Process: 36

Emailing Of Invoices 16 Feb 2016

Process: 5875

Check Paypal For Orders 17 Feb 2016

Process: 5879

Responsibility Allocation : Customer Returning Goods On Our UPS Account

18 Feb 2016

Process: 5882

Responsibility Allocation : Send Post

To Humanmed 24 Feb 2016

Process: 5891

Processing Of Repair Quotes And

Orders 25 Feb 2016

Process: 5892

Checking EBay And Amazon For Orders And Messages 25 Feb 2016

Process: 5893

Answering Website Questions 25 Feb

2016

Process: 5894

Checking Of Active List 25 Feb 2016

Process: 5895

Responsibility Allocation : Completing

Office Job List 25 Feb 2016

Process: 5896

Responsibility Allocation : Ensuring ORD`s Are Taken To Goods Out And Invoices Are Retrieved 25 Feb 2016

Process: 5899

Proforma And Quote Chasing 25 Feb

2016

Process: 5901

Link Call Log Contacts To The CRM 02

Mar 2016

Process: 5913

Check For Humanmed Orders In Logistics Mailbox 03 Mar 2016

Process: 5943

Check Cardea And Multiquote 08 Mar

2016

Process: 5944

Responsibility Allocation : Chasing

Lost Customers 08 Mar 2016

Process: 5945

Responsibility Allocation : Sending

Samples 08 Mar 2016

Process: 5946

Responsibility Allocation : Sending

Sale Or Returns 08 Mar 2016

Process: 5947

Responsibility Allocation : Search For

Distributors 08 Mar 2016

Process: 5948

Adding New Accounts To Opera 08

Mar 2016

Process: 5949

Filling Credit Card Slips 08 Mar 2016

Process: 6958

Responsibility Allocation : Shipped

Order Queries 09 Mar 2016

Process: 7676

PDFing Of Invoices Viamed 17 Mar

2016

Process: 7693

Collect Repair Filing From Warehouse

22 Apr 2016 **Process: 7699**

Shred Sensitive Paperwork In JL

Office 19 May 2016

Process: 7712

Review Inward Payments 01 Jul 2016

Process: 7735

Ensure SOR`s Are Followed Up 01 Sep

2016

Process: 7752

SRS Folder 22 Nov 2016

Process: 7758

Check For GHX Orders 17 Jan 2017

Process: 7783

PDF VST Invoices And Purchase

Orders 10 Feb 2017

Process: 7795

Answering UK Web Questions 27 Apr

2017

Process: 5859

Review Un-shipped Parcels 17 Feb

2016

Process: 6954

Back Orders Review - By Customer 09

Mar 2016

Process: 7748

Check Repair Orders 10 Oct 2016

Process: 7749

Check Repair Quotes 10 Oct 2016

Process: 7996

Verification Repairs Older Repairs 07

Feb 2022

Process: 8084

VST Accounts On Stop 16 Dec 2024

6.2.2

When planning how to achieve its quality objectives, the

Top Level Document: Audit 20 Process verification to Managment VST

Process: 7387

Responsibility Allocation : VST Stock

Meeting Purchase Order Requirements 09 Mar 2016

organization shall determine: a) what will be done; b) what resources will be required; c) who will be responsible; d) when it will be completed; e) how the results will be evaluated. 6.3

Revision Document ID159391 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

Process: 7947 8010004 - JJ-CCR Oxygen Sensor Orders 04 Mar 2020 Process: 7996

Verification Repairs Older Repairs 07 Feb 2022

When the organization determines the need for changes to the quality management system, the changes shall be carried out in a Revision Document planned manner (see 4.4).

The organization shall consider:

- a) the purpose of the changes and their potential consequences; b) the integrity of the
- quality management system;
- c) the availability of resources;
- d) the allocation or reallocation of responsibilities and authorities. Planning of changes

Top Level Document: VOP 02 Personnel and Responsibility, Staff and Staffing Issues, Training, Roles and Tasks ID151817 Date Revision 21 May 2024 Reviewed 21 May 2024

Top Level Document: **VOP 01 Documentation** and Records, Control, Creation, Storage, Retrieval, Revision **Control and Online** Records Revision Document

ID120321 Date Revision 01 Jun 2023 Reviewed 25 Jun 2025

Audit 10 Documentation **Control Viamed** Revision Document ID159363 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

Upgrading of the ISO Systems 2016 - 2017

Revision Document ID22140 Date Revision 20 Sep 2017 Reviewed 20 Sep 2017 **Explanation Employee Roles Titles** Responsibilitys Processes and **Repeating Tasks** Monitoring Revision Document ID22287 Date Revision 27 Sep 2017 Reviewed 27 Sep 2017 Audit 10 Documentation Control VST Revision Document ID159361 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

7 Support

7		
Support		
7.1		
Resources		
7.1.1 General	Top Level Document:	Process: 7814
The organization shall	Audit 18 Management	Responsibility Allocation : Viamed
determine and provide	Review VST	Repairs 06 Jun 2017
the resources needed	Revision Document	Process: 7670
for the establishment,	ID159473	Humanmed general Issues 09 Mar
implementation,	Date Revision 13 Aug	2016
maintenance and	2024 Reviewed 13 Aug	Process: 7840
continual improvement	2024	Review VST Feedback - Customer
of the quality		Feedback Negative 23 Sep 2017
management system.		Process: 7841
The organization shall		Review VST Feedback - Customer
consider:		Complaints 23 Sep 2017
a) the capabilities of,		Process: 7843

and constraints on,
existing internal
resources;
b) what needs to be
obtained from external
providers. **General**

Review VST Product Feedback Negative 23 Sep 2017

Process: 8015

Review VST Product Feedback Positive

25 Jul 2022 **Process: 8017**

Review VST Customer Feedback

Positive 25 Jul 2022

7.1.2

The organization shall determine and provide the persons necessary for the effective implementation of its quality management system and for the operation and control of its processes. **People**

Top Level Document: VOP 12 Training

Revision Document ID166222

Date Revision 25 Oct 2024 Reviewed 25 Oct 2024

Top Level Document:
Audit 20 Process

verification to Managment VST

Revision Document ID159391

Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

Employee Roles

Revision Document ID20125

Date Revision 16 May 2017 Reviewed 16 May

2017

Audit 08 Training, Competence and Human Resources VST

Revision Document ID162731

Date Revision 19 Sep 2024 Reviewed 19 Sep

2024

ID119029

Process: 7713

Review Roles And Responsibilitys 17

Aug 2016

Process: 7793

Team Review Meeting 16 Mar 2017

Process: 7759

Health Declaration Sheet 23 Jan 2017

Process: 7670

Humanmed general Issues 09 Mar

2016

7.1.3

The organization shall determine, provide and maintain the infrastructure necessary for the

Top Level Document:
VOP 18 Maintenance
Building, Fabric and
Infrastructure
Revision Document

Process: 7091

Calibration Index 09 Mar 2016

Process: 7745

UPS Invoices Viamed 06 Oct 2016

Process: 7746

UPS Invoices VST 06 Oct 2016

operation of its processes and to achieve conformity of products and services. NOTE Infrastructure can include: a) buildings and associated utilities; b) equipment, including hardware and software; c) transportation resources; d) information and communication technology. Infrastructure

Date Revision 15 May 2023 Reviewed 15 May 2023

Top Level Document: VOP 06 Measurement Control Viamed VST,

Calibration, QA Stock

Revision Document ID168580

Date Revision 22 Nov 2024 Reviewed 22 Nov 2024

Top Level Document: VOP 11 Equipment Control, Office, Warehouse, Pcs and Equipment

Revision Document ID174218 Date Revision 29 Jan 2025 Reviewed 29 Jan

2025

Top Level Document: Audit 15 Production VST

Revision Document

ID159457

Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

Audit 10

Documentation

Control Viamed

Revision Document

ID159363

Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

Employee Roles

Revision Document

ID20125

Date Revision 16 May 2017 Reviewed 16 May

2017

Ghyll House Fire

Process: 7747

UPS Invoices Vandagraph 06 Oct 2016

Process: 7120

General Maintenance Requirements

09 Mar 2016 **Process: 5940**

Thumb Nail Processor 07 Mar 2016

Process: 7739

Intrastats Amendment Log 12 Sep

2016

Process: 7129

Intrastats Cross Reference Database

Tables Updates 09 Mar 2016

Process: 7126

Intrastats Requested Page updates 09

Mar 2016

Process: 5905

Responsibility Allocation : Price

Checking 02 Mar 2016

Process: 5866

UPS Shipping Fuel Surcharge 17 Feb

2016

Process: 6972

UPS Shipping Fuel Surcharge 09 Mar

2016

Process: 5903

Responsibility Allocation: Weather

Station 02 Mar 2016

Process: 7711

Import Bank CSV 01 Jul 2016

Process: 7706

Update Virus Software And Scan For

Viruses 10 Jun 2016

Process: 46

Responsibility Allocation : Backup

Server Status 16 Feb 2016

Process: 48

Responsibility Allocation : Internet 16

Feb 2016

Process: 45

Responsibility Allocation : Main

Server Status 16 Feb 2016

Process: 44

Secure Socket Level Certificate 16 Feb

2016

Certificate

Revision Document

ID12303

Date Revision 15 Mar 2013 Reviewed 15 Mar

2013

HSE Fire / Exit Escape route Basement floor plans

Revision Document

ID127738

Date Revision 25 Aug 2023 Reviewed 04 Nov

2024

HSE Fire / Exit Escape route Ghyll House

floor plans

Revision Document

ID95898

Date Revision 04 Aug

2022 Reviewed 04 Nov

2024

VM3COP20.35 Ups

Calculator

Revision Document

ID88671

Date Revision 05 May

2022 Reviewed 05 May

2022

VM3COP03.05

Procedures for

customer returning

goods on our UPS

account number

Revision Document

ID17155

Date Revision 05 Jul

2016 Reviewed 05 Jul

2016

FIRE Report Premisis

Revision Document

ID82517

Date Revision 15 Feb

2022 Reviewed 15 Feb

2024

Process: 49

Responsibility Allocation : Wifi 16 Feb

2016

Process: 50

Responsibility Allocation : Guest

Access Wifi 16 Feb 2016

Process: 5941

Responsibility Allocation : Replace

Main Server 07 Mar 2016

Process: 5939

Responsibility Allocation : Email ISP

Routing 05 Mar 2016

Process: 7121

Responsibility Allocation : General Computer Maintenance 09 Mar 2016

Process: 7125

Responsibility Allocation : Intrastats

Urgent Problems 09 Mar 2016

Process: 7124

Responsibility Allocation : Intrastats

09 Mar 2016

Process: 7127

Responsibility Allocation : Intrastats

Unfinished in progress Processes 09

Mar 2016

Process: 7128

Responsibility Allocation : Intrastats

Future Features needed 09 Mar 2016

Process: 7133

Responsibility Allocation : Intrastats

Contact Manager 09 Mar 2016

Process: 7704

Responsibility Allocation : Computer

Failure Diagnostics 24 May 2016

Process: 7835

Electrics Need Checking 20 Sep 2017

Process: 7836

Central Heating For Winter 20 Sep

2017

Process: 7832

Cleardown Emailed Invoices 20 Sep

2017

Process: 7823

Saftey Tester Data 02 Aug 2017

Process: 7805

HSE Fire / Exit Escape route Ground Floor

plans

Revision Document

ID127734

Date Revision 25 Aug

2023 Reviewed 04 Nov

2024

HSE Fire Risk

Assessment

Revision Document

ID21790

Date Revision 04 Sep 2017 Reviewed 04 Sep

2017

CPM 21 Fire Exit /

Escape Route
Procedures

Revision Document

ID21892

Date Revision 07 Sep

2017 Reviewed 07 Sep

|2017|

Explanation Employee

Roles and Titles

Revision Document

ID22144

Date Revision 20 Sep

2017 Reviewed 20 Sep

2017

HSE Fire Exit / Escape Route Ground Floor

plans Document

Revision Document

ID2558

Date Revision 01 Aug 2007 Reviewed 01 Aug

2007

DO NOT USE

VM3COP11 Calibration

Revision Document

ID8713

Date Revision 12 Oct 2011 Reviewed 12 Oct

2011

Empty Kitchen Bins 22 May 2017

Process: 7804

Sweep Kitchen Floor 22 May 2017

Process: 7803

Dishwashing 22 May 2017

Process: 7802

Clean Kitchen Sides 22 May 2017

Process: 7756

Carbon Monoxide Alarm 05 Jan 2017

Process: 7742

Boiler Check 26 Sep 2016

Process: 7698

Clean Toilets 17 May 2016

Process: 7687

Vandagraph Duckets 21 Apr 2016

Process: 7672

Off Site Backup 09 Mar 2016

Process: 7402

Responsibility Allocation : VST

Calibration P.A.T. Testing 09 Mar 2016

Process: 7401

Responsibility Allocation : VST

Calibration 09 Mar 2016

Process: 7857

Software Validation Stock Tracking

Check 01 Oct 2017

Process: 5851

Duplicate Documents 17 Feb 2016

Process: 59

Out Of Date Documents 17 Feb 2016

Process: 7850

Software Validation Scan Incorrect

Product 01 Oct 2017

Process: 7851

Software Validation Scan Un-QA

Product To Order 01 Oct 2017

Process: 7852

Software Validation Expired Stock 01

Oct 2017

Process: 7853

Software Validation Non Sell Able

Shelf 01 Oct 2017

Process: 7854

Software Validation In Production List

01 Oct 2017

VM3COP20.07 UPS

Procedures

Revision Document

ID8722

Date Revision 12 Oct

2011 Reviewed 12 Oct

2011

HSE Fire Safety Risk

Assessment

Revision Document

ID892

Date Revision 25 Oct

2006 Reviewed 25 Oct

2006

Audit 10

Documentation

Control VST

Revision Document

ID159361

Date Revision 13 Aug

2024 Reviewed 13 Aug

2024

Audit 19 Health and

Safety, Working

Conditions and

Building Fabric Issues

VST

Revision Document

ID159481

Date Revision 13 Aug

2024 Reviewed 13 Aug

2024

Process: 7855

Software Validation - Production Lists

01 Oct 2017

Process: 7856

Software Validation Unchecked

Orders 01 Oct 2017

Process: 7870

Software Validation Non Conformance

Product Risk Feedback Loop 15 Oct

2017

Process: 7869

Hand Drill Checklist 13 Oct 2017

Process: 7868

Pillar Drill Checklist 13 Oct 2017

Process: 7867

Bandsaw Checklist 13 Oct 2017

Process: 7866

Oxygen Cylinder Check 13 Oct 2017

Process: 7865

Software Validation Conflicting Audits

07 Oct 2017

Process: 7864

ESD Work Stations 07 Oct 2017

7.1.4

The organization shall

determine, provide and Revision Document

maintain the

environment necessary Date Revision 25 Oct

for the operation

of its processes and to

achieve conformity of products and services.

NOTE A suitable

environment can be a

combination of human

Top Level Document:

VOP 12 Training

ID166222

2024 Reviewed 25 Oct

2024

Top Level Document: VOP 16 Health and

Safety, Company

Personnel Manual

Revision Document

Process: 7750

Meeting With Management 14 Oct

2016

Process: 7120

General Maintenance Requirements

09 Mar 2016

Process: 7753

Management Meeting Warehouse 22

Nov 2016

Process: 7836

Central Heating For Winter 20 Sep

2017

and physical factors, such as:

- a) social (e.g. nondiscriminatory, calm, non-confrontational);
- b) psychological (e.g. stress-reducing, burnout prevention, emotionally protective);
- c) physical (e.g. temperature, heat, humidity, light, airflow, hygiene, noise).

These factors can differ VOP 02 Personnel and substantially depending on the products and services provided.

Environment for the operation of processes

ID31032

Date Revision 30 Sep 2019 Reviewed 30 Sep 2019

Top Level Document: VOP 18 Maintenance Building, Fabric and Infrastructure

Revision Document ID119029

Date Revision 15 May 2023 Reviewed 15 May 2023

Top Level Document: Responsibility, Staff and Staffing Issues, Training, Roles and Tasks

Revision Document ID151817

Date Revision 21 May 2024 Reviewed 21 May 2024

Top Level Document: Audit 07 Handling and Storage VST

Revision Document ID159441

Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

Fire risk assessment 15/17 Station Road

Revision Document ID165967

Date Revision 24 Oct 2024 Reviewed 24 Oct

2024

CPM 25 Health and Safety Policy Viamed

Revision Document ID14332

Date Revision 25 Sep 2014 Reviewed 04 Sep Process: 7811

Responsibility Allocation: General

Area 06 Jun 2017

Process: 7806

Watering Plants 22 May 2017

Process: 7698

Clean Toilets 17 May 2016

Process: 7845

7.1.4 Environment Of Operations 25

Sep 2017

2017

CPM 39 Smoking Policy

Revision Document

ID6782

Date Revision 15 Feb

2010 Reviewed 15 Feb

2010

CPM 16 Dress Code

Revision Document

ID7055

Date Revision 26 Apr

2010 Reviewed 22 Jul

2014

CPM 15 Disciplinary

Procedures

Revision Document

ID142873

Date Revision 21 Feb

2024 Reviewed 21 Feb

2024

Audit 08 Training,

Competence and

Human Resources VST

Revision Document

ID162731

Date Revision 19 Sep

2024 Reviewed 19 Sep

2024

Audit 19 Health and

Safety, Working

Conditions and

Building Fabric Issues

VST

Revision Document

ID159481

Date Revision 13 Aug

2024 Reviewed 13 Aug

2024

HSE Workplace Safety

Environment and

Harassment Risk

Assessment

Questionnaire

Revision Document

ID165826

	Date Revision 23 Oct	
	2024 Reviewed 24 Oct	
	2025 Reviewed 21 Get	
T 4 5		
7.1.5		
Monitoring and		
measuring resources		
7.1.5.1	Top Level Document:	Process: 6949
7.1.5.1 General	VOP 06 Measurement	Responsibility Allocation : VIAMED
	Control Viamed VST,	Stock Meeting QA Processing 09 Mar
determine and provide	Calibration, QA Stock	2016
the resources needed to	Revision Document	Process: 7689
ensure valid and	ID168580	Move Stock From QA Shelf To Stock
reliable	Date Revision 22 Nov	Shelf Monday 21 Apr 2016
results when	2024 Reviewed 22 Nov	Process: 7694
monitoring or	2024	Move Stock From QA Shelf To Stock
measuring is used to	Top Level Document:	Shelf Tuesday 28 Apr 2016
verify the conformity	Audit 07 Handling and	Process: 7695
of products and	Storage VST	Top Up Quick Shipping Shelves 28 Apr
services to	Revision Document	2016
requirements.	ID159441	Process: 7830
The organization shall	Date Revision 13 Aug	Review Q.A. Failures Report 18 Sep
ensure that the	2024 Reviewed 13 Aug	2017
resources provided:	2024	Process: 7794
a) are suitable for the	Top Level Document:	V1000 Commissions Review 30 Mar
specific type of	Audit 06 VST Ltd	2017
monitoring and	Calibration	Process: 7705
measurement activities	Revision Document	Checking For Uploaded Files 08 Jun
being undertaken;	ID186880	2016
b) are maintained to	Date Revision 30 May	Process: 7690
ensure their continuing	2025 Reviewed 30 May	Ship Repairs 21 Apr 2016
fitness for their	2025	Process: 7676
purpose.		PDFing Of Invoices Viamed 17 Mar
The organization shall		2016
retain appropriate		Process: 7673
documented		Check Expiry Dated Stock 09 Mar 2016
information as		Process: 7670
evidence of fitness for		Humanmed general Issues 09 Mar
purpose of		2016
the monitoring and		Process: 7394
measurement		Responsibility Allocation : VST Stock
resources. General		Meeting Repairs Review - General 09
		Mar 2016
7.1.5.2	Top Level Document:	Process: 7830
II.	Top Zover Zovament	110000.7000
When measurement	VOP 06 Measurement	Review Q.A. Failures Report 18 Sep

traceability is a requirement, or is considered by the organization to be an essential part of providing confidence in the validity of measurement results, measuring equipment shall be: a) calibrated or verified, or both, at specified intervals, or prior to use, against measurement standards traceable to international or national measurement standards; when no such standards exist, the basis used for calibration or verification shall be retained as documented information; b) identified in order to Calibration determine their status; c) safeguarded from adjustments, damage or deterioration that would invalidate the calibration status and subsequent measurement results. The organization shall determine if the validity of previous measurement results has been adversely affected when measuring equipment

Control Viamed VST, Calibration, QA Stock **Revision Document** ID168580 Date Revision 22 Nov 2024 Reviewed 22 Nov 2024 Top Level Document: VOP 07 Stock Control, Handling, Control of Labelling, Storage, Movement **Revision Document** ID137933 Date Revision 27 Dec 2023 Reviewed 27 Dec 2023 Top Level Document: **VOP 11 Equipment** Control, Office, Warehouse, Pcs and Equipment Revision Document ID174218 Date Revision 29 Jan 2025 Reviewed 29 Jan 2025 Top Level Document: Audit 06 VST Ltd Revision Document ID186880 Date Revision 30 May 2025 Reviewed 30 May 2025 Audit 10 Documentation **Control Viamed**

2017 Process: 7823 Saftey Tester Data 02 Aug 2017 Process: 7814 Responsibility Allocation: Viamed Repairs 06 Jun 2017 Process: 7813 Responsibility Allocation : VST Repairs 06 Jun 2017 Process: 7812 Responsibility Allocation: Vandagraph Repairs 06 Jun 2017 Process: 7798 Orders And Items Shipped Per Month 10 May 2017 Process: 7744 FDA Device Establishment Registration And Listing 28 Sep 2016 Process: 7705 Checking For Uploaded Files 08 Jun 2016 Process: 7693 Collect Repair Filing From Warehouse 22 Apr 2016 Process: 7692 Responsibility Allocation : Take Complete Repair Paperwork To Office 22 Apr 2016 Process: 7673 Check Expiry Dated Stock 09 Mar 2016 Process: 7670 Humanmed general Issues 09 Mar 2016 Process: 7401 Responsibility Allocation: VST Calibration 09 Mar 2016 Process: 7048 Control of monitoring and measuring Revision Document devices 09 Mar 2016 ID159363 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

10/11/2025, 09:50 50 of 154

Audit 10

Documentation

is found to be unfit for its intended purpose, and shall take appropriate action as necessary

Measurement traceability

7.1.6

The organization shall

knowledge necessary

for the operation of its

achieve conformity of

products and services.

This knowledge shall

be maintained and be

made available to the

extent necessary.

When addressing

organization shall consider its current

and determine how to

acquire or access any

necessary additional

NOTE 1 Organizational

knowledge specific to

the organization; it is

generally gained by

information that is

used and shared to

NOTE 2 Organizational

knowledge can be

experience. It is

achieve the organization's objectives.

based on:

knowledge and

knowledge is

required updates.

trends, the

knowledge

changing needs and

determine the

processes and to

Control VST
Revision Document
ID159361
Date Revision 13 Aug
2024 Reviewed 13 Aug
2024

Top Level Document: Audit 12 CE Files VST

Revision Document

ID159451

Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

Audit 10

Documentation

Control Viamed

Revision Document ID159363

Date Revision 13 Aug 2024 Reviewed 13 Aug

2024 **Audit 10**

Documentation

Control VST

Revision Document ID159361

Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

Audit 08 Training, Competence and Human Resources VST

Revision Document

ID162731

Date Revision 19 Sep 2024 Reviewed 19 Sep 2024 Process: 7830

Review Q.A. Failures Report 18 Sep

2017

Process: 7744

FDA Device Establishment

Registration And Listing 28 Sep 2016

Process: 7673

Check Expiry Dated Stock 09 Mar 2016

Process: 7670

Humanmed general Issues 09 Mar

2016

Process: 7387

Responsibility Allocation : VST Stock

Meeting Purchase Order Requirements 09 Mar 2016

Process: 7863

Maintain Repair Codes List 05 Oct

2017

a) internal sources (e.g. intellectual property; knowledge gained from experience; lessons learned from failures and successful projects; capturing and sharing undocumented knowledge and experience; the results of improvements in processes, products and services): b) external sources (e.g. standards; academia; conferences; gathering knowledge from customers or external providers) Organizational knowledge

> **Top Level Document:** Process: 7673

VOP 02 Personnel and Responsibility, Staff and Staffing Issues, Training, Roles and

Revision Document

ID151817

Date Revision 21 May 2024 Reviewed 21 May

2024

Top Level Document: **VOP 12 Training**

Revision Document

ID166222

Date Revision 25 Oct 2024 Reviewed 25 Oct

2024

Explanation Employee Roles and Titles

Revision Document

Check Expiry Dated Stock 09 Mar 2016

7.2 Competence The organization shall: a) determine the necessary competence of person(s) doing work **Tasks** under its control that affects the performance and effectiveness of the quality management system; b) ensure that these persons are competent on the basis of appropriate education, training, or experience; c) where applicable,

take actions to acquire

the necessary

7.2

competence, and evaluate the effectiveness of the actions taken; d) retain appropriate documented information as evidence of competence. NOTE Applicable actions can include, for 2024 Reviewed 19 Sep example, the provision of training to, the mentoring of, or the reassignment of currently employed persons; or the hiring or contracting of competent persons.

ID22144

Date Revision 20 Sep 2017 Reviewed 20 Sep

2017

Audit 08 Training, Competence and

Human Resources VST

Revision Document

ID162731

Date Revision 19 Sep

2024

Audit 19 Health and Safety, Working **Conditions** and **Building Fabric Issues VST**

Revision Document

ID159481

Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

7.3

Competence

The organization shall ensure that persons doing work under the organization's control are aware of:

- a) the quality policy;
- b) relevant quality
- objectives;
- c) their contribution to the effectiveness of the quality management system, including the benefits of improved performance; d) the implications of
- not conforming with the quality

management system requirements.

Awareness

Top Level Document:

VOP 02 Personnel and Responsibility , Staff and Staffing Issues, Training, Roles and Tasks

Revision Document

ID151817

Date Revision 21 May 2024 Reviewed 21 May

2024

Top Level Document: **VOP 12 Training**

Revision Document ID166222

Date Revision 25 Oct 2024 Reviewed 25 Oct

2024

Explanation Employee Roles and Titles

Revision Document ID22144

Process: 7673

Check Expiry Dated Stock 09 Mar 2016

Process: 7668

Responsibility Allocation: Upgrading Intrastats ISO Quality system 09 Mar

2016

Date Revision 20 Sep 2017 Reviewed 20 Sep 2017

Audit 08 Training, Competence and

Human Resources VST

Revision Document

ID162731

Date Revision 19 Sep 2024 Reviewed 19 Sep

2024

Audit 19 Health and Safety, Working Conditions and Building Fabric Issues

VST

Revision Document

ID159481

Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

Audit 10
Documentation

Control Viamed

Revision Document

ID159363

Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

VM3COP27.01

Searching Intrastats

Issues

Revision Document

ID6657

Date Revision 02 Nov

2009 Reviewed 02 Nov

2009

VM3COP27.17

Complete

Auto_calender Issues

Revision Document

ID16995

Date Revision 26 May 2016 Reviewed 26 May

7.4

7.4 Communication

The organization shall determine the internal

and external

and external

communications

relevant to the quality management system,

including:

a) on what it will

communicate;

b) when to communicate;

c) with whom to

communicate;

d) how to

communicate;

e) who communicates.

Communication

Process: 7673

Check Expiry Dated Stock 09 Mar 2016

	2016	
	VM3COP27.36 Auto	
	Close Issues	
	Revision Document	
	ID17082	
	Date Revision 24 Jun	
	2016 Reviewed 24 Jun	
	2016	
	Overview Issues	
	Meeting Headers List	
	Revision Document	
	ID22169	
	Date Revision 22 Sep	
	2017 Reviewed 22 Sep	
	2017	
	Issues Overview	
	Revision Document	
	ID23112	
	Date Revision 22 Oct	
	2017 Reviewed 22 Oct	
	2017	
	Audit 10	
	Documentation	
	Control VST	
	Revision Document	
	ID159361	
	Date Revision 13 Aug	
	2024 Reviewed 13 Aug	
	2024	
	Audit 08 Training,	
	Competence and	
	Human Resources VST	
	Revision Document	
	ID162731	
	Date Revision 19 Sep	
	2024 Reviewed 19 Sep	
	2024	
7.5		
Documented		
information		
7.5.1	Top Level Document:	Process: 7744
7.5.1 General	-	FDA Device Establishment
The organization's	and Records, Control,	Registration And Listing 28 Sep 2016
_		Process: 7734
quality management	Creation, Storage,	1100035. //34
u.	n .	п

system shall include: a) documented information required by this International Standard; b) documented information determined by the organization as being necessary for the effectiveness of the quality management system. NOTE The extent of documented information for a quality management system can differ from organization to another due to: the size of

- the size of organization and its
 type of activities, processes, products and services;
 Quality S policy an Revision I ID164833
- the complexity of processes and their interactions;
- the competence of persons. **General**

Retrieval, Revision Control and Online Records

Revision Document ID120321

Date Revision 01 Jun 2023 Reviewed 25 Jun 2025

Top Level Document: VM3COP00.00

VOP00.00 VST Quality Statement policy and objectives

ID164813 Date Revision 14 Oct 2024 Reviewed 14 Oct 2024

Revision Document

Top Level Document: VM3COP00.00

VOP00.00 Viamed Quality Statement policy and objectives

Revision Document ID164833

Date Revision 14 Oct 2024 Reviewed 04 Nov 2024

Top Level Document: Audit 20 Process verification to Managment VST

Revision Document ID159391

Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

Audit 10 Documentation Control Viamed

Revision Document ID159363 Date Revision 13 Aug

2024 Reviewed 13 Aug 2024 Responsibility Allocation : Humanmed Order Processing 25 Aug 2016

Process: 7710

Responsibility Allocation : Proforma And Quote Processing 29 Jun 2016

Process: 7709

Delivered not Invoiced 28 Jun 2016

Process: 7953

Vandagraph Delivery Notifications 26

May 2020 **Process: 7693**

Collect Repair Filing From Warehouse 22 Apr 2016

Process: 7692

Responsibility Allocation : Take

Complete Repair Paperwork To Office

22 Apr 2016 **Process: 7690**

Ship Repairs 21 Apr 2016

Process: 7686

Thorough Checking Of Awaiting Action Tray - Priority 8s 21 Apr 2016

Process: 7685

Repairs Ready For Invoice 18 Apr

2016

Process: 7684

Repairs Ready For Quote 18 Apr 2016

Process: 7683

Check Stock For Proforma 18 Apr 2016

Process: 7678

Check Catalog 360 Circle For Quotes

And Orders 08 Apr 2016

Process: 7674

Check Repairs Ready For Invoice List 10 Mar 2016

Process: 7668

Responsibility Allocation : Upgrading Intrastats ISO Quality system 09 Mar

2016

Process: 7398

Responsibility Allocation : VST Stock Meeting UPS Shipping Fuel Surcharge 09 Mar 2016

Process: 7396

Responsibility Allocation : VST Stock

Audit 10 Documentation Control Viamed

Revision Document ID159363

Date Revision 13 Aug

2024 Reviewed 13 Aug

2024

Explaination Quality
Objectives

Revision Document

ID18483

Date Revision 18 Jan 2017 Reviewed 18 Jan

2017

Explanation Employee Roles and Titles

Revision Document

ID22144

Date Revision 20 Sep 2017 Reviewed 20 Sep

2017

VM3COP00.01

Company objectives

Revision Document

ID22842

Date Revision 17 Oct 2017 Reviewed 17 Oct 2017

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Audit 10

Documentation Control VST

Revision Document

ID159361

Date Revision 13 Aug

2024 Reviewed 13 Aug

2024

Audit 10

Documentation

Control VST

Revision Document

ID159361

Date Revision 13 Aug 2024 Reviewed 13 Aug 2024 Meeting `Goods Out` Review 09 Mar

2016

Process: 7390

Responsibility Allocation : VST Stock Meeting Returns Overview - Credits 09

Mar 2016

Process: 7385

Responsibility Allocation : VST Stock Meeting Sales Forward Orders Review

09 Mar 2016

Process: 6938

Responsibility Allocation : Customer

Database Updates 09 Mar 2016

Process: 6956

Responsibility Allocation : Sales Order

Issues 09 Mar 2016

Process: 7090

Responsibility Allocation : Office

Procedures 09 Mar 2016

Process: 6898

GHX Web Pricing 09 Mar 2016

Process: 5871

Check Sale Or Returns 17 Feb 2016

Process: 5876

E.Commerce Cardea And Multiquote

17 Feb 2016

Process: 5872

Check Sale Or Returns Export 17 Feb

2016

Process: 2

Answering Telephones 16 Feb 2016

Process: 5

Responsibility Allocation: Processing

Of Sales Orders 16 Feb 2016

Process: 6

Responsibility Allocation : Updating Contact Management System 16 Feb

2016

Process: 7

Responsibility Allocation : Checking

Of Sales Orders 16 Feb 2016

Process: 8

Responsibility Allocation : Order And Status Liaison With Customers 16 Feb

2016

Process: 9

Distribution Of Faxes 16 Feb 2016

Process: 10

Distribution Of Emails 16 Feb 2016

Process: 11

Distribution Of Post 16 Feb 2016

Process: 14

Fax Paper 16 Feb 2016

Process: 15

Filing and Archiving 16 Feb 2016

Process: 16

Responsibility Allocation: Photocopying 16 Feb 2016

Process: 21

Office Sales Projects 16 Feb 2016

Process: 36

Emailing Of Invoices 16 Feb 2016

Process: 5875

Check Paypal For Orders 17 Feb 2016

Process: 5879

Responsibility Allocation : Customer Returning Goods On Our UPS Account 18 Feb 2016

Process: 5882

Responsibility Allocation : Send Post

To Humanmed 24 Feb 2016

Process: 5891

Processing Of Repair Quotes And

Orders 25 Feb 2016

Process: 5892

Checking EBay And Amazon For Orders And Messages 25 Feb 2016

Process: 5893

Answering Website Questions 25 Feb

2016

Process: 5894

Checking Of Active List 25 Feb 2016

Process: 5895

Responsibility Allocation : Completing

Office Job List 25 Feb 2016

Process: 5896

Responsibility Allocation : Ensuring ORD's Are Taken To Goods Out And Invoices Are Retrieved 25 Feb 2016

Process: 5899

Proforma And Quote Chasing 25 Feb 2016

Process: 5901

Link Call Log Contacts To The CRM 02

Mar 2016

Process: 5913

Check For Humanmed Orders In Logistics Mailbox 03 Mar 2016

Process: 5943

Check Cardea And Multiquote 08 Mar

2016

Process: 5944

Responsibility Allocation : Chasing Lost Customers 08 Mar 2016

Process: 5945

Responsibility Allocation : Sending

Samples 08 Mar 2016

Process: 5946

Responsibility Allocation : Sending

Sale Or Returns 08 Mar 2016

Process: 5947

Responsibility Allocation : Search For

Distributors 08 Mar 2016

Process: 5948

Adding New Accounts To Opera 08

Mar 2016

Process: 5949

Filling Credit Card Slips 08 Mar 2016

Process: 6958

Responsibility Allocation : Shipped

Order Queries 09 Mar 2016

Process: 7676

PDFing Of Invoices Viamed 17 Mar

2016

Process: 7699

Shred Sensitive Paperwork In JL

Office 19 May 2016

Process: 7712

Review Inward Payments 01 Jul 2016

Process: 7735

Ensure SOR`s Are Followed Up 01 Sep

2016

Process: 7752

SRS Folder 22 Nov 2016

Process: 7758

Check For GHX Orders 17 Jan 2017

Process: 7760

Send Service Offers 31 Jan 2017

Process: 7761

Send VST Delivery Notifications 01

Feb 2017

Process: 7783

PDF VST Invoices And Purchase

Orders 10 Feb 2017

Process: 7795

Answering UK Web Questions 27 Apr

2017

Process: 7822

Review Oxylink Stock 26 Jul 2017

Process: 5859

Review Un-shipped Parcels 17 Feb

2016

Process: 6954

Back Orders Review - By Customer 09

Mar 2016

Process: 7748

Check Repair Orders 10 Oct 2016

Process: 7749

Check Repair Quotes 10 Oct 2016

7.5.2

7.5.2 Creating and

updating

When creating and updating documented

information, the organization shall

ensure appropriate:

a) identification and description (e.g. a title,

date, author, or

reference number);

b) format (e.g.

language, software version, graphics) and

media (e.g. paper,

electronic);

c) review and approval

for suitability and

adequacy. **Creating**

Top Level Document:

VOP 01 Documentation and Records, Control,

Creation, Storage,

Retrieval, Revision Control and Online

Records

Revision Document

ID120321

Date Revision 01 Jun 2023 Reviewed 25 Jun

2025 Reviewed 25 j

2025

Top Level Document:

VOP 10 Non

Conformance, Corrective and

Preventive Actions

Revision Document

ID124938

Date Revision 24 Jul

Process: 7782

Remove Started But Not Used Order

Numbers 08 Feb 2017

Process: 7676

PDFing Of Invoices Viamed 17 Mar

2016

Process: 7857

Software Validation Stock Tracking

Check 01 Oct 2017

and updating

2023 Reviewed 24 Jul 2023

Top Level Document: Audit 23 Analysis of Data VST

Revision Document

ID158748

Date Revision 06 Aug 2024 Reviewed 06 Aug 2024

VM3COP14.01

Disposition of

Documents / Records.

Revision Document

ID15464

Date Revision 14 Aug 2015 Reviewed 14 Aug 2015

Audit 10

Documentation

Control Viamed

Revision Document ID159363

Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

Audit 23 Analysis of Data Viamed

Revision Document

ID158752

Date Revision 06 Aug 2024 Reviewed 06 Aug

2024

DO NOT USE

VM3COP01 Document

Updates / Amendment control

Revision Document

ID22201

Date Revision 23 Sep

2017 Reviewed 23 Sep

2017

Guide to Intrastats

Revision Document

ID24779

Date Revision 22 Dec 2017 Reviewed 22 Dec 2017

Intrastats overview

Revision Document

ID23567

Date Revision 28 Oct

2017 Reviewed 28 Oct

2017

DO NOT USE

VM3COP14

Documentation

Revision Document

ID9276

Date Revision 18 Oct

2011 Reviewed 18 Oct

2011

Audit 10

Documentation

Control VST

Revision Document

ID159361

Date Revision 13 Aug

2024 Reviewed 13 Aug

2024

7.5.3

Control of documented information

Top Level Document:
VOP 01 Documentation

and Records, Control, Creation, Storage,

Retrieval, Revision

Control and Online

Control and Onlin

Records

Revision Document

ID120321

Date Revision 01 Jun

2023 Reviewed 25 Jun

2025

Top Level Document:

VOP 10 Non

Conformance,

Corrective and

Preventive Actions

Revision Document

ID124938

Process: 7705

Checking For Uploaded Files 08 Jun

2016

Date Revision 24 Jul 2023 Reviewed 24 Jul 2023

Top Level Document: Audit 23 Analysis of Data VST

Revision Document ID158748

Date Revision 06 Aug 2024 Reviewed 06 Aug 2024

VM3COP14.01

Disposition of

Documents / Records.

Revision Document

ID15464

Date Revision 14 Aug 2015 Reviewed 14 Aug 2015

Audit 10

Documentation

Control Viamed

Revision Document

ID159363

Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

DO NOT USE

VM3COP01 Document

Updates / Amendment control

Revision Document

ID22201

Date Revision 23 Sep 2017 Reviewed 23 Sep 2017

Guide to Intrastats

Revision Document ID24779

Date Revision 22 Dec 2017 Reviewed 22 Dec 2017

Intrastats overview

Revision Document ID23567

Date Revision 28 Oct 2017 Reviewed 28 Oct 2017

DO NOT USE VM3COP14

Documentation

Revision Document ID9276

Date Revision 18 Oct

2011 Reviewed 18 Oct

2011

Audit 10

Documentation

Control VST

Revision Document

ID159361

Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

7.5.3.1

Documented information required by the quality management system and by this International Standard shall be controlled to ensure: a) it is available and suitable for use, where and when it is needed; b) it is adequately protected (e.g. from loss of confidentiality, improper use, or loss of 2024 Reviewed 13 Aug integrity).

Top Level Document: Audit 23 Analysis of

Data VST

Revision Document

ID158748

Date Revision 06 Aug

2024 Reviewed 06 Aug

2024

Top Level Document:

Audit 20 Process verification to

Managment VST

Revision Document

ID159391

Date Revision 13 Aug

2024

Audit 10

Documentation

Control Viamed

Revision Document

ID159363

Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

Process: 7744

FDA Device Establishment

Registration And Listing 28 Sep 2016

Process: 7693

Collect Repair Filing From Warehouse

22 Apr 2016

Process: 7692

Responsibility Allocation : Take

Complete Repair Paperwork To Office

22 Apr 2016

Audit 10 Documentation **Control VST** Revision Document ID159361 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

7.5.3.2

For the control of documented information, the organization shall address the following activities, as applicable: 2024 Reviewed 06 Aug a) distribution, access, retrieval and use; b) storage and preservation, including

legibility; c) control of changes

(e.g. version control);

d) retention and disposition.

preservation of

Documented

information of external Audit 12 CE Files VST origin determined by

the organization to be necessary for the

planning and operation 2024 Reviewed 13 Aug

of the quality

management system shall be identified as

appropriate, and

be controlled.

Documented

evidence of conformity shall be protected from

unintended

alterations.

NOTE Access can imply a decision regarding

Top Level Document:

Audit 23 Analysis of

Data VST

Revision Document

ID158748

Date Revision 06 Aug

2024

Top Level Document:

Audit 20 Process verification to

Managment VST

Revision Document

ID159391

Date Revision 13 Aug

2024 Reviewed 13 Aug

2024

Top Level Document:

Revision Document

ID159451

Date Revision 13 Aug

2024

Audit 10

Documentation

Control Viamed

Revision Document

ID159363

information retained as Date Revision 13 Aug

2024 Reviewed 13 Aug

2024

Audit 10

Documentation

Control VST

Revision Document

Process: 7699

Shred Sensitive Paperwork In JL

Office 19 May 2016

Process: 7693

Collect Repair Filing From Warehouse

22 Apr 2016 Process: 7692

Responsibility Allocation: Take

Complete Repair Paperwork To Office

22 Apr 2016

Process: 7676

PDFing Of Invoices Viamed 17 Mar

2016

Process: 8032

Review Contact Documentation 22

Aug 2023

	the permission to view
ı	the documented
ı	information only, or
ı	the permission and
ı	authority to view and
ı	change the
ı	documented
I	information.

ID159361 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

8 Operation

Operation 8.1 The organization shall plan, implement and control the processes (see 4.4) needed to meet the requirements for the provision of products and services, and to implement the actions determined in Clause 6, by: a) determining the requirements for the products and services; b) establishing criteria for: 1) the processes; 2) the acceptance of products and services; c) determining the resources needed to achieve conformity to the product and service ID159385 requirements; d) implementing control of the processes 2024 in accordance with the Top Level Document: criteria; e) determining,

Top Level Document: VOP 08 Production, Reworks, New Production **Revision Document** ID31072 Date Revision 30 Sep 2019 Reviewed 30 Sep 2019 Top Level Document: VM3COP27.11 Performing a Technical File PMS and risk assessment Revision Document ID75465 Date Revision 18 Nov 2021 Reviewed 18 Nov 2021 **Top Level Document: Audit 22 Post Market** Survellance VST **Revision Document** Date Revision 13 Aug 2024 Reviewed 13 Aug

Process: 7433 Responsibility Allocation: VST Board Directors Meeting 09 Mar 2016

Process: 7394

Responsibility Allocation : VST Stock Meeting Repairs Review - General 09 Mar 2016

Process: 7990

Verification Invoice Details Accounts

07 Feb 2022

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Audit 07 Handling and

Storage VST

maintaining and retaining documented information to the extent necessary: 1) to have confidence that the processes have **Top Level Document:** been carried out as planned; 2) to demonstrate the conformity of products and services to their requirements. The output of this planning shall be suitable for the organizations operations. The organization shall control planned changes and review the Date Revision 11 Aug consequences of unintended changes, taking action to mitigate any adverse effects, as necessary. The organization shall ensure that outsourced Date Revision 22 Jan processes are

Operational planning and control

controlled (see 8.4).

Revision Document ID159441 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024 Audit 23 Analysis of Data VST Revision Document ID158748 Date Revision 06 Aug 2024 Reviewed 06 Aug 2024 VM3COP27.12 Clinical **Evaluation Risk** assessment Technical Files Revision Document ID15453 2015 Reviewed 11 Aug 2015 Audit 03 Design **Control Viamed Revision Document** ID173558 2025 Reviewed 26 Jun 2025 Audit 10 Documentation **Control Viamed**

Revision Document ID159363 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024 Audit 23 Analysis of

Data Viamed Revision Document ID158752 Date Revision 06 Aug 2024 Reviewed 06 Aug 2024

VM3COP24.00 Viamed

Overall Risk Analysis Program Risk Register

Revision Document

ID47771

Date Revision 12 Nov 2020 Reviewed 17 Dec

2024

Audit 03 Design Control VST

Revision Document ID159135

Date Revision 09 Aug 2024 Reviewed 26 Jun 2025

Audit 10

Documentation

Control VST

Revision Document ID159361

Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

8.2

Requirements for products and services

Process: 7818

Issues For Accountants - Check Purchasing Journals to see if VAT handled correctly Previous Month 13 Jun 2017

Process: 7819

Issues For Accountant - Check Contra account 8000 and clear it 13 Jun 2017

Process: 7817

Issues For Accountants - Check suggested invoice report in operas 13 Jun 2017

8.2.1

Communication with customers shall include:

a) providing information relating to products and services;
b) handling enquiries, contracts or orders,

including changes;

Top Level Document: VOP 03 Contract

Review, Enquires, Office Processes

Revision Document ID77875

Date Revision 15 Dec 2021 Reviewed 21 May

2024 **Top Level Document:**

Process: 7808

Ensure All Invoice Correctly Tagged

02 Jun 2017 **Process: 7800**

Opera Nominal Ledger Close 11 May

2017

Process: 7790

Humanmed Invoice them For Previous Month 10 Mar 2017

Process: 7789

c) obtaining customer feedback relating to products and services, including customer complaints; d) handling or controlling customer property; e) establishing specific requirements for contingency actions, when relevant.

Customer communication

VOP 19 FeedBack **Customer Complaints** Vigilance and

Notifications VST Ltd

Revision Document ID75995

Date Revision 24 Nov 2021 Reviewed 24 Nov

2021

Top Level Document: VOP 09 Repairs and

Servicing

Revision Document

ID137919

Date Revision 27 Dec 2023 Reviewed 27 Dec

2023

Top Level Document: Audit 22 Post Market Survellance VST

Revision Document

ID159385

Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

Top Level Document: **Audit 02 Contract Review and Sales**

Order Processing VST

Revision Document

ID163467

Date Revision 27 Sep 2024 Reviewed 27 Sep

2024

Top Level Document:

Audit 11 Repairs,

Servicing and Returns

VST Ltd

Revision Document

ID166154

Date Revision 25 Oct

2024 Reviewed 25 Oct

2024

VM3COP10.02 Product Recall locate products Withdraw Funds From Paypal 02 Mar

2017

Process: 7783

PDF VST Invoices And Purchase

Orders 10 Feb 2017

Process: 7735

Ensure SOR`s Are Followed Up 01 Sep

2016

Process: 7734

Responsibility Allocation: Humanmed

Order Processing 25 Aug 2016

Process: 7712

Review Inward Payments 01 Jul 2016

Process: 7710

Responsibility Allocation : Proforma And Quote Processing 29 Jun 2016

Process: 7709

Delivered not Invoiced 28 Jun 2016

Process: 7708

Acorn 0014904 17 Jun 2016

Process: 7703

Vandagraph Pay Pal Retrieve Funds 23

May 2016

Process: 7702

Responsibility Allocation:

Vandagraph Pay Pay Issue Refund 23

May 2016

Process: 7953

Vandagraph Delivery Notifications 26

May 2020

Process: 7691

Ship Sale Or Returns 21 Apr 2016

Process: 7686

Thorough Checking Of Awaiting

Action Tray - Priority 8s 21 Apr 2016

Process: 7685

Repairs Ready For Invoice 18 Apr

2016

Process: 7684

Repairs Ready For Quote 18 Apr 2016

Process: 7683

Check Stock For Proforma 18 Apr 2016

Process: 7678

Check Catalog 360 Circle For Quotes

And Orders 08 Apr 2016

out in the Field

Revision Document ID74788

Date Revision 12 Nov 2021 Reviewed 12 Nov 2021

Process: 7674

Check Repairs Ready For Invoice List 10 Mar 2016

Process: 7427

Responsibility Allocation: VST Customer Complaints 09 Mar 2016

Process: 7398

Responsibility Allocation : VST Stock Meeting UPS Shipping Fuel Surcharge 09 Mar 2016

Process: 7396

Responsibility Allocation : VST Stock Meeting `Goods Out` Review 09 Mar 2016

Process: 7391

Responsibility Allocation : VST Stock Meeting Customer Complaints Review **Mandatory** 09 Mar 2016

Process: 7390

Responsibility Allocation : VST Stock Meeting Returns Overview - Credits 09

Mar 2016

Process: 7389

Responsibility Allocation : VST Stock Meeting Returns Overview - From

Customers 09 Mar 2016

Process: 7843

Review VST Product Feedback

Negative 23 Sep 2017

Process: 7842

Review VIAMED Product Feedback

Negative 23 Sep 2017

Process: 7841

Review VST Feedback - Customer

Complaints 23 Sep 2017

Process: 7840

Review VST Feedback - Customer Feedback Negative 23 Sep 2017

Process: 7839

Review VIAMED Feedback - Customer

Complaints 23 Sep 2017

Process: 7838

Review VIAMED Feedback - Customer

Feedback Negative 23 Sep 2017

Process: 7385

Responsibility Allocation : VST Stock Meeting Sales Forward Orders Review 09 Mar 2016

Process: 6938

Responsibility Allocation : Customer Database Updates 09 Mar 2016

Process: 6956

Responsibility Allocation : Sales Order

Issues 09 Mar 2016

Process: 7090

Responsibility Allocation : Office

Procedures 09 Mar 2016

Process: 6898

GHX Web Pricing 09 Mar 2016

Process: 5871

Check Sale Or Returns 17 Feb 2016

Process: 5876

E.Commerce Cardea And Multiquote

17 Feb 2016 **Process: 5872**

Check Sale Or Returns Export 17 Feb

2016

Process: 2

Answering Telephones 16 Feb 2016

Process: 5

Responsibility Allocation: Processing

Of Sales Orders 16 Feb 2016

Process: 6

Responsibility Allocation : Updating Contact Management System 16 Feb

2016

Process: 7

Responsibility Allocation : Checking

Of Sales Orders 16 Feb 2016

Process: 8

Responsibility Allocation : Order And Status Liaison With Customers 16 Feb

2016

Process: 9

Distribution Of Faxes 16 Feb 2016

Process: 10

Distribution Of Emails 16 Feb 2016

Process: 11

Distribution Of Post 16 Feb 2016

Process: 14

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Fax Paper 16 Feb 2016

Process: 15

Filing and Archiving 16 Feb 2016

Process: 16

Responsibility Allocation : Photocopying 16 Feb 2016

Process: 21

Office Sales Projects 16 Feb 2016

Process: 36

Emailing Of Invoices 16 Feb 2016

Process: 5875

Check Paypal For Orders 17 Feb 2016

Process: 5879

Responsibility Allocation : Customer Returning Goods On Our UPS Account 18 Feb 2016

Process: 5882

Responsibility Allocation : Send Post

To Humanmed 24 Feb 2016

Process: 5891

Processing Of Repair Quotes And

Orders 25 Feb 2016

Process: 5892

Checking EBay And Amazon For Orders And Messages 25 Feb 2016

Process: 5893

Answering Website Questions 25 Feb

2016

Process: 5894

Checking Of Active List 25 Feb 2016

Process: 5895

Responsibility Allocation : Completing

Office Job List 25 Feb 2016

Process: 5896

Responsibility Allocation : Ensuring ORD's Are Taken To Goods Out And Invoices Are Retrieved 25 Feb 2016

Process: 5899

Proforma And Quote Chasing 25 Feb

2016

Process: 5901

Link Call Log Contacts To The CRM 02

Mar 2016

Process: 5913

Check For Humanmed Orders In

Logistics Mailbox 03 Mar 2016

Process: 5943

Check Cardea And Multiquote 08 Mar

2016

Process: 5945

Responsibility Allocation : Sending

Samples 08 Mar 2016

Process: 5946

Responsibility Allocation : Sending

Sale Or Returns 08 Mar 2016

Process: 5947

Responsibility Allocation : Search For

Distributors 08 Mar 2016

Process: 5948

Adding New Accounts To Opera 08

Mar 2016

Process: 5949

Filling Credit Card Slips 08 Mar 2016

Process: 6958

Responsibility Allocation : Shipped

Order Queries 09 Mar 2016

Process: 7676

PDFing Of Invoices Viamed 17 Mar

2016

Process: 7693

Collect Repair Filing From Warehouse

22 Apr 2016

Process: 7752

SRS Folder 22 Nov 2016

Process: 7758

Check For GHX Orders 17 Jan 2017

Process: 7760

Send Service Offers 31 Jan 2017

Process: 7761

Send VST Delivery Notifications 01

Feb 2017

Process: 7795

Answering UK Web Questions 27 Apr

2017

Process: 7822

Review Oxylink Stock 26 Jul 2017

Process: 5859

Review Un-shipped Parcels 17 Feb

2016

Process: 6954

Back Orders Review - By Customer 09

Mar 2016

Process: 7748

Check Repair Orders 10 Oct 2016

Process: 7749

Check Repair Quotes 10 Oct 2016

Process: 8015

Review VST Product Feedback Positive

25 Jul 2022

Process: 8017

Review VST Customer Feedback

Positive 25 Jul 2022

Process: 7993

Verification Warranty Repairs Customer Approval 07 Feb 2022

Process: 7914

Proofs of Delivery 02 Oct 2018

8.2.2

When determining the requirements for the products and services to be offered to customers, the organization shall ensure that:

a) the requirements for 2024 the products and services are defined,

including:

1) any applicable statutory and

regulatory

requirements;

2) those considered necessary by the

organization;

b) the organization can Audit 02 Contract meet the claims for the products and services it Order Processing VST offers. Determining

the requirements for

products and services Date Revision 27 Sep

Top Level Document:

VOP 03 Contract Review, Enquires,

Office Processes

Revision Document ID77875

Date Revision 15 Dec

2021 Reviewed 21 May

Top Level Document:

VOP 17 Design

Research and

Development

Revision Document

ID25632

Date Revision 19 Mar

2018 Reviewed 19 Mar

2018

Top Level Document:

Review and Sales

Revision Document

ID163467

2024 Reviewed 27 Sep

2024

Process: 7703

Vandagraph Pay Pal Retrieve Funds 23

May 2016

Process: 7702

Responsibility Allocation:

Vandagraph Pay Pay Issue Refund 23

May 2016

Process: 7396

Responsibility Allocation : VST Stock

Meeting `Goods Out` Review 09 Mar

2016

Process: 7387

Responsibility Allocation : VST Stock

Meeting Purchase Order

Requirements 09 Mar 2016

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Top Level Document: Audit 12 CE Files VST

Revision Document ID159451

Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

Top Level Document: Audit 16 Sales and Marketing VST

Revision Document ID159463

Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

8.2.3

Review of the requirements for products and services

Process: 7709

Delivered not Invoiced 28 Jun 2016

Process: 7702

Responsibility Allocation :

Vandagraph Pay Pay Issue Refund 23

May 2016

Process: 7686

Thorough Checking Of Awaiting Action Tray - Priority 8s 21 Apr 2016

Process: 7685

Repairs Ready For Invoice 18 Apr

2016

Process: 7683

Check Stock For Proforma 18 Apr 2016

Process: 7678

Check Catalog 360 Circle For Quotes

And Orders 08 Apr 2016

Process: 7398

Responsibility Allocation : VST Stock Meeting UPS Shipping Fuel Surcharge

09 Mar 2016

Process: 7396

Responsibility Allocation : VST Stock Meeting `Goods Out` Review 09 Mar

2016

Process: 7385

Responsibility Allocation : VST Stock Meeting Sales Forward Orders Review

09 Mar 2016

Process: 6938

Responsibility Allocation : Customer Database Updates 09 Mar 2016

Process: 6956

Responsibility Allocation : Sales Order

Issues 09 Mar 2016

Process: 7090

Responsibility Allocation : Office

Procedures 09 Mar 2016

Process: 6898

GHX Web Pricing 09 Mar 2016

Process: 5871

Check Sale Or Returns 17 Feb 2016

Process: 5876

E.Commerce Cardea And Multiquote

17 Feb 2016

Process: 5872

Check Sale Or Returns Export 17 Feb

2016

Process: 2

Answering Telephones 16 Feb 2016

Process: 5

Responsibility Allocation : Processing

Of Sales Orders 16 Feb 2016

Process: 6

Responsibility Allocation : Updating Contact Management System 16 Feb

2016

Process: 7

Responsibility Allocation : Checking

Of Sales Orders 16 Feb 2016

Process: 8

Responsibility Allocation : Order And Status Liaison With Customers 16 Feb

2016

Process: 9

Distribution Of Faxes 16 Feb 2016

Process: 10

Distribution Of Emails 16 Feb 2016

Process: 11

Distribution Of Post 16 Feb 2016

Process: 14

Fax Paper 16 Feb 2016

Process: 15

Filing and Archiving 16 Feb 2016

Process: 16

Responsibility Allocation : Photocopying 16 Feb 2016

Process: 21

Office Sales Projects 16 Feb 2016

Process: 36

Emailing Of Invoices 16 Feb 2016

Process: 5875

Check Paypal For Orders 17 Feb 2016

Process: 5879

Responsibility Allocation : Customer Returning Goods On Our UPS Account

18 Feb 2016 **Process: 5882**

Responsibility Allocation : Send Post

To Humanmed 24 Feb 2016

Process: 5892

Checking EBay And Amazon For Orders And Messages 25 Feb 2016

Process: 5893

Answering Website Questions 25 Feb

2016

Process: 5894

Checking Of Active List 25 Feb 2016

Process: 5895

Responsibility Allocation : Completing

Office Job List 25 Feb 2016

Process: 5896

Responsibility Allocation : Ensuring ORD's Are Taken To Goods Out And Invoices Are Retrieved 25 Feb 2016

Process: 5899

Proforma And Quote Chasing 25 Feb

2016

Process: 5901

Link Call Log Contacts To The CRM 02

Mar 2016

Process: 5913

Check For Humanmed Orders In Logistics Mailbox 03 Mar 2016

Process: 5943

Check Cardea And Multiquote 08 Mar

2016

Process: 5944

Responsibility Allocation : Chasing

Lost Customers 08 Mar 2016

Process: 5945

Responsibility Allocation : Sending

Samples 08 Mar 2016

Process: 5947

Responsibility Allocation : Search For

Distributors 08 Mar 2016

Process: 5946

Responsibility Allocation : Sending

Sale Or Returns 08 Mar 2016

Process: 5948

Adding New Accounts To Opera 08

Mar 2016

Process: 6958

Responsibility Allocation : Shipped

Order Queries 09 Mar 2016

Process: 7676

PDFing Of Invoices Viamed 17 Mar

|2016|

Process: 7693

Collect Repair Filing From Warehouse

22 Apr 2016 **Process: 7953**

Vandagraph Delivery Notifications 26

May 2020

Process: 7699

Shred Sensitive Paperwork In JL

Office 19 May 2016

Process: 7712

Review Inward Payments 01 Jul 2016

Process: 7735

Ensure SOR`s Are Followed Up 01 Sep

2016

Process: 7752

SRS Folder 22 Nov 2016

Process: 7758

Check For GHX Orders 17 Jan 2017

Process: 7760

Send Service Offers 31 Jan 2017

Process: 7761

Send VST Delivery Notifications 01

Feb 2017

Process: 7783

PDF VST Invoices And Purchase

Orders 10 Feb 2017

Process: 7792

Shipped Order Success Report 13 Mar

2017

Process: 7795

Answering UK Web Questions 27 Apr

2017

Process: 7822

Review Oxylink Stock 26 Jul 2017

Process: 5859

Review Un-shipped Parcels 17 Feb

2016

Process: 6954

Back Orders Review - By Customer 09

Mar 2016

Process: 7749

Check Repair Quotes 10 Oct 2016

Process: 7748

Check Repair Orders 10 Oct 2016

Process: 8024

Discontinue/Supersede Stock 01 Mar

2023

8.2.3.1

The organization shall ensure that it has the ability to meet the requirements for products and

customers. The

organization shall

conduct a review

before committing to

supply

products and services

to a customer, to

include:

a) requirements

specified by the customer, including the 2024

requirements for delivery and

postdelivery

activities;

b) requirements not

Top Level Document:

VOP 03 Contract Review, Enquires,

Office Processes

Revision Document ID77875

services to be offered to Date Revision 15 Dec

2021 Reviewed 21 May

2024

Top Level Document:

Audit 02 Contract Review and Sales

Order Processing VST

Revision Document

ID163467 Date Revision 27 Sep

2024 Reviewed 27 Sep

Process: 7831

Intrastats Debtors And Creditor

Figures 18 Sep 2017

Process: 7796

Review Franking Label Errors 08 May

2017

Process: 7795

Answering UK Web Questions 27 Apr

2017

Process: 7749

Check Repair Quotes 10 Oct 2016

Process: 7748

Check Repair Orders 10 Oct 2016

Process: 7734

Responsibility Allocation: Humanmed

Order Processing 25 Aug 2016

Process: 7712

Review Inward Payments 01 Jul 2016

Process: 7710

Responsibility Allocation: Proforma And Quote Processing 29 Jun 2016

Process: 7953

Vandagraph Delivery Notifications 26

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stated by the customer, but necessary for the specified or intended use, when known; c) requirements specified by the organization; d) statutory and regulatory requirements applicable to the products and services; e) contract or order requirements differing from those previously expressed. The organization shall ensure that contract or order requirements differing from those previously defined are resolved. The customers requirements shall be confirmed by the organization before acceptance, when the customer does not provide a documented statement of their requirements. NOTE In some situations, such as internet sales, a formal review is impractical for each order. Instead, the review can cover relevant product

May 2020

Process: 7691

Ship Sale Or Returns 21 Apr 2016

Process: 7684

Repairs Ready For Quote 18 Apr 2016

Process: 7674

Check Repairs Ready For Invoice List

10 Mar 2016 **Process: 7390**

Responsibility Allocation : VST Stock Meeting Returns Overview - Credits 09

Mar 2016

Process: 7387

Responsibility Allocation : VST Stock

Meeting Purchase Order Requirements 09 Mar 2016

8.2.3.2 The organization shall

information, such as

catalogues.

Top Level Document: VOP 01 Documentation Process: 7788

VOP 01 Documentation Petty Cash Reconciliation 02 Mar 2017

retain documented information, as applicable:
a) on the results of the review;
b) on any new requirements for the products and services.

and Records, Control, Creation, Storage, Retrieval, Revision Control and Online Records Revision Document

Revision Document ID120321

Date Revision 01 Jun 2023 Reviewed 25 Jun 2025

Top Level Document:
Audit 22 Post Market
Survellance VST
Revision Document

ID159385 Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

Top Level Document:
Audit 02 Contract
Review and Sales
Order Processing VST
Revision Document

ID163467

Date Revision 27 Sep 2024 Reviewed 27 Sep 2024 Process: 7674

Check Repairs Ready For Invoice List 10 Mar 2016

Changes to requirements for products and services The organization shall ensure that relevant documented information is amended, and that relevant persons are made aware of the changed requirements, when the requirements for products and services are changed.

8.2.4

Top Level Document:
VOP 01 Documentation
and Records, Control,
Creation, Storage,
Retrieval, Revision
Control and Online
Records
Revision Document
ID120321
Date Revision 01 Jun
2023 Reviewed 25 Jun
2025
Top Level Document:
VOP 03 Contract

Review, Enquires,

Office Processes Revision Document Process: 7674

Check Repairs Ready For Invoice List 10 Mar 2016

ID77875 Date Revision 15 Dec 2021 Reviewed 21 May 2024 Top Level Document: **Audit 02 Contract Review and Sales** Order Processing VST Revision Document ID163467 Date Revision 27 Sep 2024 Reviewed 27 Sep 2024 Audit 10 Documentation **Control Viamed** Revision Document ID159363 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024 Audit 10 Documentation **Control VST Revision Document** ID159361 Date Revision 13 Aug

8.3 Design and development of products and services

Top Level Document: VM3COP02.01 Boundaries / Exclusion ISO 9001:2015 VST Revision Document ID69692 Date Revision 14 Sep 2021 Reviewed 01 Aug

2024 Reviewed 13 Aug

2024

2025

Process: 7810

Process: 7172

Research Activities 06 Jun 2017

8.3.1 General The organization shall establish, implement and maintain a design and development process that is

Top Level Document: VOP 17 Design Research and Development Revision Document ID25632

Responsibility Allocation : CE Technical Files 09 Mar 2016

appropriate to ensure the subsequent provision of products and services. Date Revision 19 Mar 2018 Reviewed 19 Mar 2018

Audit 03 Design
Control Viamed

Revision Document

ID173558

Date Revision 22 Jan 2025 Reviewed 26 Jun

2025

Audit 03 Design Control VST

Revision Document ID159135

Date Revision 09 Aug 2024 Reviewed 26 Jun

2025

8.3.2

In determining the stages and controls for design and development, the organization shall consider:

- a) the nature, duration and complexity of the design and development activities;
- b) the required process stages, including applicable design and
- development reviews; c) the required design
- and development verification and
- validation activities; d) the responsibilities
- and authorities involved in the design and development

process;

e) the internal and external resource needs for the design

Top Level Document:

VOP 17 Design Research and Development

Revision Document

ID25632

Date Revision 19 Mar 2018 Reviewed 19 Mar

2018

Top Level Document:

Audit 12 CE Files VST Revision Document

Revision Document ID159451

Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

Audit 03 Design Control Viamed

Revision Document

ID173558

Date Revision 22 Jan 2025 Reviewed 26 Jun

2025

Audit 10 Documentation

Control Viamed

Revision Document

Process: 7172

Responsibility Allocation : CE Technical Files 09 Mar 2016

and development of products and services; f) the need to control interfaces between persons involved in the Audit 03 Design design and development process; g) the need for involvement of customers and users in the design and development process; h) the requirements for **Documentation** subsequent provision of products and services; i) the level of control expected for the design and development process by customers and other relevant interested parties; i) the documented information needed to demonstrate that design and development requirements have been met. **Design** and development

ID159363 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024 **Control VST Revision Document** ID159135 Date Revision 09 Aug 2024 Reviewed 26 Jun 2025 Audit 10 Control VST Revision Document ID159361

Date Revision 13 Aug

2024 Reviewed 13 Aug

2024

8.3.3 **Top Level Document:** VOP 17 Design Research and Development for the specific types of Revision Document ID25632 Date Revision 19 Mar 2018 Reviewed 19 Mar

2018

Top Level Document: Audit 22 Post Market Survellance VST

Process: 7816

Repairs In Process Review 06 Jun 2017

Process: 7814

Responsibility Allocation : Viamed

Repairs 06 Jun 2017

Process: 7744

FDA Device Establishment

Registration And Listing 28 Sep 2016

Process: 7705

Checking For Uploaded Files 08 Jun

2016

Process: 7172

planning

The organization shall determine the requirements essential products and services to be designed and developed. The organization shall consider: a) functional and performance

requirements; b) information derived from previous similar design and development activities; c) statutory and regulatory requirements; d) standards or codes of ID159451 practice that the organization has committed to implement; e) potential consequences of failure Revision Document due to the nature of the ID173558 products and services. Inputs shall be adequate for design 2025 and development Audit 03 Design purposes, complete and Control VST unambiguous. Conflicting design and ID159135 development inputs Date Revision 09 Aug shall be resolved. 2024 Reviewed 26 Jun The organization shall 2025 retain documented information on design and development

Revision Document ID159385 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024 **Top Level Document: Audit 12 CE Files VST** Revision Document Date Revision 13 Aug 2024 Reviewed 13 Aug 2024 Audit 03 Design **Control Viamed** Date Revision 22 Jan

Responsibility Allocation : CE Technical Files 09 Mar 2016 2025 Reviewed 26 Jun **Revision Document**

inputs. **Design and** development inputs

8.3.4 The organization shall apply controls to the design and development process to Revision Document ensure that: a) the results to be achieved are defined; b) reviews are conducted to evaluate the ability of the results Audit 22 Post Market of design and development to meet

Top Level Document: VOP 17 Design Research and Development ID25632 Date Revision 19 Mar 2018 Reviewed 19 Mar 2018 **Top Level Document:** Survellance VST

Revision Document

Process: 7172 Responsibility Allocation : CE Technical Files 09 Mar 2016

requirements; c) verification activities |Date Revision 13 Aug are conducted to ensure that the design and development outputs meet the input requirements; d) validation activities are conducted to ensure that the resulting products and services meet the requirements for the specified application or intended use; e) any necessary actions are taken on problems determined during the reviews, or verification and validation activities; f) documented information of these activities is retained. NOTE Design and development reviews, verification and validation have distinct Documentation purposes. They can be conducted separately or in any combination, as is suitable for the products and services of the organization. Design and

ID159385 2024 Reviewed 13 Aug 2024 Audit 03 Design **Control Viamed Revision Document** ID173558 Date Revision 22 Jan 2025 Reviewed 26 Jun 2025 Audit 10 Documentation **Control Viamed** Revision Document ID159363 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024 Audit 03 Design Control VST **Revision Document** ID159135 Date Revision 09 Aug 2024 Reviewed 26 Jun 2025 Audit 10 Control VST

Revision Document ID159361 Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

8.3.5 The organization shall ensure that design and development outputs: a) meet the input requirements; b) are adequate for the subsequent processes

development controls

Top Level Document: VOP 17 Design Research and Development Revision Document ID25632 Date Revision 19 Mar 2018 Reviewed 19 Mar Process: 7705

Checking For Uploaded Files 08 Jun 2016

Process: 7172

Responsibility Allocation : CE Technical Files 09 Mar 2016

for the provision of products and services; c) include or reference monitoring and measuring requirements, as appropriate, and acceptance criteria; d) specify the characteristics of the products and services that are essential for their intended purpose and their safe and proper provision. The organization shall retain documented information on design and development outputs. Design and development outputs

2018 Audit 03 Design **Control Viamed** Revision Document ID173558 Date Revision 22 Jan 2025 Reviewed 26 Jun 2025 Audit 10 Documentation **Control Viamed Revision Document** ID159363 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024 Audit 03 Design **Control VST** Revision Document ID159135 Date Revision 09 Aug 2024 Reviewed 26 Jun

Control VST Revision Document ID159361 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024 8.3.6

2025

Audit 10

Documentation

The organization shall identify, review and control changes made during, or subsequent to, the design and development of products and services,

to ensure that there is no adverse

to the extent necessary

impact on conformity to requirements.

Top Level Document:

VOP 17 Design

Research and

Development

Revision Document ID25632

Date Revision 19 Mar 2018 Reviewed 19 Mar

2018

Top Level Document: Audit 22 Post Market

Survellance VST

Revision Document

Process: 7830

Review Q.A. Failures Report 18 Sep

2017

Process: 7705

Checking For Uploaded Files 08 Jun

2016

Process: 7172

Responsibility Allocation : CE

Technical Files 09 Mar 2016

The organization shall retain documented information on: a) design and development changes; b) the results of reviews; c) the authorization of the changes; d) the actions taken to prevent adverse impacts. **Design and**

development changes

ID159385 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024 **Audit 20 Process** verification to

Top Level Document: Managment VST Revision Document

ID159391

Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

Audit 03 Design **Control Viamed**

Revision Document ID173558

Date Revision 22 Jan 2025 Reviewed 26 Jun 2025

Audit 03 Design Control VST

Revision Document ID159135

Date Revision 09 Aug 2024 Reviewed 26 Jun 2025

8.4

Control of externally provided processes,

products and services

Top Level Document:

VM3COP02.01

Boundaries / Exclusion Jun 2016

ISO 9001:2015 VST

Revision Document ID69692

Date Revision 14 Sep 2021 Reviewed 01 Aug 2025

Process: 7707

Send Purchase Orders To Suppliers 13

Process: 7682

Check Stock Requirements Supplier

Bluepoint 18 Apr 2016

Process: 7681

Check Stock Requirements Supplier

Posey 18 Apr 2016

Process: 7680

Check Stock Requirements Supplier

Envitec 18 Apr 2016

Process: 7679

Check Stock Requirements Supplier

Teledyne 18 Apr 2016

Process: 7675

Responsibility Allocation : Ordering

Demo Stock For Humanmed Reps 11 Mar 2016 Process: 7395

Responsibility Allocation : VST Stock Meeting `Goods In` Review 09 Mar 2016

8.4.1 The organization shall ensure that externally provided processes, products and services conform to requirements. The organization shall determine the controls to be applied to externally provided processes, products and services when: a) products and services from external providers are intended for incorporation into the organization's own products and services; b) products and services are provided directly to the customer(s) by external ID159441 providers on behalf of the organization; c) a process, or part of a 2024 process, is provided by an external provider as a result of a decision by the organization.

The organization shall determine and apply

evaluation, selection,

performance, and re-

criteria for the

monitoring of

Top Level Document: VOP 05 Supplier Control, Supplier Review, Purchase Orders, Supplier Returns and Rejection

Revision Document ID200924

**Date Revision 30 Oct 2025 Reviewed 30 Oct 2025

Top Level Document: Audit 05 Purchasing suppliers VST

Revision Document

ID159435 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

Top Level Document: Audit 07 Handling and Storage VST **Revision Document** Date Revision 13 Aug

2024 Reviewed 13 Aug

Process: 7826

Goods In Processes 06 Sep 2017

Process: 7799

Opera Purchase Ledger Close 11 May

2017

Process: 7755

Fast Hosts Invoice 08 Dec 2016

Process: 7701

AWS Amazon Web Services 23 May

2016

Process: 7700

Domain Name Management 19 May

2016

Process: 7387

Responsibility Allocation : VST Stock

Meeting Purchase Order Requirements 09 Mar 2016

Process: 7707

Send Purchase Orders To Suppliers 13

Jun 2016

evaluation of external providers, based on their ability to provide processes or products and services in accordance with requirements. The organization shall retain documented information of these activities and any necessary actions arising from the evaluations. General

Top Level Document:

VOP 05 Supplier Control, Supplier Review, Purchase Orders, Supplier

Returns and Rejection Revision Document

**Date Revision 30 Oct 2025 Reviewed 30 Oct 2025

Top Level Document: Audit 05 Purchasing suppliers VST

Revision Document ID159435

2024 Reviewed 13 Aug 2024

8.4.2 The organization shall ensure that externally provided processes, products and services do not adversely affect the organization's ability to ID200924 consistently deliver conforming products and services to its customers. The organization shall: a) ensure that externally provided processes remain within the control of its Date Revision 13 Aug quality management system;

b) define both the controls that it intends to apply to an external provider and those it intends to apply to the resulting output;

c) take into

consideration:

1) the potential impact of the externally provided processes,

Process: 7826

Goods In Processes 06 Sep 2017

Process: 7751

VST Purchase Order Log 02 Nov 2016

products and services on the organization's ability to consistently meet customer and applicable statutory and regulatory requirements; 2) the effectiveness of the controls applied by the external provider; d) determine the verification, or other activities, necessary to ensure that the externally provided processes, products and services meet requirements. **Type** and extent of control

The organization shall

requirements prior to

The organization shall

external providers its

products and services

2) methods, processes

products and services;

including any required

external provider.

communicate to

requirements for:

a) the processes,

to be provided;

1) products and

and equipment; 3) the release of

c) competence,

qualification of

services;

b) the approval of:

ensure the adequacy of

8.4.3

the

Top Level Document:

VOP 05 Supplier Control, Supplier

Review, Purchase

their communication to Orders, Supplier **Returns and Rejection**

Revision Document

ID200924

**Date Revision 30 Oct 2025 Reviewed 30 Oct

2025

Top Level Document: Audit 05 Purchasing

suppliers VST

Revision Document ID159435

Date Revision 13 Aug

2024 Reviewed 13 Aug 2024

Process: 7826

Goods In Processes 06 Sep 2017

Process: 7823

Saftey Tester Data 02 Aug 2017

Process: 7787

Check Returns All Supplier 15 Feb

2017

Process: 7786

Check Returns Supplier Maxtec 15 Feb

2017

Process: 7785

Check Returns Supplier Teledyne 15

Feb 2017

Process: 7784

Check Returns Supplier Envitec 15 Feb

2017

Process: 7387

Responsibility Allocation : VST Stock

Meeting Purchase Order Requirements 09 Mar 2016

Process: 8030

Purchase Order Invoice Review 23 Jun

2023

II.
persons;
d) the external
providers' interactions
with the organization;
e) control and
monitoring of the
external providers'
performance to be
applied by the
organization;
f) verification or
validation activities
that the organization,
or its customer, intends
to perform at the
external providers'
premises. Information
for external providers
Q 5

Process: 7738

Production Statistics 03 Sep 2016

8.5

Production and service provision

8.5.1

The organization shall implement production and service provision under controlled conditions.

Controlled conditions shall include, as applicable:

- a) the availability of documented information that
- defines:
- 1) the characteristics of **Movement** the products to be produced, the services to be provided, or the activities
- to be performed;
- 2) the results to be achieved;
- b) the availability and

Top Level Document: VOP 06 Measurement Control Viamed VST,

Calibration, QA Stock

Revision Document ID168580

Date Revision 22 Nov 2024 Reviewed 22 Nov 2024

Top Level Document: VOP 07 Stock Control, Handling, Control of Labelling, Storage,

Revision Document ID137933

Date Revision 27 Dec 2023 Reviewed 27 Dec 2023

Top Level Document: VOP 08 Production, Reworks, New

Process: 7737

Production In Production List 03 Sep

2016

Process: 7736

Production Start Job List 03 Sep 2016

Process: 7682

Check Stock Requirements Supplier

Bluepoint 18 Apr 2016

Process: 7681

Check Stock Requirements Supplier

Posey 18 Apr 2016

Process: 7680

Check Stock Requirements Supplier

Envitec 18 Apr 2016

Process: 7679

Check Stock Requirements Supplier

Teledyne 18 Apr 2016

Process: 7675

Responsibility Allocation : Ordering Demo Stock For Humanmed Reps 11

Mar 2016 Process: 7401 use of suitable monitoring and measuring resources; c) the implementation of monitoring and measurement activities |2019 at appropriate stages to **Top Level Document:** verify that criteria for control of processes or outputs, and acceptance criteria Revision Document for products and services, have been met; d) the use of suitable infrastructure and environment for the operation of processes; e) the appointment of competent persons, including any required qualification; f) the validation, and periodic revalidation, of the ability to achieve planned results of the processes for production and service provision, where the resulting output cannot be verified by subsequent monitoring or measurement; g) the implementation of actions to prevent human error; h) the implementation of release, delivery and post-delivery activities Control of production and service provision

Production

Revision Document ID31072 Date Revision 30 Sep

2019 Reviewed 30 Sep

VOP 22 Picking and Packing Dispatch and **Goods Out**

ID164829

Date Revision 14 Oct 2024 Reviewed 14 Oct 2024

Top Level Document: **VOP 27 Software** Validation

Revision Document ID91486

Date Revision 10 Jun 2022 Reviewed 10 Jun 2022

Top Level Document: VOP 02 Personnel and Responsibility, Staff and Staffing Issues, Training, Roles and Tasks

Revision Document ID151817

Date Revision 21 May 2024 Reviewed 21 May 2024

Top Level Document: **Audit 01 Picking** packing VST

Revision Document ID173583

Date Revision 22 Jan 2025 Reviewed 22 Jan 2025

Top Level Document: Audit 07 Handling and Storage VST

Responsibility Allocation: VST Calibration 09 Mar 2016

Process: 7395

Responsibility Allocation : VST Stock Meeting `Goods In` Review 09 Mar 2016

Process: 7048

Control of monitoring and measuring devices 09 Mar 2016

Process: 8083

Software Validation SRS To Nonconformance 31 Oct 2024

Revision Document ID159441

Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

Top Level Document: Audit 15 Production VST

Revision Document ID159457

Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

Top Level Document: Audit 24 Service Logs VST

Revision Document ID159491

Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

Top Level Document: Audit 09 Goods Inward and Product Identity VST

Revision Document ID166164

Date Revision 25 Oct 2024 Reviewed 25 Oct 2024

Top Level Document: Audit 06 VST Ltd Calibration

Revision Document ID186880

Date Revision 30 May 2025 Reviewed 30 May 2025

Audit 03 Design Control Viamed

Revision Document ID173558 Date Revision 22 Jan

2025 Reviewed 26 Jun 2025

VM3COP20.37 Generating a New Service Visit

Revision Document ID17116

Date Revision 28 Jun 2016 Reviewed 28 Jun 2016

Audit 03 Design Control VST

Revision Document ID159135

Date Revision 09 Aug 2024 Reviewed 26 Jun

2025 **Audit 08 Training,**

Competence and

Human Resources VST

Revision Document ID162731

Date Revision 19 Sep 2024 Reviewed 19 Sep 2024

8.5.2

The organization shall use suitable means to identify outputs when it is necessary to ensure the conformity of products and services.

and services.
The organization shall identify the status of outputs with respect to monitoring and measurement requirements throughout production and service provision.
The organization shall control the unique identification of the outputs when

traceability is a

Top Level Document:

VOP 09 Repairs and Servicing

Revision Document ID137919

Date Revision 27 Dec 2023 Reviewed 27 Dec 2023

Top Level Document: VOP 20 Goods in

Purchases, Returns, Repairs, Inspection / Rejection

Revision Document ID181426

Date Revision 02 Apr 2025 Reviewed 02 Apr 2025

Top Level Document: Audit 07 Handling and Storage VST

Process: 7830

Review Q.A. Failures Report 18 Sep 2017

Process: 7737

Production In Production List 03 Sep

2016

Process: 7682

Check Stock Requirements Supplier

Bluepoint 18 Apr 2016

Process: 7681

Check Stock Requirements Supplier

Posey 18 Apr 2016

Process: 7680

Check Stock Requirements Supplier

Envitec 18 Apr 2016

Process: 7679

Check Stock Requirements Supplier

Teledyne 18 Apr 2016

Process: 7675

Responsibility Allocation : Ordering Demo Stock For Humanmed Reps 11

requirement, and shall retain the documented information necessary to enable traceability. **Identification and** traceability

Revision Document ID159441

Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

Top Level Document: Audit 09 Goods Inward and Product Identity **VST**

Revision Document ID166164

Date Revision 25 Oct 2024 Reviewed 25 Oct 2024

Mar 2016

Process: 7395

Responsibility Allocation : VST Stock Meeting `Goods In` Review 09 Mar

2016

Process: 8024

Discontinue/Supersede Stock 01 Mar 2023

8.5.3

The organization shall exercise care with property belonging to customers or external providers while it is under the organization's control or being used by the organization.

The organization shall identify, verify, protect and safeguard customers' or external providers' property provided for use or incorporation into the products and services. When the property of a customer or external provider is lost, damaged or otherwise

unsuitable for use, the

customer or external

provider and retain

information on what

organization shall report this to the

found to be

documented

Top Level Document:

VOP 09 Repairs and Servicing

Revision Document

ID137919 Date Revision 27 Dec 2023 Reviewed 27 Dec 2023

Top Level Document: VOP 20 Goods in Purchases, Returns, Repairs, Inspection / Rejection

Revision Document ID181426

Date Revision 02 Apr 2025 Reviewed 02 Apr 2025

Top Level Document: Audit 07 Handling and Storage VST

Revision Document ID159441

Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

Top Level Document: Audit 11 Repairs, Servicing and Returns **VST Ltd**

Process: 7823

Saftey Tester Data 02 Aug 2017

Process: 7814

Responsibility Allocation: Viamed

Repairs 06 Jun 2017

Process: 7813

Responsibility Allocation : VST Repairs

06 Jun 2017

Process: 7812

Responsibility Allocation:

Vandagraph Repairs 06 Jun 2017

Process: 7735

Ensure SOR's Are Followed Up 01 Sep

2016

has occurred. NOTE A customer's or external provider's property can include materials, components, tools and equipment, premises, intellectual property and personal data. **Property** belonging to customers or external ID166164 providers

Revision Document ID166154 Date Revision 25 Oct 2024 Reviewed 25 Oct 2024

Top Level Document: Audit 09 Goods Inward and Product Identity **VST Revision Document**

Date Revision 25 Oct 2024 Reviewed 25 Oct 2024

8.5.4

The organization shall preserve the outputs during production and service provision, to the extent necessary to ensure conformity to requirements. include identification. handling, packaging, storage, transmission or

Top Level Document: VOP 07 Stock Control, Handling, Control of Labelling, Storage, Movement **Revision Document** ID137933 Date Revision 27 Dec

2024

Top Level Document: Audit 09 Goods Inward and Product Identity

Process: 7830

Review Q.A. Failures Report 18 Sep 2017

2023 Reviewed 27 Dec NOTE Preservation can 2023 Top Level Document: VM3COP27.51 contamination control, Incoming / Goods in **Contamination Control Revision Document** transportation, and ID74855 protection. Date Revision 12 Nov Preservation 2021 Reviewed 12 Nov 2021 **Top Level Document:** Audit 07 Handling and Storage VST Revision Document ID159441 Date Revision 13 Aug 2024 Reviewed 13 Aug

VST Revision Document ID166164 Date Revision 25 Oct 2024 Reviewed 25 Oct 2024

8.5.5 The organization shall meet requirements for post-delivery activities associated with the products and services. In determining the extent of post-delivery activities that are required, the organization shall consider: a) statutory and regulatory requirements; b) the potential undesired consequences associated with its products and services; c) the nature, use and intended lifetime of its products and services; d) customer requirements; e) customer feedback.

NOTE Post-delivery

activities can include actions under warranty **Top Level Document:**

provisions, contractual obligations such as maintenance

services, and

supplementary services ID159453 such as recycling or

final disposal. Post-

delivery activities

Top Level Document:

VOP 13 Process

Monitoring, System Reviews, Audits,

Management Reviews Analysis Data PMS

Post Market

Revision Document

ID135771

Date Revision 28 Nov 2023 Reviewed 26 Jun

2025

Top Level Document: Audit 22 Post Market

Survellance VST

Revision Document

ID159385

Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

Top Level Document: **Audit 20 Process**

verification to

Managment VST

Revision Document

ID159391

Date Revision 13 Aug

2024 Reviewed 13 Aug

2024

Audit 14 Complaints and Corrective Actions

VST

Revision Document

Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

Process: 7826

Goods In Processes 06 Sep 2017

Process: 7821

Controlled Waste Description And

Transfer 15 Jun 2017

Process: 7820

North Yorkshire Council Waste

Tranfer 15 Jun 2017

Process: 7735

Ensure SOR`s Are Followed Up 01 Sep

2016

Process: 7427

Responsibility Allocation: VST

Customer Complaints 09 Mar 2016

Process: 7391

Responsibility Allocation : VST Stock

Meeting Customer Complaints Review

Mandatory 09 Mar 2016

Process: 7389

Responsibility Allocation : VST Stock

Meeting Returns Overview - From

Customers 09 Mar 2016

Process: 7843

Review VST Product Feedback

Negative 23 Sep 2017

Process: 7842

Review VIAMED Product Feedback

Negative 23 Sep 2017

Process: 7841

Review VST Feedback - Customer

Complaints 23 Sep 2017

Process: 7840

Review VST Feedback - Customer

Feedback Negative 23 Sep 2017

Process: 7839

Review VIAMED Feedback - Customer

Complaints 23 Sep 2017

Process: 7838

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		Review VIAMED Feedback - Customer Feedback Negative 23 Sep 2017
8.5.6	Top Level Document:	
The organization shall	Audit 12 CE Files VST	
review and control	Revision Document	
changes for production		
or service provision, to	Date Revision 13 Aug	
the extent	2024 Reviewed 13 Aug	
necessary to ensure	2024	
continuing conformity		
with requirements.		
The organization shall		
retain documented		
information describing		
the results of the		
review of changes,		
the person(s)		
authorizing the change,		
and any necessary		
actions arising from the		
review. Control of		
changes		
8.6	Top Level Document:	Process: 7830
The organization shall	VOP 22 Picking and	Review Q.A. Failures Report 18 Sep
implement planned	Packing Dispatch and	2017
arrangements, at	Goods Out	
appropriate stages, to	Revision Document	
verify that the	ID164829	
product and service	Date Revision 14 Oct	
requirements have	2024 Reviewed 14 Oct	
been met.	2024	
The release of products	Top Level Document:	
and services to the	Audit 07 Handling and	
customer shall not	Storage VST	
proceed until the	Revision Document	
planned arrangements	ID159441	
have been satisfactorily	Date Revision 13 Aug	
completed, unless	2024 Reviewed 13 Aug	
otherwise approved by	2024	
a relevant authority	Top Level Document:	
	Audit 09 Goods Inward	
and, as	Audit 09 Goods Iliwal u	
	and Product Identity	
and, as applicable, by the customer.		

retain documented information on the release of products and services. The documented information shall include: a) evidence of conformity with the acceptance criteria; b) traceability to the person(s) authorizing the release Release of products and services	ID166164 Date Revision 25 Oct 2024 Reviewed 25 Oct 2024	
8.7		Process: 7671
Control of nonconforming outputs		Humanmed Non Conformances 09 Mar 2016
8.7.1	Top Level Document:	Process: 7830
The organization shall	VOP 07 Stock Control,	Review Q.A. Failures Report 18 Sep
ensure that outputs	Handling, Control of	2017
that do not conform to	Labelling, Storage,	Process: 7826
their requirements are	Movement	Goods In Processes 06 Sep 2017
identified and	Revision Document	Process: 7752
controlled to prevent	ID137933	SRS Folder 22 Nov 2016
their unintended use or		Process: 7749
delivery.	2023 Reviewed 27 Dec	Check Repair Quotes 10 Oct 2016
The organization shall	2023	Process: 7690
take appropriate action	_	Ship Repairs 21 Apr 2016
	VOP 06 Measurement	Process: 7685
the nonconformity and	Control Viamed VST,	Repairs Ready For Invoice 18 Apr
its effect	Calibration, QA Stock Revision Document	2016 Process: 7684
on the conformity of products and services.	ID168580	Repairs Ready For Quote 18 Apr 2016
This shall also apply to	Date Revision 22 Nov	Process: 7674
nonconforming	2024 Reviewed 22 Nov	Check Repairs Ready For Invoice List
products and	2024 Reviewed 22 110V	10 Mar 2016
services detected after	Top Level Document:	Process: 7671
delivery of products,	Audit 05 Purchasing	Humanmed Non Conformances 09
during or after the	suppliers VST	Mar 2016
provision of services.	Revision Document	Process: 7399
The organization shall	ID159435	Responsibility Allocation : VST Stock
deal with	Date Revision 13 Aug	Meeting Non Conforming Stock
nonconforming outputs	2024 Reviewed 13 Aug	Transfers. (QC19) 09 Mar 2016
		1

in one or more of the	2024	Process: 7394
following ways:	Top Level Document:	Responsibility Allocation : VST Stock
a) correction;	Audit 07 Handling and	Meeting Repairs Review - General 09
b) segregation,	Storage VST	Mar 2016
containment, return or	Revision Document	Process: 7390
suspension of provision	ID159441	Responsibility Allocation : VST Stock
of products and	Date Revision 13 Aug	Meeting Returns Overview - Credits 09
services;	2024 Reviewed 13 Aug	Mar 2016
c) informing the	2024	Process: 7388
customer;	Top Level Document:	Responsibility Allocation : VST Stock
d) obtaining	Audit 09 Goods Inward	Meeting Returns Overview 09 Mar
authorization for	and Product Identity	2016
acceptance under	VST	Process: 8089
concession.	Revision Document	Review Any Outstanding QC 21 Forms
Conformity to the	ID166164	To Sign Off 07 Feb 2025
requirements shall be	Date Revision 25 Oct	
verified when	2024 Reviewed 25 Oct	
nonconforming outputs	2024	
are corrected.		
8.7.2	Top Level Document:	Process: 7830

8.7.2
The organization shall
retain documented
information that:
a) describes the
nonconformity;
b) describes the actions
taken;
c) describes any
concessions obtained;
d) identifies the
authority deciding the
action in respect of the
nonconformity.

Audit 20 Process verification to Managment VST **Revision Document** ID159391 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024 Top Level Document: Audit 12 CE Files VST

Revision Document ID159451 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

Review Q.A. Failures Report 18 Sep

2017

Process: 7690

Ship Repairs 21 Apr 2016

Process: 7671

Humanmed Non Conformances 09

Mar 2016 Process: 7394

Responsibility Allocation : VST Stock Meeting Repairs Review - General 09

Mar 2016

9 Performance evaluation

Process: 7433
Responsibility Allocation : VST Board
Directors Meeting 09 Mar 2016

analysis and evaluation		
9.1.1	Top Level Document:	Process: 7693
The organization shall	VOP 10 Non	Collect Repair Filing From Warehouse
determine:	Conformance,	22 Apr 2016
a) what needs to be	Corrective and	Process: 7692
monitored and	Preventive Actions	Responsibility Allocation : Take
measured;	Revision Document	Complete Repair Paperwork To Office
b) the methods for	ID124938	22 Apr 2016
monitoring,	Date Revision 24 Jul	Process: 7394
measurement, analysis	2023 Reviewed 24 Jul	Responsibility Allocation : VST Stock
and evaluation needed	2023	Meeting Repairs Review - General 09
to ensure valid results;	Top Level Document:	Mar 2016
c) when the monitoring	VOP 13 Process	
and measuring shall be	Monitoring, System	
performed;	Reviews, Audits,	
d) when the results	Management Reviews	
from monitoring and	Analysis Data PMS	
measurement shall be	Post Market	
analysed and	Revision Document	
evaluated.	ID135771	
The organization shall	Date Revision 28 Nov	
evaluate the	2023 Reviewed 26 Jun	
performance and the	2025	
effectiveness of the	Top Level Document:	
quality management	Audit 07 Handling and	
system.	Storage VST	
The organization shall	Revision Document	
retain appropriate	ID159441	
documented	Date Revision 13 Aug	
information as	2024 Reviewed 13 Aug	
evidence of the results.	2024	
General	Audit 10	
	Documentation	
	Control Viamed	
	Revision Document	
	ID159363	
	Date Revision 13 Aug	
	2024 Reviewed 13 Aug	
	2024	
	Audit 10	
	Documentation	
	Control VST	
	Revision Document	

ID159361 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

9.1.2

The organization shall monitor customers' perceptions of the degree to which their needs and expectations have been Post Market fulfilled. The organization shall determine the methods Date Revision 28 Nov for obtaining, monitoring and reviewing this information. NOTE Examples of monitoring customer perceptions can include ID159385 customer surveys, customer feedback on delivered products and services, meetings with customers, market-share analysis, compliments, warranty claims and dealer reports. **Customer**

satisfaction

Top Level Document:

VOP 13 Process

Monitoring, System

Reviews, Audits,

Management Reviews

Analysis Data PMS

Revision Document

ID135771

2023 Reviewed 26 Jun

2025

Top Level Document: Audit 22 Post Market

Survellance VST

Revision Document

Date Revision 13 Aug

2024 Reviewed 13 Aug

2024

Top Level Document: **Audit 14 Complaints** and Corrective Actions

VST

Revision Document

ID159453

Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

Process: 7825

Responsibility Allocation : Order

Picking 06 Sep 2017

Process: 7822

Review Oxylink Stock 26 Jul 2017

Process: 7797

Check Order Are Being Picked In

Priority Order 10 May 2017

Process: 7693

Collect Repair Filing From Warehouse

22 Apr 2016

Process: 7692

Responsibility Allocation: Take

Complete Repair Paperwork To Office

22 Apr 2016 Process: 7673

Check Expiry Dated Stock 09 Mar 2016

Process: 7664

Responsibility Allocation: Marketing

Job Logger 09 Mar 2016

Process: 7427

Responsibility Allocation: VST

Customer Complaints 09 Mar 2016

Process: 7394

Responsibility Allocation : VST Stock

Meeting Repairs Review - General 09

Mar 2016

Process: 7391

Responsibility Allocation : VST Stock

Meeting Customer Complaints Review

Mandatory 09 Mar 2016

Process: 7389

Responsibility Allocation : VST Stock

Meeting Returns Overview - From

Customers 09 Mar 2016

Process: 7843

Review VST Product Feedback

Negative 23 Sep 2017

Process: 7842

Review VIAMED Product Feedback

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Negative 23 Sep 2017

Process: 7841

Review VST Feedback - Customer

Complaints 23 Sep 2017

Process: 7840

Review VST Feedback - Customer Feedback Negative 23 Sep 2017

Process: 7839

Review VIAMED Feedback - Customer

Complaints 23 Sep 2017

Process: 7838

Review VIAMED Feedback - Customer

Feedback Negative 23 Sep 2017

9.1.3

The organization shall analyse and evaluate appropriate data and information arising from monitoring and measurement.
The results of analysis shall be used to evaluate:

- a) conformity of products and services;
- b) the degree of customer satisfaction;
- c) the performance and effectiveness of the quality management system;
- d) if planning has been implemented effectively;
- e) the effectiveness of actions taken to address risks and
- opportunities;
- f) the performance of external providers;
- g) the need for improvements to the quality management

system.

Top Level Document:

VOP 13 Process Monitoring, System Reviews, Audits,

Management Reviews

Analysis Data PMS Post Market

Revision Document ID135771

Date Revision 28 Nov 2023 Reviewed 26 Jun 2025

Top Level Document:

VOP 05 Supplier Control, Supplier

Review, Purchase

Orders, Supplier

Returns and Rejection

Revision Document ID200924

**Date Revision 30 Oct 2025 Reviewed 30 Oct 2025

Top Level Document: Audit 22 Post Market Survellance VST

Revision Document ID159385

Date Revision 13 Aug 2024 Reviewed 13 Aug 2024 Process: 7830

Review Q.A. Failures Report 18 Sep

2017

Process: 7822

Review Oxylink Stock 26 Jul 2017

Process: 7394

Responsibility Allocation : VST Stock Meeting Repairs Review - General 09

Mar 2016

Process: 27

Management Reviews And Quality

Audits 16 Feb 2016

Process: 7834

Financial Review 20 Sep 2017

Process: 26

Company Resources 16 Feb 2016

Process: 7713

Review Roles And Responsibilitys 17

Aug 2016

Process: 7837

Review External Parties Influencing

The QMS VST / Viamed 23 Sep 2017

Process: 7840

Review VST Feedback - Customer Feedback Negative 23 Sep 2017

Process: 7841

Review VST Feedback - Customer

Complaints 23 Sep 2017

Process: 7843

Review VST Product Feedback

Negative 23 Sep 2017

NOTE Methods to analyse data can include statistical techniques. Analysis and evaluation

Process: 7846

ISO System Management Review

Viamed 26 Sep 2017

Process: 7848

Review ISO Scopes 27 Sep 2017

Process: 7849

Review Product Failures New Codes

28 Sep 2017 **Process: 7871**

Review Exclusion From Viamed

13485:2016 And VST 9001:2015 15 Oct

2017

Process: 7876

Maintain Update Of ISO Route Maps

21 Oct 2017

Process: 7878

Review Possible Upcoming Regulation

Changes 22 Oct 2017

Process: 28

Supplier Review 16 Feb 2016

Process: 5889

Responsibility Allocation : Audit And

Task - Audit 24 Feb 2016

Process: 7071

Post Market Surveillance 09 Mar 2016

Process: 7199

Non Conformities Review Viamed 09

Mar 2016

Process: 7743

Customer Complaints Paper File 26

Sep 2016

Process: 7827

Review The Quality Policy VST 16 Sep

2017

Process: 7833

Importance Of Effective Quality

Management 20 Sep 2017

Process: 6829

Supplier Review - Outstanding orders

09 Mar 2016

Process: 6832

Supplier Review Future orders 09 Mar

2016

Process: 7091

Calibration Index 09 Mar 2016

	Process: 5881 Training Records Review 18 Feb 2016 Process: 7847 Health And Safety Review 26 Sep 2017 Process: 7793 Team Review Meeting 16 Mar 2017 Process: 8030 Purchase Order Invoice Review 23 Jun 2023 Process: 8085 Stock Figure - Correct Xero To Intrastats 16 Dec 2024
9.2 Internal audi	Process: 7781 Audit 23 Analysis Of Data VST 08 Feb 2017 Process: 7780 Audit 22 Post Market Survellance VST 08 Feb 2017 Process: 7779 Audit 21 Audit Of Audit VST 08 Feb 2017 Process: 7778 Audit 20 Process Verification To Managment VST 08 Feb 2017 Process: 7777 Audit 19 Health And Saftey VST 08 Feb 2017 Process: 7776 Audit 17 Internal Audits VST 08 Feb 2017 Process: 7775 Audit 15 Production VST 08 Feb 2017 Process: 7774 Audit 14 Complaints And Corrective Actions VST 08 Feb 2017 Process: 7773 Audit 12 CE Files VST 08 Feb 2017 Process: 7772 Audit 11 Repairs And Service VST 08 Feb 2017 Process: 7771 Audit 10b Process Verification VST 08 Feb 2017 Process: 7771 Audit 10b Process Verification VST 08 Feb 2017 Process: 7771 Audit 10b Process Verification VST 08 Feb 2017 Process: 7770

Audit 10 Documentation Control VST 08 Feb 2017

Process: 7769

Audit 09 Goods Inward And Product Identity VST 08 Feb 2017

Process: 7768

Audit 08 Training VST 08 Feb 2017

Process: 7767

Audit 07 Handling And Storage VST 08

Feb 2017

Process: 7766

Audit 06 Calibration VST 08 Feb 2017

Process: 7765

Audit 05 Purchasing Suppliers VST 08

Feb 2017

Process: 7764

Audit 03 Design Control VST 08 Feb

2017

Process: 7763

Audit 02 Contract Review VST 08 Feb

2017

Process: 7762

Audit 01 Picking Packing VST 08 Feb

2017

Process: 7733

Audit 23 Analysis Of Data Viamed 24

Aug 2016

Process: 7732

Audit 22 Post Market Survellance

Viamed 24 Aug 2016

Process: 7731

Audit 21 Audit Of Audit Viamed 24

Aug 2016

Process: 7730

Audit 20 Process Verification To

Managment Viamed 24 Aug 2016

Process: 7729

Audit 19 Health And Saftey Viamed 24

Aug 2016

Process: 7728

Audit 17 Internal Audits Viamed 24

Aug 2016

Process: 7727

Audit 15 Production Viamed 24 Aug

2016

Process: 7726

Audit 14 Complaints And Corrective

Actions Viamed 24 Aug 2016

Process: 7725

Audit 12 CE Files Viamed 24 Aug 2016

Process: 7724

Audit 11 Repairs And Service Viamed

24 Aug 2016 Process: 7723

Audit 10b Process Verification Viamed

24 Aug 2016 Process: 7722

Audit 10 Documentation Control

Viamed 24 Aug 2016

Process: 7721

Audit 09 Goods Inward And Product

Identity Viamed 24 Aug 2016

Process: 7720

Audit 08 Training Viamed 24 Aug 2016

Process: 7719

Audit 07 Handling And Storage

Viamed 24 Aug 2016

Process: 7718

Audit 06 Calibration Viamed 24 Aug

2016

Process: 7717

Audit 05 Purchasing Suppliers Viamed

24 Aug 2016

Process: 7716

Audit 03 Design Control Viamed 24

Aug 2016

Process: 7715

Audit 02 Contract Review Viamed 24

Aug 2016

Process: 7714

Audit 01 Picking Packing Viamed 24

Aug 2016

9.2.1

The organization shall conduct internal audits at planned intervals to provide information on Management Reviews whether the quality management system:

Top Level Document: **VOP 13 Process** Monitoring, System Reviews, Audits, Analysis Data PMS

Post Market

Process: 7744

FDA Device Establishment

Registration And Listing 28 Sep 2016

Process: 7668

Responsibility Allocation : Upgrading Intrastats ISO Quality system 09 Mar 2016

a) conforms to: 1) the organization's own requirements for its quality management 2023 Reviewed 26 Jun system; 2) the requirements of this International Standard; b) is effectively implemented and

maintained.

Revision Document ID135771 Date Revision 28 Nov 2025

Top Level Document: **Audit 20 Process** verification to **Managment VST** Revision Document ID159391 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

Top Level Document: **Audit 17 Internal Audits VST** Revision Document

ID159467 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

Audit 21 Audit of Audit VST

Revision Document ID159487 Date Revision 13 Aug

2024 Reviewed 13 Aug 2024

9.2.2

The organization shall: a) plan, establish, implement and maintain an audit programme(s) including the frequency, methods, responsibilities, planning requirements and reporting, which shall take into consideration the importance of the

processes concerned,

Top Level Document:

VOP 13 Process Monitoring, System Reviews, Audits, **Management Reviews Analysis Data PMS** Post Market Revision Document

ID135771

Date Revision 28 Nov 2023 Reviewed 26 Jun 2025

Top Level Document: Audit 18 Management Review VST

Process: 8019

Audit 04 Accounts And Finance VST 14 Sep 2022

Process: 8079

Audit 27 Software Validation VST 10

Iul 2024

Process: 8019

Audit 04 Accounts And Finance VST 14

Sep 2022

changes affecting the organization, and the results of previous audits; b) define the audit criteria and scope for each audit; c) select auditors and conduct audits to ensure objectivity and the impartiality of the audit process; d) ensure that the results of the audits are Audit 10 reported to relevant management; e) take appropriate correction and corrective actions without undue delay; f) retain documented information as evidence of the implementation of the audit programme and the audit results.

Revision Document ID159473 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024 Audit 10 Documentation **Control Viamed Revision Document** ID159363 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024 Documentation **Control VST** Revision Document ID159361 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024 **Audit 21 Audit of Audit**

VST

Revision Document ID159487

Date Revision 13 Aug 2024 Reviewed 13 Aug

NOTE See ISO 19011 for 2024

9.3 Management review

guidance.

9.3.1 Top management shall review the organization's quality management system, at Management Reviews planned intervals, to ensure its continuing suitability, adequacy, effectiveness and alignment with the strategic direction of the organization. General

Top Level Document: **VOP 13 Process** Monitoring, System Reviews, Audits, **Analysis Data PMS** Post Market Revision Document ID135771 Date Revision 28 Nov 2023 Reviewed 26 Jun 2025 **Top Level Document:**

Audit 18 Management Review VST Revision Document ID159473 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

9.3.2

9.3.2 Management review inputs The management review shall be planned and carried out taking into consideration: a) the status of actions from previous

- management reviews; b) changes in external and internal issues that Top Level Document: are relevant to the quality management system;
- c) information on the performance and effectiveness of the quality management system, including trends in:
- 1) customer satisfaction and feedback from relevant interested parties;
- 2) the extent to which quality objectives have been met:
- 3) process performance and conformity of products and services;
- 4) nonconformities and corrective actions:
- 5) monitoring and measurement results;
- 6) audit results;

Top Level Document:

VOP 13 Process Monitoring, System

Reviews, Audits,

Management Reviews Analysis Data PMS

Post Market

Revision Document

ID135771

Date Revision 28 Nov 2023 Reviewed 26 Jun

2025

Audit 18 Management

Review VST

Revision Document ID159473

Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

Process: 7831

Intrastats Debtors And Creditor

Figures 18 Sep 2017

Process: 7830

Review Q.A. Failures Report 18 Sep

2017

Process: 7825

Responsibility Allocation : Order

Picking 06 Sep 2017

Process: 7673

Check Expiry Dated Stock 09 Mar 2016

Process: 7671

Humanmed Non Conformances 09

Mar 2016

Process: 7427

Responsibility Allocation: VST

Customer Complaints 09 Mar 2016

Process: 7391

Responsibility Allocation : VST Stock

Meeting Customer Complaints Review

Mandatory 09 Mar 2016

Process: 7389

Responsibility Allocation : VST Stock

Meeting Returns Overview - From

Customers 09 Mar 2016

Process: 7843

Review VST Product Feedback

Negative 23 Sep 2017

Process: 7841

Review VST Feedback - Customer

Complaints 23 Sep 2017

Process: 7840

Review VST Feedback - Customer Feedback Negative 23 Sep 2017

Process: 7862

Review The Audit Calender Screen 04

Oct 2017

10/11/2025, 09:50 111 of 154

QMS Route Map VST Ltd ISO9001:2015+A1

7) the performance of external providers; d) the adequacy of resources; e) the effectiveness of actions taken to address risks and opportunities (see 6.1); f) opportunities for improvement.

Management review inputs

Process: 7834

Financial Review 20 Sep 2017

Process: 5877

Review Company Data 17 Feb 2016

Process: 7070

Management Review 09 Mar 2016

Process: 7713

Review Roles And Responsibilitys 17

Aug 2016

Process: 7846

ISO System Management Review

Viamed 26 Sep 2017

Process: 7848

Review ISO Scopes 27 Sep 2017

Process: 7849

Review Product Failures New Codes

28 Sep 2017 **Process: 7871**

Review Exclusion From Viamed

13485:2016 And VST 9001:2015 15 Oct

2017

Process: 7876

Maintain Update Of ISO Route Maps

21 Oct 2017

Process: 7878

Review Possible Upcoming Regulation

Changes 22 Oct 2017

Process: 7125

Responsibility Allocation : Intrastats

Urgent Problems 09 Mar 2016

Process: 28

Supplier Review 16 Feb 2016

Process: 5887

Review ISO/EN Documents 24 Feb

2016

Process: 7199

Non Conformities Review Viamed 09

Mar 2016

Process: 7743

Customer Complaints Paper File 26

Sep 2016

Process: 7827

Review The Quality Policy VST 16 Sep

2017

Process: 7833

Importance Of Effective Quality Management 20 Sep 2017

Process: 6829

Supplier Review - Outstanding orders

09 Mar 2016 Process: 6832

Supplier Review Future orders 09 Mar

2016

Process: 7753

Management Meeting Warehouse 22

Nov 2016

Process: 5881

Training Records Review 18 Feb 2016

Process: 6851

Review Accident Book 09 Mar 2016

Process: 7847

Health And Safety Review 26 Sep 2017

Process: 7919

Send Debtors Overview To Derek 06

Dec 2018

9.3.3

The outputs of the management review shall include decisions and actions related to: a) opportunities for

improvement;

b) any need for changes 2024 Reviewed 13 Aug

to the quality

management system; c) resource needs.

The organization shall retain documented

information as evidence of the results

of management reviews. **Management**

review outputs

Top Level Document:

Audit 20 Process verification to Managment VST

Revision Document

ID159391

Date Revision 13 Aug

2024

Top Level Document: Audit 18 Management

Review VST

Revision Document

ID159473

Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

1 Improvement

10 Process: 7433 **Improvement**

Responsibility Allocation: VST Board Directors Meeting 09 Mar 2016

10.1 The organization shall determine and select opportunities for improvement and implement any necessary actions to meet customer requirements and enhance customer satisfaction. These shall include: a) improving products and services to meet requirements as well as Revision Document to address future needs ID159453 and expectations; b) correcting, preventing or reducing undesired effects; c) improving the performance and effectiveness of the quality management system. NOTE Examples of improvement can include correction,

corrective action, continual improvement, breakthrough change, innovation and reorganization. General **Top Level Document:** VOP 10 Non

Conformance, Corrective and

Preventive Actions

Revision Document ID124938

Date Revision 24 Jul 2023 Reviewed 24 Jul

2023

Top Level Document: **Audit 14 Complaints** and Corrective Actions

VST

Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

Chart 08 Correction and Prevention

Revision Document

ID8682

Date Revision 12 Oct 2011 Reviewed 12 Oct

2011

VM3COP27.09 Reduce goldmine Mailbox preventative maintenance

Revision Document

ID14907

Date Revision 02 Apr 2015 Reviewed 02 Apr

2015

Process: 7825

Responsibility Allocation: Order

Picking 06 Sep 2017

Process: 7822

Review Oxylink Stock 26 Jul 2017

Process: 7387

Responsibility Allocation: VST Stock

Meeting Purchase Order Requirements 09 Mar 2016

10.2

Nonconformity and corrective action

Top Level Document: VOP 10 Non Conformance, Corrective and **Preventive Actions** Revision Document ID124938 Date Revision 24 Jul

2023 Reviewed 24 Jul

Process: 7671

Humanmed Non Conformances 09

Mar 2016

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2023 Top Level Document: **Audit 14 Complaints** and Corrective Actions **VST** Revision Document

ID159453 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

10.2.1

When a nonconformity occurs, including any arising from complaints, the organization shall: a) react to the

- nonconformity and, as applicable:
- 1) take action to control 2023
- and correct it:
- 2) deal with the consequences;
- b) evaluate the need for **Vigilance and** action to eliminate the cause(s) of the nonconformity, in order that it does not recur or occur
- elsewhere, by: 1) reviewing and analysing the
- nonconformity;
- 2) determining the causes of the
- nonconformity;
- 3) determining if

similar

nonconformities exist,

or could potentially occur;

- c) implement any action needed;
- d) review the

Top Level Document:

VOP 10 Non Conformance,

Corrective and **Preventive Actions**

Revision Document

ID124938

Date Revision 24 Jul 2023 Reviewed 24 Jul

Top Level Document: **VOP 19 FeedBack**

Customer Complaints

Notifications VST Ltd

Revision Document ID75995

Date Revision 24 Nov 2021 Reviewed 24 Nov 2021

Top Level Document: Audit 12 CE Files VST

Revision Document

ID159451

Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

Top Level Document: **Audit 14 Complaints** and Corrective Actions

VST

Revision Document

ID159453

Date Revision 13 Aug

Process: 7830

Review Q.A. Failures Report 18 Sep

2017

Process: 7748

Check Repair Orders 10 Oct 2016

Process: 7427

Responsibility Allocation: VST

Customer Complaints 09 Mar 2016

Process: 7391

Responsibility Allocation : VST Stock Meeting Customer Complaints Review

Mandatory 09 Mar 2016

Process: 7841

Review VST Feedback - Customer

Complaints 23 Sep 2017

effectiveness of any corrective action taken: 2024 e) update risks and opportunities determined during planning, if necessary; f) make changes to the quality management system, if necessary. Corrective actions shall be appropriate to the effects of the nonconformities encountered.

2024 Reviewed 13 Aug Audit 10 Documentation Control Viamed Revision Document ID159363 Date Revision 13 Aug 2024 Reviewed 13 Aug 2024 Audit 10 Documentation Control VST Revision Document ID159361 Date Revision 13 Aug 2024 Reviewed 13 Aug

10.2.2

The organization shall retain documented information as evidence of: a) the nature of the nonconformities and any subsequent actions ID132118 taken;

b) the results of any corrective action.

Top Level Document:

VOP 19 Feedback

Customer Complaints

Vigilance and

Notifications Viamed

Ltd

2024

Revision Document

Date Revision 18 Oct

2023 Reviewed 18 Oct

2023

Top Level Document:

VOP 19 FeedBack

Customer Complaints

Vigilance and

Notifications VST Ltd

Revision Document

ID75995

Date Revision 24 Nov

2021 Reviewed 24 Nov

2021

Top Level Document:

VOP 10 Non

Conformance,

Corrective and

Preventive Actions

Revision Document ID124938 Date Revision 24 Jul 2023 Reviewed 24 Jul 2023 Audit 10

Documentation **Control Viamed**

Revision Document ID159363

Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

Audit 10

Documentation

Control VST

Revision Document

ID159361

Date Revision 13 Aug 2024 Reviewed 13 Aug 2024

10.3 The organization shall continually improve the suitability, adequacy and effectiveness of the quality management system. The organization shall consider the results of analysis and evaluation, and the outputs from management review, to Date Revision 13 Aug determine if there are needs or opportunities that shall be addressed

improvement. Continual improvement

as part of

continual

Top Level Document:

Audit 18 Management

Review VST

Revision Document

ID159473

Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

Audit 10

Documentation

Control Viamed

Revision Document

ID159363

2024 Reviewed 13 Aug

2024

Audit 10

Documentation

Control VST

Revision Document

ID159361

Date Revision 13 Aug 2024 Reviewed 13 Aug

2024

Document ID	Sub Processes
ID164901	VST ISO 9001:2015 Scope Process: 5887 Review ISO/EN Documents 24 Feb 2016 Process: 7848 Review ISO Scopes 27 Sep 2017
ID69692	VM3COP02.01 Boundaries / Exclusion ISO 9001:2015 VST Process: 7871 Review Exclusion From Viamed 13485:2016 And VST 9001:2015 15 Oct 2017
ID164813	VM3COP00.00 VOP00.00 VST Quality Statement policy and objectives Process: 23 Company Objectives 16 Feb 2016 Process: 7827 Review The Quality Policy VST 16 Sep 2017 Process: 7833 Importance Of Effective Quality Management 20 Sep 2017
ID29373	VM3COP02.02 VST Company Responsibilitys organisation chart structure Process: 5877 Review Company Data 17 Feb 2016
ID130462	VST - ISO 9001:2015 Certificate FM 607767 VST ISO 9001:2015 Vandagraph VST Sensors Notified body certification FM 607767 Process: 5887 Review ISO/EN Documents 24 Feb 2016
ID99512	VOP 24 Needs, Risks and Expectations of External Parties Process: 8025 Check We Do Not Require A EU European Representatives 09 Mar 2023
ID159473	Audit 18 Management Review VST Process: 55 Business Continuity Plan 17 Feb 2016 Process: 23 Company Objectives 16 Feb 2016 Process: 6813 Management Meeting Turnover Report 09 Mar 2016 Process: 27 Management Reviews And Quality Audits 16 Feb 2016 Process: 22 Company Policys 16 Feb 2016 Process: 7750 Meeting With Management 14 Oct 2016 Process: 7793 Team Review Meeting 16 Mar 2017 Process: 7753 Management Meeting Warehouse 22 Nov 2016 Process: 6861 Management Meeting Review Weekly Meeting 09 Mar 2016 Process: 7833 Importance Of Effective Quality Management 20 Sep 2017 Process: 7834 Financial Review 20 Sep 2017 Process: 26 Company Resources 16 Feb 2016 Process: 30 Responsibility Allocation: MHRA Licences And Notifications 16 Feb 2016 Process: 31 Responsibility Allocation: Notified Body Notifications 16 Feb 2016 Process: 32 MDALL Listings 16 Feb 2016 Process: 7057 Responsibility Allocation: Complaints and Vigilance Notifications 09 Mar 2016

Process: 7070 Management Review 09 Mar 2016

Process: 29 Responsibility Allocation : CMDCAS Updates And Licences 16

Feb 2016

Process: 5889 Responsibility Allocation : Audit And Task - Audit 24 Feb 2016

Process: 7744 FDA Device Establishment Registration And Listing 28 Sep

2016

Process: 7829

Process: 6871 ISO14001 Environmental management systems 09 Mar 2016

Process: 7874 Review For Latest Version Med Dev 2.12. 18 Oct 2017

Process: 7877 Disaster Planning 21 Oct 2017

Process: 7876 Maintain Update Of ISO Route Maps 21 Oct 2017

Process: 7878 Review Possible Upcoming Regulation Changes 22 Oct 2017

Process: 7886 Audit 18 Management Review Viamed 24 Oct 2017

Process: 7887 Audit 18 Management Review VST 24 Oct 2017

Process: 7890 New UPS Rates Needs Checking 24 Oct 2017

Process: 7888 Review Processes Linked To VOPs And Audits 24 Oct 2017

Process: 7895 FDA Device Establishment Registration 29 Oct 2017

Process: 7912 Review The Personel Information We Collect Or Store 20 Sep

2018

Process: 7913 Review Personnel Files 20 Sep 2018

Process: 7918 Backup Jeans Local Folder 08 Nov 2018

Process: 7964 Check Roles And Tasks For Incomplete Data 29 Oct 2020

Process: 7980 Review Gov Website For Applicable Required Standards

ISO9001 15 Nov 2021

Process: 7972 ISO System Management Review Vst 26 Oct 2021

Process: 7977 Review The Agenda For The Management Review / Board

Meeting Prior To The Annual Meeting 11 Nov 2021

Process: 7978 Regulatory Requirements and Review of QC21 form template

11 Nov 2021

Process: 7979 Review The Template Of The QC 21 Form To Ensure It Is

Current And Valid 12 Nov 2021

Process: 7981 Review Process Updates For Risk To Systems 18 Nov 2021

Process: 8018 Wednesday Meeting 09 Aug 2022

Process: 8026 Automotive Competitor Price Review 10 Mar 2023

Process: 8025 Check We Do Not Require A EU European Representatives 09

Mar 2023

Process: 8036 Future Issues Review 19 Dec 2023

Process: 8041 Quarterly Sales And Marketing Meeting 29 Dec 2023

Process: 8072 Quartly Sales And Marketing Meeting Due 03 Jan 2024

Process: 8073 Quarterly Stock Meeting Due 03 Jan 2024

Process: 8074 Carbon Reduction Planning 26 Jan 2024

ID120321 VOP 01 Documentation and Records, Control, Creation, Storage,

Retrieval, Revision Control and Online Records

Process: 5940 Thumb Nail Processor 07 Mar 2016

Process: 7827 Review The Quality Policy VST 16 Sep 2017

Process: 7828 Review The Quality Policy Viamed 16 Sep 2017

Process: 5934 Responsibility Allocation : Staff Training 05 Mar 2016

Process: 7032 Responsibility Allocation : Document Requirements 09 Mar

2016

Process: 41 Responsibility Allocation : Documentation Control 16 Feb 2016

Process: 59 Out Of Date Documents 17 Feb 2016 **Process: 5851** Duplicate Documents 17 Feb 2016

Process: 5852 Responsibility Allocation : Retention Of Records 17 Feb 2016 **Process: 7130** Intrastats Information for Intrastats and L Drive 09 Mar 2016

Process: 5890 Check Website ISO Documents 24 Feb 2016

Process: 7200 Responsibility Allocation : ISO Issues 09 Mar 2016

Process: 7744 FDA Device Establishment Registration And Listing 28 Sep

2016

Process: 7941 Check Leaflets, Letterhead And Other Paperwork To See If The Correct BSI Logo Is In Use. Remove All Old If Found. 23 Sep 2019

Process: 7987 Sync External Telephone Logs 07 Feb 2022 **Process: 7992** COSHH Datasheet Reminders 07 Feb 2022

Process: 8001 Verification Stock Linked To Documents 08 Feb 2022

Process: 8029 Send Intercompany Invoices To Jean 12 Apr 2023

Process: 8032 Review Contact Documentation 22 Aug 2023

Process: 8050 Master Indemnity Register 29 Dec 2023

Process: 8053 Check The Whos Who 29 Dec 2023

Process: 8087 Research And Development Processing 20 Jan 2025 **Process: 8088** Research And Developement Submission 20 Jan 2025

Process: 8086 Customer Climate Change Policys 06 Jan 2025

ID159391

Audit 20 Process verification to Managment VST

Process: 7701 AWS Amazon Web Services 23 May 2016

Process: 7723 Audit 10b Process Verification Viamed 24 Aug 2016

Process: 7730 Audit 20 Process Verification To Managment Viamed 24 Aug

2016

Process: 7827 Review The Quality Policy VST 16 Sep 2017

Process: 7828 Review The Quality Policy Viamed 16 Sep 2017

Process: 7771 Audit 10b Process Verification VST 08 Feb 2017

Process: 7778 Audit 20 Process Verification To Managment VST 08 Feb 2017

Process: 6866 Internal Process Verification Complete Systems Review 09

Mar 2016

Process: 7755 Fast Hosts Invoice 08 Dec 2016

Process: 7845 7.1.4 Environment Of Operations 25 Sep 2017

Process: 7846 ISO System Management Review Viamed 26 Sep 2017

Process: 7837 Review External Parties Influencing The QMS VST / Viamed

23 Sep 2017

Process: 7832 Cleardown Emailed Invoices 20 Sep 2017

Process: 7848 Review ISO Scopes 27 Sep 2017

Process: 7851 Software Validation Scan Un-QA Product To Order 01 Oct

2017

Process: 7852 Software Validation Expired Stock 01 Oct 2017

Process: 7853 Software Validation Non Sell Able Shelf 01 Oct 2017

Process: 7854 Software Validation In Production List 01 Oct 2017

Process: 7855 Software Validation - Production Lists 01 Oct 2017

Process: 7856 Software Validation Unchecked Orders 01 Oct 2017

Process: 7857 Software Validation Stock Tracking Check 01 Oct 2017

Process: 7858 Software Validation Attempt To QA Some Stock 01 Oct 2017

Process: 7861 Software Validation Of Training Documents Forced Reading

03 Oct 2017

Process: 7850 Software Validation Scan Incorrect Product 01 Oct 2017

Process: 7871 Review Exclusion From Viamed 13485:2016 And VST

9001:2015 15 Oct 2017

Process: 7865 Software Validation Conflicting Audits 07 Oct 2017

Process: 7870 Software Validation Non Conformance Product Risk Feedback

Loop 15 Oct 2017

Process: 7879 Software Validation Scheduled Tasks And Audits 22 Oct 2017

Process: 7875 Software Validation Document Control 20 Oct 2017

Process: 7880 Software Validation Out Of Date Documents 22 Oct 2017

Process: 7881 Software Validation - Live Orders 22 Oct 2017

ID159363 Audit 10 Documentation Control Viamed

Process: 10 Distribution Of Emails 16 Feb 2016

Process: 5939 Responsibility Allocation : Email ISP Routing 05 Mar 2016

Process: 5940 Thumb Nail Processor 07 Mar 2016

Process: 11 Distribution Of Post 16 Feb 2016

Process: 6 Responsibility Allocation: Updating Contact Management System

16 Feb 2016

Process: 52 Software Verification Clear Down Backup Emails 16 Feb 2016

Process: 53 Emails 16 Feb 2016

Process: 7672 Off Site Backup 09 Mar 2016

Process: 7700 Domain Name Management 19 May 2016

Process: 9 Distribution Of Faxes 16 Feb 2016

Process: 15 Filing and Archiving 16 Feb 2016

Process: 7711 Import Bank CSV 01 Jul 2016

Process: 7722 Audit 10 Documentation Control Viamed 24 Aug 2016

Process: 7693 Collect Repair Filing From Warehouse 22 Apr 2016

Process: 12 Responsibility Allocation : Sales And Technical Information

Processing 16 Feb 2016

Process: 16 Responsibility Allocation : Photocopying 16 Feb 2016

Process: 5901 Link Call Log Contacts To The CRM 02 Mar 2016

Process: 7699 Shred Sensitive Paperwork In JL Office 19 May 2016

Process: 7705 Checking For Uploaded Files 08 Jun 2016

Process: 7754

Process: 6938 Responsibility Allocation : Customer Database Updates 09

Mar 2016

Process: 6940 Responsibility Allocation : Customer Ongoing task List 09 Mar

2	n	1	C
Z١	U	1	o

Process: 7090 Responsibility Allocation : Office Procedures 09 Mar 2016 **Process: 7032** Responsibility Allocation : Document Requirements 09 Mar

2016

Process: 41 Responsibility Allocation : Documentation Control 16 Feb 2016

Process: 59 Out Of Date Documents 17 Feb 2016 **Process: 5851** Duplicate Documents 17 Feb 2016

Process: 5852 Responsibility Allocation : Retention Of Records 17 Feb 2016

Process: 7124 Responsibility Allocation : Intrastats 09 Mar 2016

Process: 7125 Responsibility Allocation : Intrastats Urgent Problems 09 Mar

2016

Process: 7126 Intrastats Requested Page updates 09 Mar 2016

Process: 7127 Responsibility Allocation : Intrastats Unfinished in progress

Processes 09 Mar 2016

Process: 7128 Responsibility Allocation : Intrastats Future Features needed

09 Mar 2016

Process: 7129 Intrastats Cross Reference Database Tables Updates 09 Mar

2016

Process: 7130 Intrastats Information for Intrastats and L Drive 09 Mar 2016

Process: 7131 Responsibility Allocation : Intrastats Opera 09 Mar 2016

Process: 7133 Responsibility Allocation : Intrastats Contact Manager 09 Mar

2016

Process: 7739 Intrastats Amendment Log 12 Sep 2016

Process: 5877 Review Company Data 17 Feb 2016

Process: 44 Secure Socket Level Certificate 16 Feb 2016

Process: 5890 Check Website ISO Documents 24 Feb 2016

Process: 7770 Audit 10 Documentation Control VST 08 Feb 2017

Process: 7863 Maintain Repair Codes List 05 Oct 2017

Process: 7922 Back Up Emily`s Accounts Docs 04 Jan 2019

Process: 7987 Sync External Telephone Logs 07 Feb 2022

Process: 7992 COSHH Datasheet Reminders 07 Feb 2022

Process: 8001 Verification Stock Linked To Documents 08 Feb 2022

Process: 8029 Send Intercompany Invoices To Jean 12 Apr 2023

Process: 8032 Review Contact Documentation 22 Aug 2023

Process: 8039 Weee Report Due Vandagraph Annual 29 Dec 2023

Process: 8050 Master Indemnity Register 29 Dec 2023

Process: 8053 Check The Whos Who 29 Dec 2023

Process: 8087 Research And Development Processing 20 Jan 2025

Process: 8088 Research And Developement Submission 20 Jan 2025

ID8700 | Chart 27 Customer Complaints Chart 27

Process: 7743 Customer Complaints Paper File 26 Sep 2016

ID159361 Audit 10 Documentation Control VST

Process: 10 Distribution Of Emails 16 Feb 2016

Process: 5939 Responsibility Allocation : Email ISP Routing 05 Mar 2016

Process: 5940 Thumb Nail Processor 07 Mar 2016

Process: 11 Distribution Of Post 16 Feb 2016

Process: 6 Responsibility Allocation : Updating Contact Management System

16 Feb 2016

Process: 52 Software Verification Clear Down Backup Emails 16 Feb 2016

Process: 53 Emails 16 Feb 2016

Process: 7672 Off Site Backup 09 Mar 2016

Process: 7700 Domain Name Management 19 May 2016

Process: 9 Distribution Of Faxes 16 Feb 2016 **Process: 15** Filing and Archiving 16 Feb 2016 **Process: 7711** Import Bank CSV 01 Jul 2016

Process: 7722 Audit 10 Documentation Control Viamed 24 Aug 2016 **Process: 7693** Collect Repair Filing From Warehouse 22 Apr 2016

Process: 12 Responsibility Allocation : Sales And Technical Information

Processing 16 Feb 2016

Process: 16 Responsibility Allocation : Photocopying 16 Feb 2016 **Process: 5901** Link Call Log Contacts To The CRM 02 Mar 2016 **Process: 7699** Shred Sensitive Paperwork In JL Office 19 May 2016

Process: 7705 Checking For Uploaded Files 08 Jun 2016

Process: 7754

Process: 6938 Responsibility Allocation : Customer Database Updates 09

Mar 2016

Process: 6940 Responsibility Allocation : Customer Ongoing task List 09 Mar 2016

Process: 7090 Responsibility Allocation : Office Procedures 09 Mar 2016 **Process: 7032** Responsibility Allocation : Document Requirements 09 Mar 2016

Process: 41 Responsibility Allocation : Documentation Control 16 Feb 2016

Process: 59 Out Of Date Documents 17 Feb 2016 **Process: 5851** Duplicate Documents 17 Feb 2016

Process: 5852 Responsibility Allocation : Retention Of Records 17 Feb 2016

Process: 7124 Responsibility Allocation: Intrastats 09 Mar 2016

Process: 7125 Responsibility Allocation : Intrastats Urgent Problems 09 Mar

2016

Process: 7126 Intrastats Requested Page updates 09 Mar 2016

Process: 7127 Responsibility Allocation : Intrastats Unfinished in progress

Processes 09 Mar 2016

Process: 7128 Responsibility Allocation : Intrastats Future Features needed 09 Mar 2016

Process: 7129 Intrastats Cross Reference Database Tables Updates 09 Mar 2016

Process: 7130 Intrastats Information for Intrastats and L Drive 09 Mar 2016

Process: 7131 Responsibility Allocation : Intrastats Opera 09 Mar 2016

Process: 7133 Responsibility Allocation : Intrastats Contact Manager 09 Mar

2016

Process: 7739 Intrastats Amendment Log 12 Sep 2016 Process: 5877 Review Company Data 17 Feb 2016 **Process: 44** Secure Socket Level Certificate 16 Feb 2016 Process: 5890 Check Website ISO Documents 24 Feb 2016 Process: 7770 Audit 10 Documentation Control VST 08 Feb 2017 Process: 7863 Maintain Repair Codes List 05 Oct 2017 Process: 7922 Back Up Emily`s Accounts Docs 04 Jan 2019 Process: 7987 Sync External Telephone Logs 07 Feb 2022 Process: 7992 COSHH Datasheet Reminders 07 Feb 2022 Process: 8001 Verification Stock Linked To Documents 08 Feb 2022 **Process: 8029** Send Intercompany Invoices To Jean 12 Apr 2023 Process: 8032 Review Contact Documentation 22 Aug 2023 **Process: 8039** Weee Report Due Vandagraph Annual 29 Dec 2023 **Process: 8050** Master Indemnity Register 29 Dec 2023 Process: 8053 Check The Whos Who 29 Dec 2023 ID164833 VM3COP00.00 VOP00.00 Viamed Quality Statement policy and objectives **Process: 23** Company Objectives 16 Feb 2016 Process: 22 Company Policys 16 Feb 2016 Process: 7828 Review The Quality Policy Viamed 16 Sep 2017 Process: 7833 Importance Of Effective Quality Management 20 Sep 2017 ID167103 VM3COP02.02 Viamed Company Responsibilitys organisation chart structure **Process: 5877** Review Company Data 17 Feb 2016 ID151817 VOP 02 Personnel and Responsibility, Staff and Staffing Issues, Training, Roles and Tasks **Process: 39** Environmental Policy Document Review 16 Feb 2016 **Process: 7741** Review Ethical Policy 14 Sep 2016 **Process: 6839** Responsibility Allocation : Personnel Holidays and Time Adjustments 09 Mar 2016 **Process: 5881** Training Records Review 18 Feb 2016 **Process: 5904** Taking On New Staff 02 Mar 2016 **Process: 6837** Personnel Requirements and Training 09 Mar 2016 **Process: 6877** Responsibility Allocation : Alarm Key Holders 09 Mar 2016 **Process: 6906** Responsibility Allocation: Time Working Away 09 Mar 2016 **Process: 6928** Responsibility Allocation : Eye Tests 09 Mar 2016 Process: 7074 **Process: 7042** Responsibility Allocation : Work Environment 09 Mar 2016 Process: 5934 Responsibility Allocation: Staff Training 05 Mar 2016 Process: 5874 Childcare Vouchers Edenred 17 Feb 2016 **Process: 7753** Management Meeting Warehouse 22 Nov 2016 **Process: 34** Responsibility Allocation : Insurance Is Upto Date 16 Feb 2016 Process: 5869 Responsibility Allocation: Legal Company Car Registration 17 Feb 2016 **Process: 6841** Responsibility Allocation : Grants 09 Mar 2016

	Process: 6843
	Process: 6861 Management Meeting Review Weekly Meeting 09 Mar 2016
	Process: 30 Responsibility Allocation : MHRA Licences And Notifications 16
	Feb 2016
	Process: 31 Responsibility Allocation : Notified Body Notifications 16 Feb
	2016
	Process: 32 MDALL Listings 16 Feb 2016
	Process: 7033 Responsibility Allocation : Management commitment to ISO
	09 Mar 2016
	Process: 7037 Responsibility Allocation : Responsibility, authority and
	communication 09 Mar 2016
	Process: 7057 Responsibility Allocation : Complaints and Vigilance
	Notifications 09 Mar 2016
	Process: 7713 Review Roles And Responsibilitys 17 Aug 2016
	Process: 7837 Review External Parties Influencing The QMS VST / Viamed
	23 Sep 2017
	Process: 29 Responsibility Allocation : CMDCAS Updates And Licences 16
	Feb 2016
	Process: 7848 Review ISO Scopes 27 Sep 2017
	Process: 7891 Fire Alarm Evacuation Drill 25 Oct 2017
	Process: 7908 Private Information Data 27 Jul 2018 Process: 7907 Annual Review Doc Management 27 Jul 2018
	Process: 7937 Diversity Impact Assessment 27 Jun 2019
	Process: 7961 R D Room - Tidy, Empty Bins, Remove Cups. Caution Around
	Oxygen Supply 05 Oct 2020
	Process: 7982 Check There Are No Changes To Employment Law 21 Nov
	2021
	Process: 7983 To Check On Line And See If There Have Been Any Changes
	To Gdpr We Need To Be Aware Of. 21 Nov 2021
	Process: 8054 Team Building Event - June 29 Dec 2023
	Process: 8055 Christmas/Team Building Event - December 29 Dec 2023
	Process: 8067 Training Refresh Issues To Send / Questions To Write 03 Jan
	2024
ID17423	VM3COP02 Organisation Responsibilities Viamed
	Process: 6967 Responsibility Allocation : VIAMED Stock Meeting Repairs
	Review - Pulse Oximetry Sensors 09 Mar 2016
	Process: 7900 Royal Mail - Mail Retention Form 29 Mar 2018
ID21800	VM3COP19 Health and Safety
1021000	Process: 6855 Risk Assessment HSE 09 Mar 2016
ID405000	
ID185333	Viamed Top Level Quality Objectives Viamed Objectives Process: 22 Company Objectives 16 Feb 2016
,,	Process: 23 Company Objectives 16 Feb 2016
ID119029	VOP 18 Maintenance Building, Fabric and Infrastructure
	Process: 5856 Cleaning The Kitchen 17 Feb 2016 Process: 5853 Vacuuming Of The Office, Hall And Meeting Room 17 Feb

2016

Process: 5900 Cleaning Of Office Windows 25 Feb 2016

Process: 5878 Empty Office Bins 18 Feb 2016

Process: 5912 Responsibility Allocation : Main Recycle Bins 03 Mar 2016

Process: 5906 Empty Paper Bins 03 Mar 2016 **Process: 7805** Empty Kitchen Bins 22 May 2017

Process: 5909 Empty Warehouse Bins 03 Mar 2016

Process: 7706 Update Virus Software And Scan For Viruses 10 Jun 2016

Process: 7802 Clean Kitchen Sides 22 May 2017

Process: 7803 Dishwashing 22 May 2017

Process: 7804 Sweep Kitchen Floor 22 May 2017

Process: 7806 Watering Plants 22 May 2017

Process: 7807

Process: 54 Responsibility Allocation : Gents Toilets 17 Feb 2016

Process: 5907 Hoover Warehouse 03 Mar 2016 Process: 5908 Sweep Warehouse 03 Mar 2016 Process: 5910 Clean Duckets 03 Mar 2016 Process: 5911 Clear Cardboard 03 Mar 2016

Process: 7698 Clean Toilets 17 May 2016

Process: 7131 Responsibility Allocation : Intrastats Opera 09 Mar 2016

Process: 7133 Responsibility Allocation : Intrastats Contact Manager 09 Mar

2016

Process: 7132 Responsibility Allocation : Intrastats Goldmine 09 Mar 2016

Process: 7896 Tree In Car Park 22 Dec 2017

ID162731 Audit 08 Training, Competence and Human Resources VST

Process: 7720 Audit 08 Training Viamed 24 Aug 2016

Process: 6839 Responsibility Allocation : Personnel Holidays and Time

Adjustments 09 Mar 2016

Process: 5881 Training Records Review 18 Feb 2016

Process: 5904 Taking On New Staff 02 Mar 2016 **Process: 5936** Wages Calculations 05 Mar 2016

Process: 6837 Personnel Requirements and Training 09 Mar 2016

Process: 6851 Review Accident Book 09 Mar 2016

Process: 6877 Responsibility Allocation : Alarm Key Holders 09 Mar 2016 **Process: 6906** Responsibility Allocation : Time Working Away 09 Mar 2016

Process: 6928 Responsibility Allocation: Eye Tests 09 Mar 2016

Process: 7074

Process: 7759 Health Declaration Sheet 23 Jan 2017

Process: 7768 Audit 08 Training VST 08 Feb 2017

Process: 5934 Responsibility Allocation : Staff Training 05 Mar 2016

Process: 38 Audits Up to Date and Confirm next years Audit schedule 16 Feb

2016

Process: 6841 Responsibility Allocation : Grants 09 Mar 2016

Process: 7070 Management Review 09 Mar 2016

Process: 7713 Review Roles And Responsibilitys 17 Aug 2016

Process: 7883 Appraisal 23 Oct 2017

Process: 7884 Pay Review 23 Oct 2017

Process: 7908 Private Information Data 27 Jul 2018

Process: 7907 Annual Review Doc Management 27 Jul 2018

Process: 7937 Diversity Impact Assessment 27 Jun 2019

Process: 7951 Server Review 05 Mar 2020

Process: 7982 Check There Are No Changes To Employment Law 21 Nov

2021

Process: 7983 To Check On Line And See If There Have Been Any Changes

To Gdpr We Need To Be Aware Of. 21 Nov 2021

Process: 8054 Team Building Event - June 29 Dec 2023

Process: 8055 Christmas/Team Building Event - December 29 Dec 2023

Process: 8067 Training Refresh Issues To Send / Questions To Write 03 Jan

2024

ID137933

VOP 07 Stock Control, Handling, Control of Labelling, Storage,

Movement

Process: 6973 Responsibility Allocation : Stock Transfers. (QC19) 09 Mar

2016

Process: 7675 Responsibility Allocation : Ordering Demo Stock For

Humanmed Reps 11 Mar 2016

Process: 5872 Check Sale Or Returns Export 17 Feb 2016

Process: 5871 Check Sale Or Returns 17 Feb 2016

Process: 5855 Purchase Order Requirements Teledyne 17 Feb 2016

Process: 5858 Opera Stock Adjustments 17 Feb 2016 **Process: 5868** Return Goods To Suppliers 17 Feb 2016

Process: 5935 Stock Allocations 05 Mar 2016

Process: 6829 Supplier Review - Outstanding orders 09 Mar 2016

Process: 6832 Supplier Review Future orders 09 Mar 2016

Process: 6840 Process: 6848

Process: 6850 Current Stock Levels 09 Mar 2016

Process: 6945 Missing Stock or Adjustments 09 Mar 2016

Process: 6955 Production Requirements 09 Mar 2016

Process: 7046 Responsibility Allocation : Stock Purchasing 09 Mar 2016

Process: 7051 Responsibility Allocation: Control of nonconforming product

09 Mar 2016

Process: 7673 Check Expiry Dated Stock 09 Mar 2016

Process: 7679 Check Stock Requirements Supplier Teledyne 18 Apr 2016

Process: 7680 Check Stock Requirements Supplier Envitec 18 Apr 2016

Process: 7681 Check Stock Requirements Supplier Posey 18 Apr 2016

Process: 7682 Check Stock Requirements Supplier Bluepoint 18 Apr 2016

Process: 7687 Vandagraph Duckets 21 Apr 2016

Process: 7688

Process: 7689 Move Stock From QA Shelf To Stock Shelf Monday 21 Apr

2016

Process: 7694 Move Stock From QA Shelf To Stock Shelf Tuesday 28 Apr

2016

Process: 7695 Top Up Quick Shipping Shelves 28 Apr 2016

Process: 7708 Acorn 0014904 17 Jun 2016

Process: 7798 Orders And Items Shipped Per Month 10 May 2017

Process: 6961 Responsibility Allocation : VIAMED Stock Meeting Purchase

Order Requirements 09 Mar 2016

Process: 7683 Check Stock For Proforma 18 Apr 2016

Process: 6968 Responsibility Allocation : VIAMED Stock Meeting Repairs

Review - General 09 Mar 2016

Process: 6949 Responsibility Allocation : VIAMED Stock Meeting QA

Processing 09 Mar 2016

Process: 6948 Responsibility Allocation : VIAMED Stock Meeting Stock

Processing 09 Mar 2016

Process: 6947 Responsibility Allocation : VIAMED Stock Meeting Stock

Queries 09 Mar 2016

Process: 7830 Review Q.A. Failures Report 18 Sep 2017

Process: 7864 ESD Work Stations 07 Oct 2017

Process: 7873 On Site Environment Review 18 Oct 2017

Process: 7866 Oxygen Cylinder Check 13 Oct 2017Process: 7897 Daily O2 Sensors Returns 04 Jan 2018Process: 7909 EAN GTIN Online Database 06 Aug 2018

Process: 7943 Review Stocks Of 8000004 01 Oct 2019

Process: 7944 Sealant, Glues, Greases, Sprays, Gases And Tapes You Use In

Production, Service And Repairs For Viamed And VST 09 Oct 2019

Process: 7962 VST Supplier QA Results 28 Oct 2020

Process: 7967 VST Stock Count For End April 01 Jul 2021

Process: 7969 Weee Waste Reporting 23 Aug 2021

Process: 8006 Verification Warehouse Unidentified Stock 17 Feb 2022

Process: 8008 Verification Warehouse Hand Sanitiser 21 Feb 2022

Process: 8009 Verification Stock Items And Locations 21 Feb 2022

Process: 8010 Verification Of Ebay Stock 21 Feb 2022 **Process: 8011** Verification Of Demo Stock 21 Feb 2022

Process: 7996 Verification Repairs Older Repairs 07 Feb 2022

Process: 8002 Verification Todays Goods In 17 Feb 2022

Process: 8004 Verification Of Non Conforming Products 17 Feb 2022

Process: 8024 Discontinue/Supersede Stock 01 Mar 2023

Process: 8060 Sealant, Glues, Greases, Sprays, Gases And Tapes You Use In Production, Service And Repairs For Viamed And VST Phils Issue 03 Jan

2024

ID132118

VOP 19 Feedback Customer Complaints Vigilance and Notifications

Viamed Ltd

Process: 7743 Customer Complaints Paper File 26 Sep 2016

Process: 7671 Humanmed Non Conformances 09 Mar 2016

Process: 6931 Customer Complaints 09 Mar 2016

Process: 7839 Review VIAMED Feedback - Customer Complaints 23 Sep

2017

Process: 7838 Review VIAMED Feedback - Customer Feedback Negative 23

Sep 2017

Process: 7070 Management Review 09 Mar 2016

Process: 7840 Review VST Feedback - Customer Feedback Negative 23 Sep

2017

Process: 7841 Review VST Feedback - Customer Complaints 23 Sep 2017 **Process: 7842** Review VIAMED Product Feedback Negative 23 Sep 2017

Process: 7843 Review VST Product Feedback Negative 23 Sep 2017

Process: 7174 Process: 7175 Process: 7179

Process: 7874 Review For Latest Version Med Dev 2.12. 18 Oct 2017

Process: 7954 Vandagraph Email Of Invoices 26 May 2020

Process: 7979 Review The Template Of The QC 21 Form To Ensure It Is

Current And Valid 12 Nov 2021

Process: 8068 Request Feedback From Unique Customer For 2 Months Prior

03 Jan 2024

Process: 8070 Website Order VM-2160 VET Feedback 03 Jan 2024

ID103501 VM3COP20.01 Post In Distributing the Post

Process: 11 Distribution Of Post 16 Feb 2016

Process: 5882 Responsibility Allocation: Send Post To Humanmed 24 Feb

2016

ID77875 **VOP 03 Contract Review, Enquires, Office Processes**

Process: 5 Responsibility Allocation : Processing Of Sales Orders 16 Feb

2016

Process: 10 Distribution Of Emails 16 Feb 2016 **Process: 36** Emailing Of Invoices 16 Feb 2016

Process: 5892 Checking EBay And Amazon For Orders And Messages 25 Feb

2016

Process: 5894 Checking Of Active List 25 Feb 2016

Process: 7 Responsibility Allocation: Checking Of Sales Orders 16 Feb 2016

Process: 5943 Check Cardea And Multiquote 08 Mar 2016

Process: 5891 Processing Of Repair Quotes And Orders 25 Feb 2016

Process: 11 Distribution Of Post 16 Feb 2016

Process: 2 Answering Telephones 16 Feb 2016

Process: 37 West Yorkshire Ambulance Stock 16 Feb 2016

Process: 5948 Adding New Accounts To Opera 08 Mar 2016

Process: 5949 Filling Credit Card Slips 08 Mar 2016

Process: 6 Responsibility Allocation: Updating Contact Management System

16 Feb 2016

Process: 5895 Responsibility Allocation : Completing Office Job List 25 Feb

2016

Process: 5875 Check Paypal For Orders 17 Feb 2016

Process: 5944 Responsibility Allocation : Chasing Lost Customers 08 Mar

2016

Process: 3 Responsibility Allocation : Meeting And Greeting Visitors To The

Company 16 Feb 2016

Process: 4 Responsibility Allocation : Assisting With Refreshments For

Visitors 16 Feb 2016

Process: 7676 PDFing Of Invoices Viamed 17 Mar 2016

Process: 9 Distribution Of Faxes 16 Feb 2016

Process: 7696 Send VIAMED Delivery Notifications 28 Apr 2016

Process: 5857 Customer Service Logs 17 Feb 2016

Process: 5893 Answering Website Questions 25 Feb 2016

Process: 7678 Check Catalog 360 Circle For Quotes And Orders 08 Apr 2016

Process: 15 Filing and Archiving 16 Feb 2016

Process: 5899 Proforma And Quote Chasing 25 Feb 2016

Process: 7710 Responsibility Allocation : Proforma And Quote Processing 29

Jun 2016

Process: 7707 Send Purchase Orders To Suppliers 13 Jun 2016

Process: 14 Fax Paper 16 Feb 2016

Process: 5882 Responsibility Allocation : Send Post To Humanmed 24 Feb

2016

Process: 7734 Responsibility Allocation: Humanmed Order Processing 25

Aug 2016

Process: 5850 Purchase Order Log 17 Feb 2016

Process: 7693 Collect Repair Filing From Warehouse 22 Apr 2016

Process: 7677

Process: 21 Office Sales Projects 16 Feb 2016

Process: 8 Responsibility Allocation : Order And Status Liaison With

Customers 16 Feb 2016

Process: 12 Responsibility Allocation : Sales And Technical Information

Processing 16 Feb 2016

Process: 16 Responsibility Allocation: Photocopying 16 Feb 2016

Process: 17

Process: 20 Processing Of Mail Shots 16 Feb 2016

Process: 5896 Responsibility Allocation : Ensuring ORD's Are Taken To

Goods Out And Invoices Are Retrieved 25 Feb 2016

Process: 5897 Responsibility Allocation : Franking Mail 25 Feb 2016

Process: 5901 Link Call Log Contacts To The CRM 02 Mar 2016

Process: 5913 Check For Humanmed Orders In Logistics Mailbox 03 Mar

2016

Process: 5947 Responsibility Allocation : Search For Distributors 08 Mar

2016

Process: 6958 Responsibility Allocation : Shipped Order Queries 09 Mar

2016

Process: 7686 Thorough Checking Of Awaiting Action Tray - Priority 8s 21

Apr 2016

Process: 7699 Shred Sensitive Paperwork In JL Office 19 May 2016

Process: 7705 Checking For Uploaded Files 08 Jun 2016

Process: 7709 Delivered not Invoiced 28 Jun 2016

Process: 7712 Review Inward Payments 01 Jul 2016

Process: 7735 Ensure SOR's Are Followed Up 01 Sep 2016

Process: 7751 VST Purchase Order Log 02 Nov 2016

Process: 7758 Check For GHX Orders 17 Jan 2017

Process: 7760 Send Service Offers 31 Jan 2017

Process: 7761 Send VST Delivery Notifications 01 Feb 2017

Process: 7783 PDF VST Invoices And Purchase Orders 10 Feb 2017

Process: 7792 Shipped Order Success Report 13 Mar 2017

Process: 7795 Answering UK Web Questions 27 Apr 2017

Process: 7822 Review Oxylink Stock 26 Jul 2017

Process: 5876 E.Commerce Cardea And Multiquote 17 Feb 2016

Process: 5873 Distributor Contract Reviews 17 Feb 2016

Process: 5885 Responsibility Allocation : Monthly Reports 24 Feb 2016 **Process: 6938** Responsibility Allocation : Customer Database Updates 09

Mar 2016

Process: 6940 Responsibility Allocation : Customer Ongoing task List 09 Mar

2016

Process: 6956 Responsibility Allocation: Sales Order Issues 09 Mar 2016

Process: 5866 UPS Shipping Fuel Surcharge 17 Feb 2016

Process: 6952 Responsibility Allocation : Lost in Shipping Claims 09 Mar

2016

Process: 6971 Responsibility Allocation : Freight Courier Cost Request 09

Mar 2016

Process: 7692 Responsibility Allocation : Take Complete Repair Paperwork

To Office 22 Apr 2016

Process: 7796 Review Franking Label Errors 08 May 2017

Process: 6916 Responsibility Allocation : Service exisiting 09 Mar 2016 **Process: 6917** Responsibility Allocation : Service extension 09 Mar 2016

Process: 7863 Maintain Repair Codes List 05 Oct 2017

Process: 7872 Embargo Countries NOT Allowed To Sell To 16 Oct 2017

Process: 7890 New UPS Rates Needs Checking 24 Oct 2017

Process: 7893 VST Price Lists 28 Oct 2017

Process: 7894 VST Customer Agreements 28 Oct 2017

Process: 7901 UPS Exceptions Checkup 20 Apr 2018

Process: 7957 Warehouse Requests 29 May 2020

Process: 7959 Audit 16 Sales And Marketing Viamed 28 Sep 2020

Process: 7970 Proforma And Quote Chasing Ryan 31 Aug 2021

Process: 7971 Proforma And Quote Chasing U.K. 31 Aug 2021

Process: 7988 Verification Contact Details Internal CRM 07 Feb 2022

Process: 7989 Verification Contact Details Accounts 07 Feb 2022

Process: 7990 Verification Invoice Details Accounts 07 Feb 2022

Process: 8020 Checking Proformas And Quotes Vandagraph To The Bank 05

Dec 2022

Process: 8023 Vandagraph Check Shopify Order Delivery Notifications 17

Feb 2023

Process: 8026 Automotive Competitor Price Review 10 Mar 2023

Process: 8033 Sales Forecasts 30 Oct 2023

Process: 8061 Reconcile Invoices In B2B Router 03 Jan 2024

Process: 8093 Review Special Price 15 May 2025

Process: 8097 **Review Shopify Delivery Notifications - Vandagraph 30 Oct

2025

ID173583 Audit 01 Picking packing VST

Process: 7714 Audit 01 Picking Packing Viamed 24 Aug 2016

Process: 7825 Responsibility Allocation : Order Picking 06 Sep 2017

Process: 5859 Review Un-shipped Parcels 17 Feb 2016

Process: 6970

Process: 7691 Ship Sale Or Returns 21 Apr 2016

Process: 7796 Review Franking Label Errors 08 May 2017

Process: 7797 Check Order Are Being Picked In Priority Order 10 May 2017

Process: 7798 Orders And Items Shipped Per Month 10 May 2017

Process: 7762 Audit 01 Picking Packing VST 08 Feb 2017

Process: 7860 Goods Out Picking 03 Oct 2017

Process: 8027 Update Pricing For Viamed Shopify 11 Apr 2023

ID163467

Audit 02 Contract Review and Sales Order Processing VST

Process: 5 Responsibility Allocation : Processing Of Sales Orders 16 Feb

2016

Process: 36 Emailing Of Invoices 16 Feb 2016

Process: 5892 Checking EBay And Amazon For Orders And Messages 25 Feb

2016

Process: 5894 Checking Of Active List 25 Feb 2016

Process: 7 Responsibility Allocation: Checking Of Sales Orders 16 Feb 2016

Process: 5943 Check Cardea And Multiquote 08 Mar 2016

Process: 5891 Processing Of Repair Quotes And Orders 25 Feb 2016

Process: 2 Answering Telephones 16 Feb 2016

Process: 37 West Yorkshire Ambulance Stock 16 Feb 2016

Process: 5945 Responsibility Allocation : Sending Samples 08 Mar 2016

Process: 5946 Responsibility Allocation : Sending Sale Or Returns 08 Mar

2016

Process: 5948 Adding New Accounts To Opera 08 Mar 2016

Process: 5949 Filling Credit Card Slips 08 Mar 2016

Process: 5895 Responsibility Allocation : Completing Office Job List 25 Feb

2016

Process: 5875 Check Paypal For Orders 17 Feb 2016

Process: 7675 Responsibility Allocation : Ordering Demo Stock For

Humanmed Reps 11 Mar 2016

Process: 5944 Responsibility Allocation : Chasing Lost Customers 08 Mar 2016

Process: 3 Responsibility Allocation : Meeting And Greeting Visitors To The Company 16 Feb 2016

Process: 4 Responsibility Allocation : Assisting With Refreshments For Visitors 16 Feb 2016

Process: 7676 PDFing Of Invoices Viamed 17 Mar 2016

Process: 7696 Send VIAMED Delivery Notifications 28 Apr 2016

Process: 5893 Answering Website Questions 25 Feb 2016

Process: 7678 Check Catalog 360 Circle For Quotes And Orders 08 Apr 2016

Process: 5899 Proforma And Quote Chasing 25 Feb 2016

Process: 7710 Responsibility Allocation : Proforma And Quote Processing 29 Jun 2016

Process: 14 Fax Paper 16 Feb 2016

Process: 5882 Responsibility Allocation : Send Post To Humanmed 24 Feb

2016

Process: 7715 Audit 02 Contract Review Viamed 24 Aug 2016

Process: 7734 Responsibility Allocation : Humanmed Order Processing 25

Aug 2016

Process: 7677

Process: 6954 Back Orders Review - By Customer 09 Mar 2016

Process: 8 Responsibility Allocation : Order And Status Liaison With

Customers 16 Feb 2016

Process: 5896 Responsibility Allocation : Ensuring ORD's Are Taken To

Goods Out And Invoices Are Retrieved 25 Feb 2016

Process: 5897 Responsibility Allocation : Franking Mail 25 Feb 2016

Process: 5913 Check For Humanmed Orders In Logistics Mailbox 03 Mar

2016

Process: 5947 Responsibility Allocation : Search For Distributors 08 Mar

2016

Process: 6958 Responsibility Allocation : Shipped Order Queries 09 Mar

2016

Process: 7686 Thorough Checking Of Awaiting Action Tray - Priority 8s 21

Apr 2016

Process: 7709 Delivered not Invoiced 28 Jun 2016

Process: 7712 Review Inward Payments 01 Jul 2016

Process: 7735 Ensure SOR's Are Followed Up 01 Sep 2016

Process: 7758 Check For GHX Orders 17 Jan 2017

Process: 7761 Send VST Delivery Notifications 01 Feb 2017

Process: 7783 PDF VST Invoices And Purchase Orders 10 Feb 2017

Process: 7795 Answering UK Web Questions 27 Apr 2017

Process: 7822 Review Oxylink Stock 26 Jul 2017

Process: 7791 Price List Check 10 Mar 2017

Process: 7763 Audit 02 Contract Review VST 08 Feb 2017

Process: 7808 Ensure All Invoice Correctly Tagged 02 Jun 2017

Process: 5872 Check Sale Or Returns Export 17 Feb 2016

Process: 5871 Check Sale Or Returns 17 Feb 2016

Process: 5876 E.Commerce Cardea And Multiquote 17 Feb 2016

Process: 7782 Remove Started But Not Used Order Numbers 08 Feb 2017 **Process: 6956** Responsibility Allocation : Sales Order Issues 09 Mar 2016 **Process: 6921** Responsibility Allocation : Customer pricing agreements 09

Mar 2016

Process: 6922

Process: 6959 Responsibility Allocation : Sales Forward Orders Review 09

Mar 2016

Process: 7801 VST Price Review 17 May 2017

Process: 5905 Responsibility Allocation : Price Checking 02 Mar 2016

Process: 6950

Process: 7697 Yearly Pricing Review 09 May 2016

Process: 7670 Humanmed general Issues 09 Mar 2016

Process: 7872 Embargo Countries NOT Allowed To Sell To 16 Oct 2017

Process: 7893 VST Price Lists 28 Oct 2017

Process: 7894 VST Customer Agreements 28 Oct 2017

Process: 7936 B2B Router / Peppol Responsibilitys 19 Jun 2019

Process: 7941 Check Leaflets, Letterhead And Other Paperwork To See If The Correct BSI Logo Is In Use. Remove All Old If Found. 23 Sep 2019

Process: 7953 Vandagraph Delivery Notifications 26 May 2020

Process: 7954 Vandagraph Email Of Invoices 26 May 2020

Process: 7955 Vandagraph Shipper SignOff Collection 26 May 2020

Process: 7970 Proforma And Quote Chasing Ryan 31 Aug 2021

Process: 7971 Proforma And Quote Chasing U.K. 31 Aug 2021

Process: 8005 Verification Of SRS Information added 17 Feb 2022 **Process: 7988** Verification Contact Details Internal CRM 07 Feb 2022

Process: 7989 Verification Contact Details Accounts 07 Feb 2022

Process: 8020 Checking Proformas And Quotes Vandagraph To The Bank 05

Dec 2022

Process: 8023 Vandagraph Check Shopify Order Delivery Notifications 17

Feb 2023

Process: 8027 Update Pricing For Viamed Shopify 11 Apr 2023 **Process: 8028** Viamed Shopify Sales Report Export 11 Apr 2023

Process: 8033 Sales Forecasts 30 Oct 2023

Process: 8061 Reconcile Invoices In B2B Router 03 Jan 2024

Process: 8071 Checked Repair Quotes Have Been Sent To Customers 03 Jan

2024

Process: 8086 Customer Climate Change Policys 06 Jan 2025

Process: 8097 **Review Shopify Delivery Notifications - Vandagraph 30 Oct

2025

ID159463 Audit 16 Sales and Marketing VST

Process: 21 Office Sales Projects 16 Feb 2016

Process: 17

Process: 40 Responsibility Allocation : Calender 16 Feb 2016

Process: 5870 Book Arab Health 17 Feb 2016

Process: 19 Maintaining Leaflet Stocks 16 Feb 2016 **Process: 20** Processing Of Mail Shots 16 Feb 2016

Process: 5873 Distributor Contract Reviews 17 Feb 2016

Process: 5885 Responsibility Allocation : Monthly Reports 24 Feb 2016

Process: 5883 Responsibility Allocation: Monthly Sales Report 24 Feb 2016

Process: 6888 Viamed Automotive UK 09 Mar 2016

Process: 6898 GHX Web Pricing 09 Mar 2016

Process: 5884 Responsibility Allocation : Monthly Report 24 Feb 2016 **Process: 5886** Responsibility Allocation : Monthly Report 24 Feb 2016 **Process: 6891** Responsibility Allocation : Exhibitions Co-ordinator 09 Mar

2016

Process: 7909 EAN GTIN Online Database 06 Aug 2018

Process: 7920 Sales Warnings 20 Dec 2018

Process: 7927 Contract Pricing Review 14 Feb 2019Process: 7926 Sales Forecasts Export 22 Jan 2019Process: 7921 VST Bags And Grey Sensor 03 Jan 2019

Process: 7925 Providing Ebay Feedback 16 Jan 2019 **Process: 7916** Google Webmaster Tools 16 Oct 2018

Process: 7931 Competitor Pricing 14 Mar 2019

Process: 7949 Sales Projects Send To Sales Team 04 Mar 2020

Process: 7947 8010004 - JJ-CCR Oxygen Sensor Orders 04 Mar 2020 **Process: 7948** 8010006 - REVo Oxygen Sensor Orders 04 Mar 2020

Process: 7950 Envitec Oxygen Sensor Parts Stock Check 05 Mar 2020

Process: 7959 Audit 16 Sales And Marketing Viamed 28 Sep 2020

Process: 7960 Audit 16 Sales And Marketing VST 28 Sep 2020

Process: 8031 Tenders Review UN 02 Aug 2023 **Process: 8046** Shopify Add Words 29 Dec 2023

Process: 8056 Add Calendar To Order 29 Dec 2023

Process: 8062 Vandagraph Shopify Payouts Report 03 Jan 2024

Process: 8068 Request Feedback From Unique Customer For 2 Months Prior 03 Jan 2024

Process: 8049 Book Medica 29 Dec 2023

Process: 8057 Emergency Services Show 29 Dec 2023 **Process: 8058** Preparation For Medica 03 Jan 2024

Process: 8059 Preparation For Medica Leaflets 03 Jan 2024 **Process: 8063** Send Calendars To Sylvia Gallagher 03 Jan 2024

Process: 8065 Review Shopify Website For Missing Images 03 Jan 2024

Process: 8066 Review Search Terms - Shopify 03 Jan 2024 **Process: 8069** Viamed Shopify: Office Hours 03 Jan 2024

Process: 8075 Tenders Review UK 14 Feb 2024

ID159487 **Audit 21 Audit of Audit VST**

Process: 7731 Audit 21 Audit Of Audit Viamed 24 Aug 2016

Process: 7779 Audit 21 Audit Of Audit VST 08 Feb 2017

	Process: 38 Audits Up to Date and Confirm next years Audit schedule 16 Feb
	2016
	Process: 7093 BSI Audits Calander 09 Mar 2016
	Process: 7670 Humanmed general Issues 09 Mar 2016
	Process: 7862 Review The Audit Calender Screen 04 Oct 2017
ID21314	
	Process: 6828
ID159451	Audit 12 CE Files VST
	Process: 7725 Audit 12 CE Files Viamed 24 Aug 2016
	Process: 7773 Audit 12 CE Files VST 08 Feb 2017
	Process: 24 Responsibility Allocation : Compliance ISO Standards 16 Feb
	2016
	Process: 7172 Responsibility Allocation : CE Technical Files 09 Mar 2016
	Process: 7071 Post Market Surveillance 09 Mar 2016
ID135771	VOP 13 Process Monitoring, System Reviews, Audits, Management
	Reviews Analysis Data PMS Post Market
	Process: 55 Business Continuity Plan 17 Feb 2016
	Process: 23 Company Objectives 16 Feb 2016
	Process: 27 Management Reviews And Quality Audits 16 Feb 2016
	Process: 7714 Audit 01 Picking Packing Viamed 24 Aug 2016
	Process: 7715 Audit 02 Contract Review Viamed 24 Aug 2016
	Process: 7716 Audit 03 Design Control Viamed 24 Aug 2016
	Process: 7717 Audit 05 Purchasing Suppliers Viamed 24 Aug 2016
	Process: 7718 Audit 06 Calibration Viamed 24 Aug 2016
	Process: 7719 Audit 07 Handling And Storage Viamed 24 Aug 2016
	Process: 7720 Audit 08 Training Viamed 24 Aug 2016
	Process: 7721 Audit 09 Goods Inward And Product Identity Viamed 24 Aug
	2016
	Process: 7722 Audit 10 Documentation Control Viamed 24 Aug 2016
	Process: 7723 Audit 10b Process Verification Viamed 24 Aug 2016
	Process: 7724 Audit 11 Repairs And Service Viamed 24 Aug 2016
	Process: 7725 Audit 12 CE Files Viamed 24 Aug 2016
	Process: 7726 Audit 14 Complaints And Corrective Actions Viamed 24 Aug
	2016
	Process: 7727 Audit 15 Production Viamed 24 Aug 2016
	Process: 7728 Audit 17 Internal Audits Viamed 24 Aug 2016
	Process: 7729 Audit 19 Health And Saftey Viamed 24 Aug 2016
	Process: 7730 Audit 20 Process Verification To Managment Viamed 24 Aug
	2016
	Process: 7731 Audit 21 Audit Of Audit Viamed 24 Aug 2016
	Process: 7732 Audit 22 Post Market Survellance Viamed 24 Aug 2016
	Process: 7733 Audit 23 Analysis Of Data Viamed 24 Aug 2016
	Process: 6828
	Process: 22 Company Policys 16 Feb 2016

Process: 7754

Process: 7763 Audit 02 Contract Review VST 08 Feb 2017

Process: 7765 Audit 05 Purchasing Suppliers VST 08 Feb 2017

Process: 7767 Audit 07 Handling And Storage VST 08 Feb 2017

Process: 7768 Audit 08 Training VST 08 Feb 2017

Process: 7769 Audit 09 Goods Inward And Product Identity VST 08 Feb 2017

Process: 7771 Audit 10b Process Verification VST 08 Feb 2017 **Process: 7772** Audit 11 Repairs And Service VST 08 Feb 2017

Process: 7773 Audit 12 CE Files VST 08 Feb 2017

Process: 7774 Audit 14 Complaints And Corrective Actions VST 08 Feb 2017

Process: 7775 Audit 15 Production VST 08 Feb 2017 **Process: 7776** Audit 17 Internal Audits VST 08 Feb 2017

Process: 7777 Audit 19 Health And Saftey VST 08 Feb 2017

Process: 7778 Audit 20 Process Verification To Managment VST 08 Feb 2017

Process: 7779 Audit 21 Audit Of Audit VST 08 Feb 2017

Process: 7780 Audit 22 Post Market Survellance VST 08 Feb 2017

Process: 7781 Audit 23 Analysis Of Data VST 08 Feb 2017

Process: 7808 Ensure All Invoice Correctly Tagged 02 Jun 2017

Process: 6886 Responsibility Allocation : VIAMED Sales And Marketing

Sales Viamed Medical Export 09 Mar 2016

Process: 6887 Responsibility Allocation : VIAMED Sales And Marketing

Sales Viamed Automotive Export 09 Mar 2016

Process: 7204 Responsibility Allocation : VIAMED Board Directors Meeting

Distributor Issues 09 Mar 2016

Process: 24 Responsibility Allocation : Compliance ISO Standards 16 Feb

2016

Process: 28 Supplier Review 16 Feb 2016

Process: 6865 Responsibility Allocation : Non Conformance Effectiveness 09

Mar 2016

Process: 6866 Internal Process Verification Complete Systems Review 09

Mar 2016

Process: 7172 Responsibility Allocation : CE Technical Files 09 Mar 2016

Process: 7782 Remove Started But Not Used Order Numbers 08 Feb 2017

Process: 7090 Responsibility Allocation : Office Procedures 09 Mar 2016

Process: 7138 Non Conformance Issues Any New QC21 Forms 09 Mar 2016

Process: 57 Temporary Stock Notices 17 Feb 2016

Process: 5854 Stock FAQ Admin List 17 Feb 2016

Process: 7043 Responsibility Allocation : Planning of product realization 09

Mar 2016

Process: 7045 Responsibility Allocation : Design and Development 09 Mar

2016

Process: 38 Audits Up to Date and Confirm next years Audit schedule 16 Feb

2016

Process: 5877 Review Company Data 17 Feb 2016

Process: 6904 Responsibility Allocation : Sales And Marketing Internal sales

09 Mar 2016

Process: 6944 Responsibility Allocation : Stock Meeting 09 Mar 2016 **Process: 7846** ISO System Management Review Viamed 26 Sep 2017

Process: 7834 Financial Review 20 Sep 2017Process: 26 Company Resources 16 Feb 2016Process: 7070 Management Review 09 Mar 2016

Process: 7837 Review External Parties Influencing The QMS VST / Viamed

23 Sep 2017

Process: 5887 Review ISO/EN Documents 24 Feb 2016

Process: 5889 Responsibility Allocation : Audit And Task - Audit 24 Feb 2016

Process: 7071 Post Market Surveillance 09 Mar 2016

Process: 7093 BSI Audits Calander 09 Mar 2016

Process: 7829

Process: 7762 Audit 01 Picking Packing VST 08 Feb 2017 Process: 7764 Audit 03 Design Control VST 08 Feb 2017 Process: 7766 Audit 06 Calibration VST 08 Feb 2017

Process: 7770 Audit 10 Documentation Control VST 08 Feb 2017

Process: 7670 Humanmed general Issues 09 Mar 2016

Process: 6821 Responsibility Allocation : VIAMED Management Meeting

Supplier Review 09 Mar 2016

Process: 6831 Responsibility Allocation : VIAMED Management Meeting

Supplier Review - Min / Max - Re-Orders 09 Mar 2016

Process: 6833 Responsibility Allocation : VIAMED Management Meeting

MDA Recalls 09 Mar 2016

Process: 6834 Responsibility Allocation : VIAMED Management Meeting

Additional Purchase Orders 09 Mar 2016

Process: 6836 Responsibility Allocation: VIAMED Management Meeting

Research and Development rnd 09 Mar 2016

Process: 6920 Responsibility Allocation : VIAMED Sales And Marketing

Price Lists UK 09 Mar 2016

Process: 6924 Responsibility Allocation : VIAMED Sales And Marketing

Price Lists Export 09 Mar 2016

Process: 6935 Responsibility Allocation : VIAMED Sales And Marketing

Products to be Marketed 09 Mar 2016

Process: 6936 Responsibility Allocation : VIAMED Sales And Marketing NHS

Supplies Future Technology 09 Mar 2016

Process: 6941 Responsibility Allocation : VIAMED Sales And Marketing New

Potential Products 09 Mar 2016

Process: 7039 Responsibility Allocation : Provision of Resources 09 Mar

2016

Process: 7187 Responsibility Allocation : VIAMED Board Directors Meeting

Profiability 09 Mar 2016

Process: 7196 Responsibility Allocation : VIAMED Board Directors Meeting

Stock Levels 09 Mar 2016

Process: 6871 ISO14001 Environmental management systems 09 Mar 2016

Process: 7830 Review Q.A. Failures Report 18 Sep 2017

Process: 7848 Review ISO Scopes 27 Sep 2017

Process: 7849 Review Product Failures New Codes 28 Sep 2017 **Process: 7862** Review The Audit Calender Screen 04 Oct 2017

Process: 7877 Disaster Planning 21 Oct 2017

Process: 7879 Software Validation Scheduled Tasks And Audits 22 Oct 2017

Process: 7876 Maintain Update Of ISO Route Maps 21 Oct 2017

Process: 7878 Review Possible Upcoming Regulation Changes 22 Oct 2017

Process: 7885 Audit 04 Accounts and Finance Viamed 23 Oct 2017 **Process: 7886** Audit 18 Management Review Viamed 24 Oct 2017

Process: 7887 Audit 18 Management Review VST 24 Oct 2017

Process: 7889 Audit 24 Servicing Viamed 24 Oct 2017

Process: 7888 Review Processes Linked To VOPs And Audits 24 Oct 2017

Process: 7965 VST Feedback 29 Oct 2020

Process: 7964 Check Roles And Tasks For Incomplete Data 29 Oct 2020 **Process: 7980** Review Gov Website For Applicable Required Standards

ISO9001 15 Nov 2021

Process: 7972 ISO System Management Review Vst 26 Oct 2021

Process: 7973 VST Product Performance - Customers 27 Oct 2021

Process: 7974 VST Product Performance - Suppliers 27 Oct 2021

Process: 7977 Review The Agenda For The Management Review / Board

Meeting Prior To The Annual Meeting 11 Nov 2021

Process: 7978 Regulatory Requirements and Review of QC21 form template 11 Nov 2021

Process: 7981 Review Process Updates For Risk To Systems 18 Nov 2021

Process: 8012 VAT Return Viamed Properties 06 Apr 2022

Process: 8014 Review VIAMED Product Feedback Positive 25 Jul 2022

Process: 8015 Review VST Product Feedback Positive 25 Jul 2022

Process: 8016 Review VIAMED Customer Feedback Positive 25 Jul 2022

Process: 8017 Review VST Customer Feedback Positive 25 Jul 2022

Process: 8018 Wednesday Meeting 09 Aug 2022

Process: 8019 Audit 04 Accounts And Finance VST 14 Sep 2022

Process: 8036 Future Issues Review 19 Dec 2023

Process: 8041 Quarterly Sales And Marketing Meeting 29 Dec 2023 **Process: 8072** Quartly Sales And Marketing Meeting Due 03 Jan 2024

Process: 8073 Quarterly Stock Meeting Due 03 Jan 2024

Process: 8089 Review Any Outstanding QC 21 Forms To Sign Off 07 Feb 2025

Process: 8094 Meeting With DL 16 May 2025

ID166222	VOP 12 Training
	Process: 7750 Meeting With Management 14 Oct 2016
	Process: 7793 Team Review Meeting 16 Mar 2017
	Process: 5934 Responsibility Allocation : Staff Training 05 Mar 2016
	Process: 7833 Importance Of Effective Quality Management 20 Sep 2017
	Process: 7845 7.1.4 Environment Of Operations 25 Sep 2017
	Process: 7883 Appraisal 23 Oct 2017
ID14696	
	Process: 6972 UPS Shipping Fuel Surcharge 09 Mar 2016
ID17155	VM3COP03.05 Procedures for customer returning goods on our UPS
	account number
	Process: 5879 Responsibility Allocation : Customer Returning Goods On Our
	UPS Account 18 Feb 2016
ID168580	VOP 06 Measurement Control Viamed VST, Calibration, QA Stock
	Process: 7718 Audit 06 Calibration Viamed 24 Aug 2016
	Process: 7091 Calibration Index 09 Mar 2016
	Process: 7998 Verification Calibrated Equipment 08 Feb 2022
	Process: 8044 PAT Test 29 Dec 2023
ID174218	VOP 11 Equipment Control, Office, Warehouse, Pcs and Equipment
	Process: 5939 Responsibility Allocation : Email ISP Routing 05 Mar 2016
	Process: 5941 Responsibility Allocation : Replace Main Server 07 Mar 2016
	Process: 45 Responsibility Allocation : Main Server Status 16 Feb 2016
	Process: 46 Responsibility Allocation : Backup Server Status 16 Feb 2016
	Process: 52 Software Verification Clear Down Backup Emails 16 Feb 2016
	Process: 53 Emails 16 Feb 2016
	Process: 7672 Off Site Backup 09 Mar 2016
	Process: 6813 Management Meeting Turnover Report 09 Mar 2016
	Process: 7700 Domain Name Management 19 May 2016
	Process: 7701 AWS Amazon Web Services 23 May 2016
	Process: 7704 Responsibility Allocation : Computer Failure Diagnostics 24
	May 2016
	Process: 48 Responsibility Allocation : Internet 16 Feb 2016
	Process: 49 Responsibility Allocation: Wifi 16 Feb 2016
	Process: 50 Responsibility Allocation : Guest Access Wifi 16 Feb 2016
	Process: 51 Responsibility Allocation: Printers 16 Feb 2016
	Process: 5903 Responsibility Allocation: Weather Station 02 Mar 2016
	Process: 6838 Opera Negative Stock 09 Mar 2016
	Process: 7121 Responsibility Allocation : General Computer Maintenance 09 Mar 2016
	Process: 7124 Responsibility Allocation : Intrastats 09 Mar 2016
	Process: 7125 Responsibility Allocation: Intrastats Urgent Problems 09 Mar
	2016
	Process: 7126 Intrastats Requested Page updates 09 Mar 2016
İ	Process: 7127 Responsibility Allocation : Intrastats Unfinished in progress

Processes 09 Mar 2016

Process: 7128 Responsibility Allocation : Intrastats Future Features needed

09 Mar 2016

Process: 7129 Intrastats Cross Reference Database Tables Updates 09 Mar

2016

Process: 7178 Responsibility Allocation : Systems Innovation 09 Mar 2016

Process: 7739 Intrastats Amendment Log 12 Sep 2016

Process: 7755 Fast Hosts Invoice 08 Dec 2016

Process: 44 Secure Socket Level Certificate 16 Feb 2016

Process: 7668 Responsibility Allocation: Upgrading Intrastats ISO Quality

system 09 Mar 2016

Process: 7832 Cleardown Emailed Invoices 20 Sep 2017

Process: 7823 Saftey Tester Data 02 Aug 2017

Process: 8038 Defrost Fridge / Freezer 29 Dec 2023

Process: 8043 Turn Off Outside Tap On The Warehouse 29 Dec 2023

Process: 8045 Radiators - Bleed Radiators In Vandagraph Room In

Warehouse And Loft In Offices 29 Dec 2023 **Process: 8047** Electric Testing 29 Dec 2023

Process: 8048 Workshop Toilet Is To Be Cleaned And Rubbish To Be Binned

29 Dec 2023

Process: 8044 PAT Test 29 Dec 2023

ID159457

Audit 15 Production VST

Process: 7727 Audit 15 Production Viamed 24 Aug 2016

Process: 7736 Production Start Job List 03 Sep 2016

Process: 7737 Production In Production List 03 Sep 2016

Process: 7738 Production Statistics 03 Sep 2016

Process: 7775 Audit 15 Production VST 08 Feb 2017

Process: 6845 Responsibility Allocation : Quarantine Production 09 Mar

2016

Process: 6955 Production Requirements 09 Mar 2016

Process: 7169 Responsibility Allocation: Production 09 Mar 2016

Process: 7170 Responsibility Allocation : Production Production Schedule

09 Mar 2016

Process: 7171 Responsibility Allocation : Production Production Problems

09 Mar 2016

Process: 7072 Responsibility Allocation: Manufacturing Processes 09 Mar

2016

Process: 8000 Verification Production Paperwork 08 Feb 2022

Process: 8037 Projects / Products HSE Requirements 29 Dec 2023

Process: 8064 Production Of JJCCR Cables 03 Jan 2024

ID159481

Audit 19 Health and Safety, Working Conditions and Building Fabric

Issues VST

Process: 5941 Responsibility Allocation : Replace Main Server 07 Mar 2016

Process: 45 Responsibility Allocation : Main Server Status 16 Feb 2016

Process: 46 Responsibility Allocation : Backup Server Status 16 Feb 2016

Process: 7704 Responsibility Allocation: Computer Failure Diagnostics 24

May 2016

Process: 5856 Cleaning The Kitchen 17 Feb 2016

Process: 7729 Audit 19 Health And Saftey Viamed 24 Aug 2016

Process: 5853 Vacuuming Of The Office, Hall And Meeting Room 17 Feb

2016

Process: 5900 Cleaning Of Office Windows 25 Feb 2016

Process: 39 Environmental Policy Document Review 16 Feb 2016

Process: 7741 Review Ethical Policy 14 Sep 2016

Process: 5878 Empty Office Bins 18 Feb 2016

Process: 5912 Responsibility Allocation : Main Recycle Bins 03 Mar 2016 **Process: 7821** Controlled Waste Description And Transfer 15 Jun 2017

Process: 7820 North Yorkshire Council Waste Tranfer 15 Jun 2017

Process: 5906 Empty Paper Bins 03 Mar 2016 Process: 7805 Empty Kitchen Bins 22 May 2017

Process: 5909 Empty Warehouse Bins 03 Mar 2016

Process: 7042 Responsibility Allocation : Work Environment 09 Mar 2016 **Process: 7706** Update Virus Software And Scan For Viruses 10 Jun 2016

Process: 7802 Clean Kitchen Sides 22 May 2017

Process: 7803 Dishwashing 22 May 2017

Process: 7804 Sweep Kitchen Floor 22 May 2017

Process: 7806 Watering Plants 22 May 2017

Process: 7807

Process: 7777 Audit 19 Health And Saftey VST 08 Feb 2017

Process: 54 Responsibility Allocation : Gents Toilets 17 Feb 2016

Process: 5907 Hoover Warehouse 03 Mar 2016 **Process: 5908** Sweep Warehouse 03 Mar 2016

Process: 5910 Clean Duckets 03 Mar 2016 Process: 5911 Clear Cardboard 03 Mar 2016

Process: 7687 Vandagraph Duckets 21 Apr 2016

Process: 7698 Clean Toilets 17 May 2016

Process: 6849 First Aid 09 Mar 2016

Process: 6855 Risk Assessment HSE 09 Mar 2016

Process: 6856 Fire Alarms 09 Mar 2016

Process: 7092

Process: 56 Warehouse Outside Heating Guard 17 Feb 2016

Process: 5919 Check Out Side Drain 05 Mar 2016

Process: 5921 Clearing Water Downstairs 05 Mar 2016

Process: 7120 General Maintenance Requirements 09 Mar 2016

Process: 7742 Boiler Check 26 Sep 2016

Process: 7756 Carbon Monoxide Alarm 05 Jan 2017

Process: 48 Responsibility Allocation : Internet 16 Feb 2016

Process: 49 Responsibility Allocation: Wifi 16 Feb 2016

Process: 50 Responsibility Allocation : Guest Access Wifi 16 Feb 2016

Process: 51 Responsibility Allocation : Printers 16 Feb 2016

Process: 5903 Responsibility Allocation: Weather Station 02 Mar 2016

Process: 7121 Responsibility Allocation : General Computer Maintenance 09

Mar 2016

Process: 7178 Responsibility Allocation : Systems Innovation 09 Mar 2016

Process: 6843

Process: 7835 Electrics Need Checking 20 Sep 2017

Process: 7836 Central Heating For Winter 20 Sep 2017

Process: 7847 Health And Safety Review 26 Sep 2017

Process: 7864 ESD Work Stations 07 Oct 2017

Process: 7867 Bandsaw Checklist 13 Oct 2017

Process: 7868 Pillar Drill Checklist 13 Oct 2017

Process: 7869 Hand Drill Checklist 13 Oct 2017

Process: 7891 Fire Alarm Evacuation Drill 25 Oct 2017

Process: 7896 Tree In Car Park 22 Dec 2017

Process: 7910 Review CCTV Warning Signs 20 Sep 2018

Process: 7928 Fire Test Points Checking 21 Feb 2019

Process: 7929 Emergency Lighting And Fire Extinguishers 21 Feb 2019

Process: 7911 Review Security Of The Special Category Personal Data 20

Sep 2018

Process: 7961 R D Room - Tidy, Empty Bins, Remove Cups. Caution Around

Oxygen Supply 05 Oct 2020

Process: 7982 Check There Are No Changes To Employment Law 21 Nov

2021

Process: 7999 Building Risk Assesments 08 Feb 2022

Process: 8038 Defrost Fridge / Freezer 29 Dec 2023

Process: 8039 Weee Report Due Vandagraph Annual 29 Dec 2023

Process: 8043 Turn Off Outside Tap On The Warehouse 29 Dec 2023

Process: 8045 Radiators - Bleed Radiators In Vandagraph Room In

Warehouse And Loft In Offices 29 Dec 2023

Process: 8047 Electric Testing 29 Dec 2023

Process: 8048 Workshop Toilet Is To Be Cleaned And Rubbish To Be Binned

29 Dec 2023

Process: 8044 PAT Test 29 Dec 2023

ID165967 Fire risk assessment 15/17 Station Road

Process: 6855 Risk Assessment HSE 09 Mar 2016

ID31032 **VOP 16 Health and Safety, Company Personnel Manual**

Process: 7821 Controlled Waste Description And Transfer 15 Jun 2017

Process: 7820 North Yorkshire Council Waste Tranfer 15 Jun 2017

Process: 6851 Review Accident Book 09 Mar 2016

Process: 7759 Health Declaration Sheet 23 Jan 2017

Process: 6849 First Aid 09 Mar 2016

Process: 6855 Risk Assessment HSE 09 Mar 2016

Process: 6856 Fire Alarms 09 Mar 2016

Process: 7092

Process: 56 Warehouse Outside Heating Guard 17 Feb 2016

Process: 5919 Check Out Side Drain 05 Mar 2016

Process: 5921 Clearing Water Downstairs 05 Mar 2016

Process: 7120 General Maintenance Requirements 09 Mar 2016

Process: 7742 Boiler Check 26 Sep 2016

Process: 7756 Carbon Monoxide Alarm 05 Jan 2017
Process: 7835 Electrics Need Checking 20 Sep 2017
Process: 7836 Central Heating For Winter 20 Sep 2017

Process: 7847 Health And Safety Review 26 Sep 2017

Process: 7867 Bandsaw Checklist 13 Oct 2017Process: 7868 Pillar Drill Checklist 13 Oct 2017Process: 7869 Hand Drill Checklist 13 Oct 2017

Process: 7928 Fire Test Points Checking 21 Feb 2019 **Process: 7999** Building Risk Assesments 08 Feb 2022

Process: 8082 HSE Workplace Safety Environment And Harassment Risk

Assessment Questionnaire 23 Oct 2024

Process: 8081 Anti Harassment Awareness And Prevention 18 Oct 2024

ID159441 **Audit 07 Handling and Storage VST**

Process: 6973 Responsibility Allocation : Stock Transfers. (QC19) 09 Mar

2016

Process: 7719 Audit 07 Handling And Storage Viamed 24 Aug 2016

Process: 7767 Audit 07 Handling And Storage VST 08 Feb 2017

Process: 5858 Opera Stock Adjustments 17 Feb 2016

Process: 5935 Stock Allocations 05 Mar 2016

Process: 6840

Process: 6850 Current Stock Levels 09 Mar 2016

Process: 6945 Missing Stock or Adjustments 09 Mar 2016

Process: 7046 Responsibility Allocation: Stock Purchasing 09 Mar 2016

Process: 7051 Responsibility Allocation : Control of nonconforming product

09 Mar 2016

Process: 7673 Check Expiry Dated Stock 09 Mar 2016

Process: 7688

Process: 7689 Move Stock From QA Shelf To Stock Shelf Monday 21 Apr

2016

Process: 7694 Move Stock From QA Shelf To Stock Shelf Tuesday 28 Apr

2016

Process: 7695 Top Up Quick Shipping Shelves 28 Apr 2016

Process: 7873 On Site Environment Review 18 Oct 2017

Process: 7866 Oxygen Cylinder Check 13 Oct 2017

Process: 7903 Empty Warehouse Depleted Sensor Bin 17 Jul 2018

Process: 7904 Check Weeee Waste Pallet And Sensor Bin 17 Jul 2018

Process: 7902 Empty Depleted Sensor Bin From The Offic 17 Jul 2018

Process: 7942 Do We Have Service Manual / QA For All Our Stock Coming

In. 23 Sep 2019

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	Process: 7940 Review The Tom Thumb Grease Date 18 Sep 2019 Process: 7944 Sealant, Glues, Greases, Sprays, Gases And Tapes You Use In Production, Service And Repairs For Viamed And VST 09 Oct 2019 Process: 8008 Verification Warehouse Hand Sanitiser 21 Feb 2022 Process: 8002 Verification Todays Goods In 17 Feb 2022 Process: 8004 Verification Of Non Conforming Products 17 Feb 2022 Process: 8024 Discontinue/Supersede Stock 01 Mar 2023 Process: 8060 Sealant, Glues, Greases, Sprays, Gases And Tapes You Use In Production, Service And Repairs For Viamed And VST Phils Issue 03 Jan 2024
ID165826	HSE Workplace Safety Environment and Harassment Risk Assessment Questionnaire Process: 8082 HSE Workplace Safety Environment And Harassment Risk Assessment Questionnaire 23 Oct 2024
ID186880	Audit 06 VST Ltd Calibration Process: 7718 Audit 06 Calibration Viamed 24 Aug 2016 Process: 7048 Control of monitoring and measuring devices 09 Mar 2016 Process: 7091 Calibration Index 09 Mar 2016 Process: 7766 Audit 06 Calibration VST 08 Feb 2017 Process: 7998 Verification Calibrated Equipment 08 Feb 2022
ID16995	VM3COP27.17 Complete Auto_calender Issues Process: 27 Management Reviews And Quality Audits 16 Feb 2016
ID158752	Audit 23 Analysis of Data Viamed Process: 27 Management Reviews And Quality Audits 16 Feb 2016 Process: 7733 Audit 23 Analysis Of Data Viamed 24 Aug 2016 Process: 7781 Audit 23 Analysis Of Data VST 08 Feb 2017 Process: 5877 Review Company Data 17 Feb 2016 Process: 6931 Customer Complaints 09 Mar 2016 Process: 7839 Review VIAMED Feedback - Customer Complaints 23 Sep 2017 Process: 7838 Review VIAMED Feedback - Customer Feedback Negative 23 Sep 2017 Process: 26 Company Resources 16 Feb 2016 Process: 7070 Management Review 09 Mar 2016 Process: 7713 Review Roles And Responsibilitys 17 Aug 2016 Process: 7837 Review External Parties Influencing The QMS VST / Viamed 23 Sep 2017 Process: 7840 Review VST Feedback - Customer Feedback Negative 23 Sep 2017 Process: 7841 Review VST Feedback - Customer Complaints 23 Sep 2017 Process: 7842 Review VIAMED Product Feedback Negative 23 Sep 2017 Process: 7843 Review VST Product Feedback Negative 23 Sep 2017 Process: 7843 Review VST Product Feedback Negative 23 Sep 2017 Process: 7840 Review VST Product Feedback Negative 23 Sep 2017 Process: 7843 Review VST Product Feedback Negative 23 Sep 2017 Process: 7840 Review VST Product Feedback Negative 23 Sep 2017 Process: 7841 Review VST Product Feedback Negative 23 Sep 2017 Process: 7843 Review VST Product Feedback Negative 23 Sep 2017 Process: 7840 Review VST Product Feedback Negative 23 Sep 2017 Process: 7841 Review VST Product Feedback Negative 23 Sep 2017

	Process: 7849 Review Product Failures New Codes 28 Sep 2017
	Process: 7862 Review Thodact Fandres New Codes 28 Sep 2017 Process: 7862 Review The Audit Calender Screen 04 Oct 2017
	Process: 7930 Review Flow Of Data 12 Mar 2019
	Process: 7969 Weee Waste Reporting 23 Aug 2021
ID124938	VOP 10 Non Conformance, Corrective and Preventive Actions
	Process: 7199 Non Conformities Review Viamed 09 Mar 2016
	Process: 7069 Responsibility Allocation : Corrective Actions 09 Mar 2016
	Process: 7849 Review Product Failures New Codes 28 Sep 2017
	Process: 7874 Review For Latest Version Med Dev 2.12. 18 Oct 2017
	Process: 7264 Responsibility Allocation : VST Management Meeting Non
	Conformance Issues 09 Mar 2016
D158748	Audit 23 Analysis of Data VST
	Process: 27 Management Reviews And Quality Audits 16 Feb 2016
	Process: 7733 Audit 23 Analysis Of Data Viamed 24 Aug 2016
	Process: 7781 Audit 23 Analysis Of Data VST 08 Feb 2017
	Process: 5877 Review Company Data 17 Feb 2016
	Process: 6931 Customer Complaints 09 Mar 2016
	Process: 7839 Review VIAMED Feedback - Customer Complaints 23 Sep
	2017
	Process: 7838 Review VIAMED Feedback - Customer Feedback Negative 23
	Sep 2017
	Process: 26 Company Resources 16 Feb 2016
	Process: 7070 Management Review 09 Mar 2016
	Process: 7713 Review Roles And Responsibilitys 17 Aug 2016
	Process: 7713 Review External Parties Influencing The QMS VST / Viamed
	23 Sep 2017
	Process: 7840 Review VST Feedback - Customer Feedback Negative 23 Sep
	2017
	Process: 7841 Review VST Feedback - Customer Complaints 23 Sep 2017
	Process: 7842 Review VIAMED Product Feedback Negative 23 Sep 2017
	Process: 7843 Review VST Product Feedback Negative 23 Sep 2017 Process: 7071 Post Market Surveillance 09 Mar 2016
	Process: 7830 Review Q.A. Failures Report 18 Sep 2017
	Process: 7849 Review Product Failures New Codes 28 Sep 2017
	Process: 7862 Review The Audit Calender Screen 04 Oct 2017
	Process: 7930 Review Flow Of Data 12 Mar 2019
	Process: 7969 Weee Waste Reporting 23 Aug 2021
D31072	VOP 08 Production, Reworks, New Production
	Process: 7736 Production Start Job List 03 Sep 2016
	Process: 7737 Production In Production List 03 Sep 2016
	Process: 7738 Production Statistics 03 Sep 2016
	Process: 6845 Responsibility Allocation : Quarantine Production 09 Mar
	2016
	Process: 7169 Responsibility Allocation : Production 09 Mar 2016

Process: 7170 Responsibility Allocation : Production Production Schedule 09 Mar 2016

Process: 7171 Responsibility Allocation : Production Production Problems

09 Mar 2016 **Process: 7072** Responsibility Allocation : Manufacturing Processes 09 Mar

2016

Process: 6962 Responsibility Allocation : VIAMED Stock Meeting Returns Overview 09 Mar 2016

Process: 8000 Verification Production Paperwork 08 Feb 2022 **Process: 8037** Projects / Products HSE Requirements 29 Dec 2023

Process: 8064 Production Of JJCCR Cables 03 Jan 2024

ID173558

Audit 03 Design Control Viamed

Process: 7716 Audit 03 Design Control Viamed 24 Aug 2016

Process: 42 Responsibility Allocation : Design Documentation 16 Feb 2016 **Process: 7043** Responsibility Allocation : Planning of product realization 09 Mar 2016

Process: 7045 Responsibility Allocation : Design and Development 09 Mar 2016

Process: 7047 Responsibility Allocation : Production and service provision 09 Mar 2016

Process: 6942 Responsibility Allocation : Co ordination of Implementation 09 Mar 2016

Process: 7173 Responsibility Allocation : Material Generation 09 Mar 2016

Process: 5887 Review ISO/EN Documents 24 Feb 2016 **Process: 7764** Audit 03 Design Control VST 08 Feb 2017

Process: 7919 Send Debtors Overview To Derek 06 Dec 2018

ID159135

Audit 03 Design Control VST

Process: 7716 Audit 03 Design Control Viamed 24 Aug 2016

Process: 42 Responsibility Allocation : Design Documentation 16 Feb 2016 **Process: 7043** Responsibility Allocation : Planning of product realization 09

Mar 2016

Process: 7045 Responsibility Allocation : Design and Development 09 Mar

Process: 7047 Responsibility Allocation : Production and service provision 09 Mar 2016

Process: 6942 Responsibility Allocation : Co ordination of Implementation

Process: 7173 Responsibility Allocation: Material Generation 09 Mar 2016

Process: 5887 Review ISO/EN Documents 24 Feb 2016 **Process: 7764** Audit 03 Design Control VST 08 Feb 2017

Process: 7919 Send Debtors Overview To Derek 06 Dec 2018

ID159385

Audit 22 Post Market Survellance VST

Process: 7732 Audit 22 Post Market Survellance Viamed 24 Aug 2016

Process: 43 Responsibility Allocation : Product Post Market Survelance 16

Feb 2016

Process: 7780 Audit 22 Post Market Survellance VST 08 Feb 2017

Process: 6889 Responsibility Allocation : Post Market Surveilance 09 Mar

2016

Process: 7809 Pro-Active Marketing 06 Jun 2017

Process: 7810 Research Activities 06 Jun 2017

Process: 5863 Responsibility Allocation : Sales Meetings UK 17 Feb 2016 **Process: 5864** Responsibility Allocation : Sales Meeting EX 17 Feb 2016

Process: 7973 VST Product Performance - Customers 27 Oct 2021

Process: 7974 VST Product Performance - Suppliers 27 Oct 2021

Process: 8014 Review VIAMED Product Feedback Positive 25 Jul 2022

Process: 8015 Review VST Product Feedback Positive 25 Jul 2022

Process: 8016 Review VIAMED Customer Feedback Positive 25 Jul 2022

Process: 8017 Review VST Customer Feedback Positive 25 Jul 2022 **Process: 8070** Website Order VM-2160 VET Feedback 03 Jan 2024

Process: 8076 Medica Review 21 Feb 2024

ID75995 **VOP 19 FeedBack Customer Complaints Vigilance and Notifications VST**

Ltd

Process: 7743 Customer Complaints Paper File 26 Sep 2016

Process: 6931 Customer Complaints 09 Mar 2016 **Process: 7070** Management Review 09 Mar 2016

Process: 7954 Vandagraph Email Of Invoices 26 May 2020

Process: 7965 VST Feedback 29 Oct 2020

ID137919 **VOP 09 Repairs and Servicing**

Process: 7684 Repairs Ready For Quote 18 Apr 2016 **Process: 7685** Repairs Ready For Invoice 18 Apr 2016

Process: 7690 Ship Repairs 21 Apr 2016 **Process: 7752** SRS Folder 22 Nov 2016

Process: 6847 Responsibility Allocation : Quarantine Repairs 09 Mar 2016

Process: 6862 Current Repairs 09 Mar 2016

Process: 7048 Control of monitoring and measuring devices 09 Mar 2016

Process: 7674 Check Repairs Ready For Invoice List 10 Mar 2016

Process: 7814 Responsibility Allocation : Viamed Repairs 06 Jun 2017

Process: 7811 Responsibility Allocation : General Area 06 Jun 2017

Process: 7812 Responsibility Allocation : Vandagraph Repairs 06 Jun 2017

Process: 7813 Responsibility Allocation : VST Repairs 06 Jun 2017

Process: 7815 Responsibility Allocation : Product Types To Relevant Person

06 Jun 2017

Process: 7942 Do We Have Service Manual / QA For All Our Stock Coming

In. 23 Sep 2019

Process: 7940 Review The Tom Thumb Grease Date 18 Sep 2019

Process: 7985 OverDue Servicing 03 Feb 2022

Process: 7993 Verification Warranty Repairs Customer Approval 07 Feb

2022

ID166154

Process: 7994 Verification Repairs Paperwork Completed 07 Feb 2022 Process: 7995 Verification Visual Check Repair Shelf 07 Feb 2022 **Process: 7996** Verification Repairs Older Repairs 07 Feb 2022 **Process: 7997** Verification Repair Qa Reports 07 Feb 2022 Process: 8005 Verification Of SRS Information added 17 Feb 2022 **Process: 8022** Vandagraph Repair Review 06 Feb 2023 **Process: 8071** Checked Repair Quotes Have Been Sent To Customers 03 Jan 2024 Audit 11 Repairs, Servicing and Returns VST Ltd **Process: 5898** Processing Depleted Sensors 25 Feb 2016 Process: 5879 Responsibility Allocation : Customer Returning Goods On Our UPS Account 18 Feb 2016 **Process: 5857** Customer Service Logs 17 Feb 2016 **Process: 7724** Audit 11 Repairs And Service Viamed 24 Aug 2016 **Process: 7684** Repairs Ready For Quote 18 Apr 2016 **Process: 7685** Repairs Ready For Invoice 18 Apr 2016 Process: 7690 Ship Repairs 21 Apr 2016 Process: 7748 Check Repair Orders 10 Oct 2016 Process: 7749 Check Repair Quotes 10 Oct 2016 Process: 7752 SRS Folder 22 Nov 2016 Process: 7760 Send Service Offers 31 Jan 2017 Process: 7772 Audit 11 Repairs And Service VST 08 Feb 2017 **Process: 6847** Responsibility Allocation : Quarantine Repairs 09 Mar 2016 **Process: 6862** Current Repairs 09 Mar 2016 **Process: 7138** Non Conformance Issues Any New QC21 Forms 09 Mar 2016 **Process: 7674** Check Repairs Ready For Invoice List 10 Mar 2016 **Process: 7692** Responsibility Allocation : Take Complete Repair Paperwork To Office 22 Apr 2016 **Process: 6916** Responsibility Allocation : Service exisiting 09 Mar 2016 **Process: 6917** Responsibility Allocation : Service extension 09 Mar 2016 Process: 7823 Saftey Tester Data 02 Aug 2017 **Process: 7905** Generate RMA Box, Link Items And Add Faults 17 Jul 2018 **Process: 7906** Request RMA Based On The RMA Boxes 17 Jul 2018 **Process: 7993** Verification Warranty Repairs Customer Approval 07 Feb

2022

Process: 7994 Verification Repairs Paperwork Completed 07 Feb 2022

Process: 7995 Verification Visual Check Repair Shelf 07 Feb 2022

Process: 7996 Verification Repairs Older Repairs 07 Feb 2022

Process: 7997 Verification Repair Qa Reports 07 Feb 2022

Process: 8022 Vandagraph Repair Review 06 Feb 2023

Process: 8052 Check Supplier Returns 29 Dec 2023

ID25632

VOP 17 Design Research and Development

Process: 42 Responsibility Allocation : Design Documentation 16 Feb 2016 **Process: 43** Responsibility Allocation : Product Post Market Survelance 16

Feb 2016

Process: 6975 Responsibility Allocation : Projects 09 Mar 2016

Process: 7045 Responsibility Allocation : Design and Development 09 Mar

2016

ID200924

VOP 05 Supplier Control, Supplier Review, Purchase Orders, Supplier

Returns and Rejection

Process: 6972 UPS Shipping Fuel Surcharge 09 Mar 2016

Process: 28 Supplier Review 16 Feb 2016

Process: 6960

Process: 7784 Check Returns Supplier Envitec 15 Feb 2017

Process: 7785 Check Returns Supplier Teledyne 15 Feb 2017

Process: 7786 Check Returns Supplier Maxtec 15 Feb 2017

Process: 7787 Check Returns All Supplier 15 Feb 2017

Process: 7975 Arrange Teledyne Returns 03 Nov 2021

Process: 7984 Check For Viking Invoices 19 Jan 2022

Process: 8009 Verification Stock Items And Locations 21 Feb 2022

Process: 7991 Verification Purchasing Documentation 07 Feb 2022

Process: 8002 Verification Todays Goods In 17 Feb 2022

Process: 8003 Verification Supplier Delivery Notes 17 Feb 2022

Process: 8030 Purchase Order Invoice Review 23 Jun 2023

Process: 8034 Purchase Order Invoice Review Stage 2 30 Nov 2023

Process: 8039 Weee Report Due Vandagraph Annual 29 Dec 2023

Process: 8040 Weee Report Due Vandagraph Qtr 29 Dec 2023

Process: 8052 Check Supplier Returns 29 Dec 2023

Process: 8051 Purchase Order Log Viamed 29 Dec 2023

ID159435

Audit 05 Purchasing suppliers VST

Process: 7707 Send Purchase Orders To Suppliers 13 Jun 2016

Process: 6972 UPS Shipping Fuel Surcharge 09 Mar 2016

Process: 7717 Audit 05 Purchasing Suppliers Viamed 24 Aug 2016

Process: 5850 Purchase Order Log 17 Feb 2016

Process: 7751 VST Purchase Order Log 02 Nov 2016

Process: 7765 Audit 05 Purchasing Suppliers VST 08 Feb 2017

Process: 7794 V1000 Commissions Review 30 Mar 2017

Process: 7745 UPS Invoices Viamed 06 Oct 2016

Process: 7746 UPS Invoices VST 06 Oct 2016

Process: 7747 UPS Invoices Vandagraph 06 Oct 2016

Process: 7790 Humanmed Invoice them For Previous Month 10 Mar 2017

Process: 28 Supplier Review 16 Feb 2016

Process: 6960

Process: 5855 Purchase Order Requirements Teledyne 17 Feb 2016

Process: 5866 UPS Shipping Fuel Surcharge 17 Feb 2016

Process: 5868 Return Goods To Suppliers 17 Feb 2016

Process: 6829 Supplier Review - Outstanding orders 09 Mar 2016

Process: 6832 Supplier Review Future orders 09 Mar 2016

Process: 6848

Process: 6952 Responsibility Allocation : Lost in Shipping Claims 09 Mar

2016

Process: 6971 Responsibility Allocation : Freight Courier Cost Request 09

Mar 2016

Process: 7679 Check Stock Requirements Supplier Teledyne 18 Apr 2016 **Process: 7680** Check Stock Requirements Supplier Envitec 18 Apr 2016

Process: 7681 Check Stock Requirements Supplier Posey 18 Apr 2016

Process: 7682 Check Stock Requirements Supplier Bluepoint 18 Apr 2016

Process: 7784 Check Returns Supplier Envitec 15 Feb 2017 **Process: 7785** Check Returns Supplier Teledyne 15 Feb 2017

Process: 7786 Check Returns Supplier Maxtec 15 Feb 2017

Process: 7787 Check Returns All Supplier 15 Feb 2017

Process: 34 Responsibility Allocation : Insurance Is Upto Date 16 Feb 2016

Process: 7683 Check Stock For Proforma 18 Apr 2016

Process: 7882 Purchase Payments 23 Oct 2017

Process: 7956 Teledyne Stock For Vandagraph 27 May 2020

Process: 7975 Arrange Teledyne Returns 03 Nov 2021 **Process: 7984** Check For Viking Invoices 19 Jan 2022

Process: 7991 Verification Purchasing Documentation 07 Feb 2022

Process: 8003 Verification Supplier Delivery Notes 17 Feb 2022

Process: 8030 Purchase Order Invoice Review 23 Jun 2023

Process: 8034 Purchase Order Invoice Review Stage 2 30 Nov 2023 **Process: 8039** Weee Report Due Vandagraph Annual 29 Dec 2023

Process: 8040 Weee Report Due Vandagraph Qtr 29 Dec 2023

Process: 8051 Purchase Order Log Viamed 29 Dec 2023

ID164829

VOP 22 Picking and Packing Dispatch and Goods Out

Process: 5945 Responsibility Allocation : Sending Samples 08 Mar 2016 **Process: 5946** Responsibility Allocation : Sending Sale Or Returns 08 Mar

2016

Process: 7825 Responsibility Allocation : Order Picking 06 Sep 2017

Process: 5859 Review Un-shipped Parcels 17 Feb 2016

Process: 6954 Back Orders Review - By Customer 09 Mar 2016

Process: 6970

Process: 7691 Ship Sale Or Returns 21 Apr 2016 **Process: 7748** Check Repair Orders 10 Oct 2016

Process: 7749 Check Repair Quotes 10 Oct 2016

Process: 7797 Check Order Are Being Picked In Priority Order 10 May 2017 **Process: 6969** Responsibility Allocation : VIAMED Stock Meeting `Goods In`

Review 09 Mar 2016

Process: 7860 Goods Out Picking 03 Oct 2017

ID91486

VOP 27 Software Validation

Process: 46 Responsibility Allocation : Backup Server Status 16 Feb 2016 **Process: 52** Software Verification Clear Down Backup Emails 16 Feb 2016

Process: 7851 Software Validation Scan Un-QA Product To Order 01 Oct

Process: 7852 Software Validation Expired Stock 01 Oct 2017

Process: 7853 Software Validation Non Sell Able Shelf 01 Oct 2017

Process: 7854 Software Validation In Production List 01 Oct 2017

Process: 7855 Software Validation - Production Lists 01 Oct 2017

Process: 7856 Software Validation Unchecked Orders 01 Oct 2017

Process: 7857 Software Validation Stock Tracking Check 01 Oct 2017

Process: 7858 Software Validation Attempt To QA Some Stock 01 Oct 2017

Process: 7861 Software Validation Of Training Documents Forced Reading

03 Oct 2017

Process: 7850 Software Validation Scan Incorrect Product 01 Oct 2017

Process: 7865 Software Validation Conflicting Audits 07 Oct 2017

Process: 7870 Software Validation Non Conformance Product Risk Feedback

Loop 15 Oct 2017

Process: 7879 Software Validation Scheduled Tasks And Audits 22 Oct 2017

Process: 7875 Software Validation Document Control 20 Oct 2017

Process: 7880 Software Validation Out Of Date Documents 22 Oct 2017

Process: 7881 Software Validation - Live Orders 22 Oct 2017

Process: 7892 Audit 27 Software Validation Viamed 26 Oct 2017

Process: 8013 Software Validation Test Email System 29 Apr 2022

Process: 8079 Audit 27 Software Validation VST 10 Jul 2024

Process: 8083 Software Validation SRS To Nonconformance 31 Oct 2024

ID159491

Audit 24 Service Logs VST

Process: 5857 Customer Service Logs 17 Feb 2016

Process: 7760 Send Service Offers 31 Jan 2017

Process: 7889 Audit 24 Servicing Viamed 24 Oct 2017

Process: 7985 OverDue Servicing 03 Feb 2022

ID166164

Audit 09 Goods Inward and Product Identity VST

Process: 5938 Responsibility Allocation : Receive Goods 05 Mar 2016

Process: 7721 Audit 09 Goods Inward And Product Identity Viamed 24 Aug

2016

Process: 7826 Goods In Processes 06 Sep 2017

Process: 7792 Shipped Order Success Report 13 Mar 2017

Process: 7769 Audit 09 Goods Inward And Product Identity VST 08 Feb 2017

Process: 6969 Responsibility Allocation: VIAMED Stock Meeting 'Goods In'

Review 09 Mar 2016

Process: 57 Temporary Stock Notices 17 Feb 2016

Process: 5854 Stock FAQ Admin List 17 Feb 2016

Process: 7181 Responsibility Allocation: Product Catagories 09 Mar 2016

Process: 6894 Product Cross References 09 Mar 2016

Process: 6838 Opera Negative Stock 09 Mar 2016

Process: 7830 Review Q.A. Failures Report 18 Sep 2017

Process: 7859 Check POR Files For Items Delivered But Not Removed From

File 02 Oct 2017

Process: 7897 Daily O2 Sensors Returns 04 Jan 2018

Process: 7898 Stamp Deliveries 30 Jan 2018

Process: 7903 Empty Warehouse Depleted Sensor Bin 17 Jul 2018

Process: 7914 Proofs of Delivery 02 Oct 2018 **Process: 7915** Reserve Stock Review 02 Oct 2018

Process: 7917 Human Med Purchase Order 18 Oct 2018

Process: 7923 Review Of Credits Received From Suppliers 08 Jan 2019

Process: 7943 Review Stocks Of 8000004 01 Oct 2019 **Process: 7957** Warehouse Requests 29 May 2020

Process: 7962 VST Supplier QA Results 28 Oct 2020

Process: 7967 VST Stock Count For End April 01 Jul 2021

Process: 7976 Decontamination Of Incoming Products And Repairs 08 Nov

2021

Process: 8006 Verification Warehouse Unidentified Stock 17 Feb 2022

Process: 8009 Verification Stock Items And Locations 21 Feb 2022

Process: 8010 Verification Of Ebay Stock 21 Feb 2022 **Process: 8011** Verification Of Demo Stock 21 Feb 2022

ID181426

VOP 20 Goods in Purchases, Returns, Repairs, Inspection / Rejection

Process: 5938 Responsibility Allocation : Receive Goods 05 Mar 2016

Process: 5898 Processing Depleted Sensors 25 Feb 2016

Process: 5879 Responsibility Allocation : Customer Returning Goods On Our

UPS Account 18 Feb 2016

Process: 7826 Goods In Processes 06 Sep 2017

Process: 7859 Check POR Files For Items Delivered But Not Removed From

File 02 Oct 2017

Process: 7976 Decontamination Of Incoming Products And Repairs 08 Nov

2021

Process: 8092 Sensor Recycle / Depletions Logging 06 May 2025

ID159453

Audit 14 Complaints and Corrective Actions VST

Process: 7726 Audit 14 Complaints And Corrective Actions Viamed 24 Aug

2016

Process: 6828

Process: 7743 Customer Complaints Paper File 26 Sep 2016

Process: 7774 Audit 14 Complaints And Corrective Actions VST 08 Feb 2017

Process: 6865 Responsibility Allocation : Non Conformance Effectiveness 09

Mar 2016

Process: 7199 Non Conformities Review Viamed 09 Mar 2016

Process: 7671 Humanmed Non Conformances 09 Mar 2016

Process: 6931 Customer Complaints 09 Mar 2016

Process: 7839 Review VIAMED Feedback - Customer Complaints 23 Sep

2017

Process: 7838 Review VIAMED Feedback - Customer Feedback Negative 23

Sep 2017

Process: 7840 Review VST Feedback - Customer Feedback Negative 23 Sep 2017
Process: 7841 Review VST Feedback - Customer Complaints 23 Sep 2017
Process: 7842 Review VIAMED Product Feedback Negative 23 Sep 2017
Process: 7843 Review VST Product Feedback Negative 23 Sep 2017
Process: 7849 Review Product Failures New Codes 28 Sep 2017
Process: 7934 Test Website Questions 02 May 2019
Process: 7965 VST Feedback 29 Oct 2020
Process: 7264 Responsibility Allocation : VST Management Meeting Non Conformance Issues 09 Mar 2016

ID159467
Audit 17 Internal Audits VST
Process: 7728 Audit 17 Internal Audits Viamed 24 Aug 2016
Process: 7776 Audit 17 Internal Audits VST 08 Feb 2017
Process: 7972 ISO System Management Review Vst 26 Oct 2021