

Account Reference: **8150006362060**
Issue Date 16 May 2025

P12725551:019092:1/1

Viamed Ltd
15 STATION ROAD
CROSS HILLS
KEIGHLEY
WEST YORKSHIRE
BD20 7DT

33300



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Dear Viamed Ltd

Reference Changes for Business Rates Direct Debit Collections

Property Address: GHYLL HOUSE, 17 STATION ROAD, CROSSHILLS, KEIGHLEY, BD20 7DT

I am writing to inform you of an amendment in relation to your Business Rates direct debit payments. The change in question relates to referencing details only and does not affect the amount or date upon which payments are collected from you.

Why is this change happening? North Yorkshire Council will shortly be migrating its' seven legacy revenues systems into a single database and this involves giving every customer a new Business Rates account reference number.

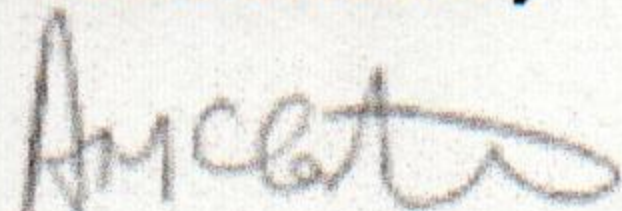
What is the change? In the next 10 working days, we will be activating a new direct debit instruction against your bank account with a new originator reference of **8150006362060** and a new Service User Number (SUN) of **457684**. Collections using these new details will commence on or after 1 July 2025 dependent on your chosen collection date. These collections will show on your bank account as '**NYC BUSINESS RATES**'

During this migration process, there will be a short period of time where both the new and original direct debit instructions will be active. Please do not be concerned as this does not mean we will be collecting extra payments from you. Once the migration process is completed, we will be contacting your bank to terminate the legacy direct debit instruction.

Do I need to do anything? No, you do not need to do anything. Payments will continue to be collected from you in accordance with the most recently issued Business Rates bill. There is no requirement to complete a new direct debit instruction as details of the change will have been supplied to your bank which may also notify you independently. Additionally, you may also see a comment on your bank statement advising you of the final payment under the old reference and the first payment under the new reference. You will continue to enjoy the full benefits of the direct debit guarantee which are detailed below.

If you have any further queries on this matter, please telephone 0300 131 2 131 and quote "revenues direct debit" when prompted.

Yours sincerely



Mr A McCarten
Revenues Operational & Resources Manager

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit North Yorkshire Council will notify you three working days in advance of your account being debited or as otherwise agreed. If you request North Yorkshire Council to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by North Yorkshire Council or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society
- If you receive a refund you are not entitled to, you must pay it back when North Yorkshire Council asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.