

# Viamed Ltd GDPR Statement

**Last Updated: March 2025**

Viamed Ltd is committed to ensuring compliance with the UK General Data Protection Regulation (UK GDPR) and protecting the rights of individuals whose personal data we process. Our approach is built on transparency, security, and accountability in handling personal data.

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## 1. Data Protection Principles

We process personal data in accordance with the following principles:

- **Lawfulness, Fairness, and Transparency** – We ensure all personal data is processed lawfully, fairly, and transparently.
  - **Purpose Limitation** – We collect data for specific, legitimate purposes and do not process it in a manner incompatible with those purposes.
  - **Data Minimisation** – We collect only the data that is necessary for the stated purpose.
  - **Accuracy** – We keep personal data accurate and up to date.
  - **Storage Limitation** – We retain data only as long as necessary for the purpose for which it was collected.
  - **Integrity and Confidentiality** – We process personal data securely using appropriate technical and organisational measures.
  - **Accountability** – We are responsible for demonstrating compliance with UK GDPR principles.
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## 2. Data Subject Rights

Under UK GDPR, individuals have the right to:

- Access their personal data
- Rectify inaccurate or incomplete data
- Erase data when it is no longer needed or processed unlawfully
- Restrict processing under certain conditions
- Object to processing based on legitimate interests
- Data portability (where applicable)
- Lodge a complaint with the Information Commissioner's Office (ICO)

To exercise these rights, individuals can contact our Data Protection Officer at [gdpr@viamed.co.uk](mailto:gdpr@viamed.co.uk).

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### 3. Lawful Basis for Processing

We ensure all personal data processing is conducted on a lawful basis, which may include:

- **Contractual necessity** – Processing required to fulfil contractual obligations.
  - **Legal obligation** – Processing necessary for compliance with the law.
  - **Legitimate interest** – Where processing is necessary for our legitimate business purposes, provided it does not override the rights of data subjects.
  - **Consent** – When required, we obtain clear and explicit consent for processing.
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### 4. Security Measures

We implement robust security measures to protect personal data, including:

- Restricted system access to authorised personnel only
  - Firewalls, encryption, and regular cybersecurity audits
  - Staff training on data protection and security
  - Secure disposal of personal data no longer needed
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### 5. Data Breach Notification

In the event of a data breach, we will:

- Assess the severity of the breach
  - Notify affected individuals if there is a high risk to their rights and freedoms
  - Report significant breaches to the ICO within 72 hours
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### 6. International Data Transfers

Where personal data is transferred outside the UK, we ensure:

- Adequate safeguards are in place (e.g., Standard Contractual Clauses, adequacy decisions)
  - Data is protected at the same level required by UK GDPR
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### 7. Record-Keeping and Compliance Monitoring

- We maintain detailed records of data processing activities
- Our GDPR policies undergo regular internal audits and reviews

## **Viamed Ltd GDPR Statement**

**For more information or to raise a GDPR concern, please contact:**

**Email:** [gdpr@viamed.co.uk](mailto:gdpr@viamed.co.uk)

**Telephone:** +44 (0)1535 634542

**Data Protection Officer:** Helen Lamb