

## Weights per Region

Information needed for the EC Sales List Submission. Done Monthly before the 19<sup>th</sup> of the next month

Intrastats – Opera – Weights per region

From the drop down select the previous month and the correct year, press search.

A list will come up detailing the weights per country and further broken down in to weights per shopping method. CIP, CPT or EXW.

At the top of the list under the 'More infor..' are part numbers in bold. These are parts that do not have the weights and dimensions in the system, in the correct box.

Click the first part number in bold if present and it will take you to a second screen with the Weights and Dimensions boxes. We only need to fill in the 2nd to the 5th boxes labelled 'As if you are going to ship a Single item packaged on its own'.

Fill in the weights and dimensions and press submit then go back to the list and work through all the other bold ones. Before using refresh the list.