

Sophie Lines <viamed.sophie.lines@gmail.com>

# RE: Viamed Ltd - Proforma Invoice

1 message

Thu, Jan 16, 2025 at 12:50 PM

I was asked for the Viamed MaxO2

### Invoice address

**Burgess Diagnostics Ltd** 

317 Golden Hill Lane

Leyland

**PR25 2YJ** 

# **Delivery address:**

Attn; Katherine

**Anderson Moores** 

The Granary,

Bunstead Barns,

Poles Ln,

Winchester

SO21 2LL

Regards,

**Danielle Proctor** 

**Scheduling and Office Coordinator** 

**Burgess Diagnostics Limited** 

T: 0845 3714012

M: 07763 508660

E: danielle.proctor@burgessdiagnostics.com

W: <u>burgessdiagnostics.com</u>



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From: Sophie Lines <sophie.lines@viamed.co.uk>

Sent: 16 January 2025 12:44

To: Danielle Proctor < Danielle. Proctor@burgessdiagnostics.com>

Subject: Re: Viamed Ltd - Proforma Invoice

Hi Danielle,

Thank you for your email. Please can you confirm what product you would like on the quotation as I believe there were 2 you were interested in previously? Please can you also advise the delivery and invoice addresses?

Kind regards

Sophie Lines

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http://www.viamed.co.uk

Emailsophie.lines@viamed.co.uk

Tel: +44 (0)1535 634542 Fax: +44 (0)1535 635582 Twitter: twitter.com/ViamedLtd Facebook Page: Search for Viamed Ltd

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Apologies quote not order.

Regards,

**Danielle Proctor** 

**Scheduling and Office Coordinator** 

**Burgess Diagnostics Limited** 

T: 0845 3714012

M: 07763 508660

E: danielle.proctor@burgessdiagnostics.com

W: burgessdiagnostics.com



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From: Accounts

Sent: 16 January 2025 11:55

To: 'Sophie Lines' <sophie.lines@viamed.co.uk>
Subject: RE: Viamed Ltd - Proforma Invoice

Please can we order one of the oxygen monitors. To be delivered directly to a client.

Regards,

**Danielle Proctor** 

#### **Scheduling and Office Coordinator**

### **Burgess Diagnostics Limited**

T: 0845 3714012

M: 07763 508660

E: danielle.proctor@burgessdiagnostics.com

W: burgessdiagnostics.com



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From: Sophie Lines < sophie.lines@viamed.co.uk>

Sent: 19 September 2024 10:58

To: Accounts <Accounts@burgessdiagnostics.com>; Donna Smyth <Donna.Smyth@burgessdiagnostics.com>

Subject: Re: Viamed Ltd - Proforma Invoice

Hi Debbie,

Thank you for your reply. We will keep the quote on file until we hear from you - I have attached a second Proforma Invoice for 4x MAXO2 ME Oxygen Monitors and 4x 'V' wall mounts should you choose to opt for purchasing for your other units - if you like to amend this at all just let me know.

Kind regards

Sophie Lines

Please note: My working days are Tuesday, Wednesday and Thursday

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On Wed, Sep 18, 2024 at 3:37 PM Accounts <a href="mailto:Accounts@burgessdiagnostics.com">Accounts@burgessdiagnostics.com</a> wrote:

Hi Sophie

Thank you for your pro-forma.

We are currently looking at options and requirements as we may be interested in purchasing these for our other units.

If you could provide a quote for the bulk purchase of 3-4 Oxygen monitors that would be appreciated.

In the meantime, if you could kindly hold this request for the moment and we will be in touch soon.

Many thanks

# **Debbie Hudson**

Finance & HR Manager

**Burgess Diagnostics Ltd** 

T: 0845 3714012

M: 07525 856724

E: debbie.hudson@burgessdiagnostics.com

W: burgessdiagnostics.com





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From: Sophie Lines <sophie.lines@viamed.co.uk>

**Sent:** 17 September 2024 16:21

To: Donna Smyth < Donna. Smyth@burgessdiagnostics.com>; Accounts < Accounts@burgessdiagnostics.

com>

Subject: Viamed Ltd - Proforma Invoice

Good afternoon,

Further to your conversation with my colleague Steve Hardaker, please find attached your Proforma Invoice - I can confirm we have the items available in stock. We would aim to dispatch within 3 days from receipt of payment.

If any changes are required, please let me know and I will make the necessary amendments. If you are happy to proceed, our bank details are detailed on the invoice.

If you have any questions please do not hesitate to contact me.

Kind regards

Sophie Lines

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