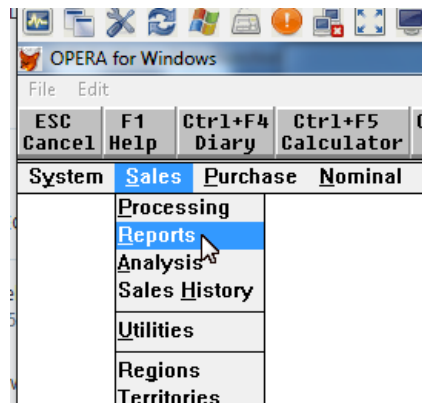
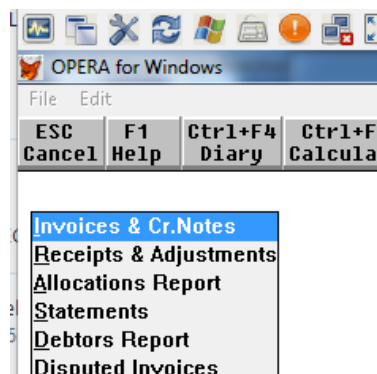


Check Turnover Figures to Intrastats

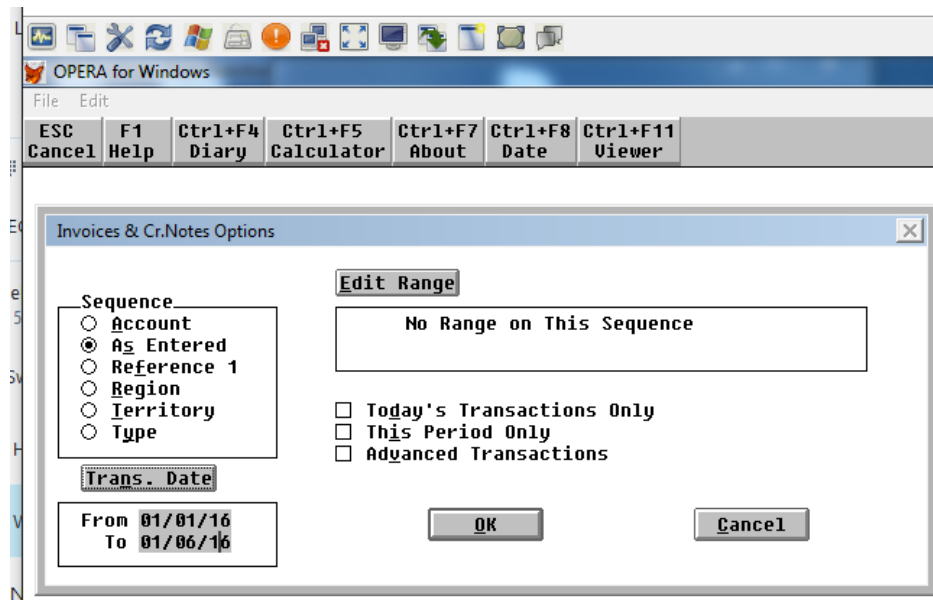
Open Opera,
 Select SALES
 Select Reports



Select Invoices and Credits

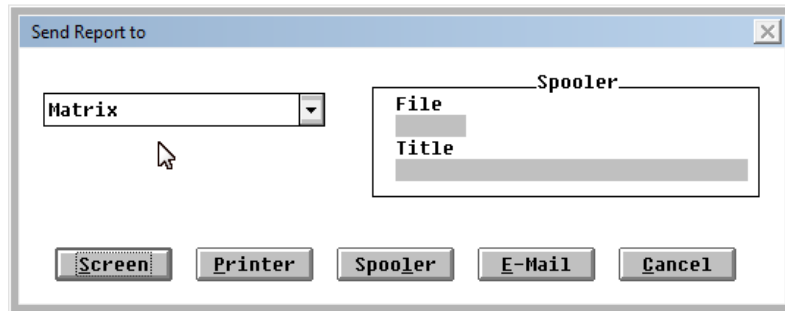


Untick This Period only,
 In the Trans. Date area,
 From: Enter the first of the current year (e.g. 01/01/16)
 TO: Enter the first day of Next month (e.g 01/06/16 – if you in May 2016)



Click OK

Select Matrix in the Pull down
 Click Screen



Send Report to

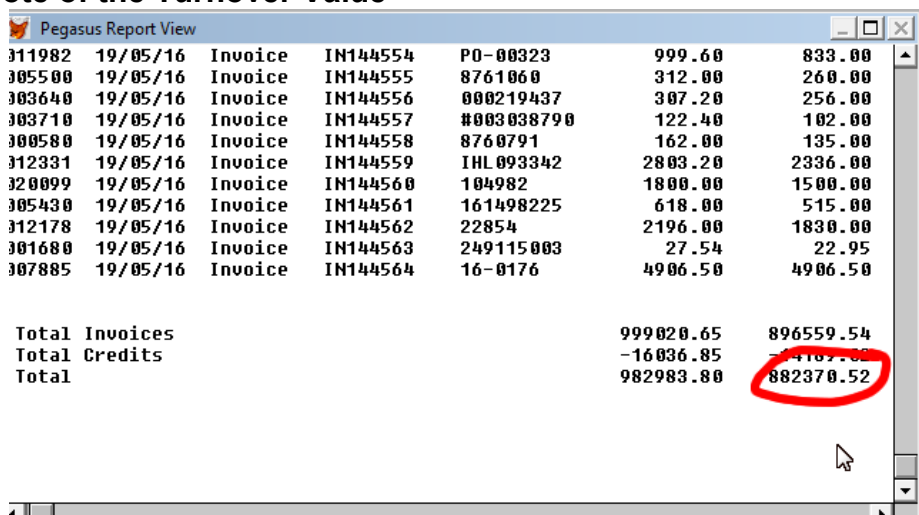
Matrix

File

Title

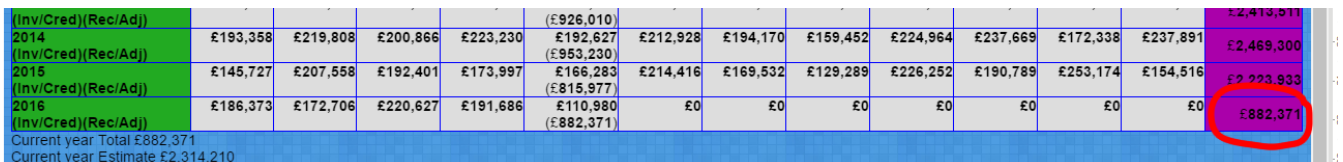
Screen Printer Spooler E-Mail Cancel

In the popup window scroll to the bottom of the report.
 And make a note of the Turnover Value



| Invoice No | Date | Type | Invoice No | PO No | Net | Gross |
|----------------|----------|---------|------------|------------|-----------|-----------|
| 311982 | 19/05/16 | Invoice | IN144554 | P0-00323 | 999.60 | 833.00 |
| 305500 | 19/05/16 | Invoice | IN144555 | 8761060 | 312.00 | 260.00 |
| 303640 | 19/05/16 | Invoice | IN144556 | 000219437 | 307.20 | 256.00 |
| 303710 | 19/05/16 | Invoice | IN144557 | #003038790 | 122.40 | 102.00 |
| 300580 | 19/05/16 | Invoice | IN144558 | 8760791 | 162.00 | 135.00 |
| 312331 | 19/05/16 | Invoice | IN144559 | IHL093342 | 2803.20 | 2336.00 |
| 320099 | 19/05/16 | Invoice | IN144560 | 104982 | 1800.00 | 1500.00 |
| 305430 | 19/05/16 | Invoice | IN144561 | 161498225 | 618.00 | 515.00 |
| 312178 | 19/05/16 | Invoice | IN144562 | 22854 | 2196.00 | 1830.00 |
| 301680 | 19/05/16 | Invoice | IN144563 | 249115003 | 27.54 | 22.95 |
| 307885 | 19/05/16 | Invoice | IN144564 | 16-0176 | 4906.50 | 4906.50 |
| Total Invoices | | | | | 999020.65 | 896559.54 |
| Total Credits | | | | | -16036.85 | -14107.02 |
| Total | | | | | 982983.80 | 882370.52 |

In Intrastats
 Click the sales Menu
 Click Turnover
 Click Viamed Turnover



| | (Inv/Cred)(Rec/Adj) | | | | | | | | | | | | |
|----------------------------------|---------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|------------|
| 2014 | £193,358 | £219,808 | £200,866 | £223,230 | £192,627 | £212,928 | £194,170 | £159,452 | £224,964 | £237,669 | £172,338 | £237,891 | £2,413,511 |
| (Inv/Cred)(Rec/Adj) | | | | | £953,230 | | | | | | | | £2,469,300 |
| 2015 | £145,727 | £207,558 | £192,401 | £173,997 | £166,283 | £214,416 | £169,532 | £129,289 | £226,252 | £190,789 | £253,174 | £154,516 | £2,223,933 |
| (Inv/Cred)(Rec/Adj) | | | | | £815,977 | | | | | | | | |
| 2016 | £186,373 | £172,706 | £220,627 | £191,686 | £110,980 | £0 | £0 | £0 | £0 | £0 | £0 | £0 | £882,371 |
| (Inv/Cred)(Rec/Adj) | | | | | £882,371 | | | | | | | | |
| Current year Total £882,371 | | | | | | | | | | | | | |
| Current year Estimate £2,314,210 | | | | | | | | | | | | | |

The current year turnover in intrastats should equal the opera value from earlier – Not intrastats rounds to the nearest Pound.