



Kate Griffiths &lt;viamed.kate.griffiths@gmail.com&gt;

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**RE: This is an Official Purchase Order 251413480 from East Sussex Healthcare NHS Trust- Purchase Order : 000001 / 251413480**

1 message

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**ATKINS, Harry (EAST SUSSEX HEALTHCARE NHS TRUST)**

7 October 2024 at 12:03

&lt;harry.atkins5@nhs.net&gt;

To: Kate Griffiths &lt;kate.griffiths@viamed.co.uk&gt;, "SUPPLIESCUSTOMERSERVICES (EAST SUSSEX HEALTHCARE NHS TRUST)" &lt;esh-tr.suppliescustomerservices@nhs.net&gt;

Good afternoon,

I can confirm both orders are required.

Many thanks,

*Kind regards*

*Harry Atkins*

*Materials Supervisor*

*Procurement / Materials Management*

*Contact Number internal 735945 / External 0300 131 5945*

*Mobile 07974 102398*

East Sussex Healthcare   
NHS Trust

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**From:** Kate Griffiths <kate.griffiths@viamed.co.uk>**Sent:** 04 October 2024 16:28**To:** SUPPLIESCUSTOMERSERVICES (EAST SUSSEX HEALTHCARE NHS TRUST) <esh-tr.suppliescustomerservices@nhs.net>**Subject:** Re: This is an Official Purchase Order 251413480 from East Sussex Healthcare NHS Trust- Purchase Order : 000001 / 251413480

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Good afternoon,

Thank you for your PO 251413480. At the time of receiving this order, we also received PO 251413481 for the same items (each one is for 1 x 4310009).

**Please could you confirm that both of these orders are required?**

Many thanks.

Kind regards

Kate Griffiths

<http://www.viamed.co.uk>

Email [kate.griffiths@viamed.co.uk](mailto:kate.griffiths@viamed.co.uk)

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On Fri, 4 Oct 2024 at 16:19, Main Account <[viamedinbox@gmail.com](mailto:viamedinbox@gmail.com)> wrote:

----- Forwarded message -----

From: <[esh-tr.suppliescustomerservices@nhs.net](mailto:esh-tr.suppliescustomerservices@nhs.net)>

Date: Fri, 4 Oct 2024 at 15:17

Subject: This is an Official Purchase Order 251413480 from East Sussex Healthcare NHS Trust-  
Purchase Order : 000001 / 251413480

To: <[orders@viamed.co.uk](mailto:orders@viamed.co.uk)>

Cc: <[esh-tr.MatManEB@nhs.net](mailto:esh-tr.MatManEB@nhs.net)>

Please find attached our Purchase Order.

East Sussex Healthcare NHS Trust operates a strict No PO, No Pay Policy. To ensure payment is not delayed, please quote this order number on all invoices relating to this purchase. Failure to obtain and provide a PO number will result in a delay to payment. Invoices that do not quote a valid purchase order number will be returned unpaid and if the value of the PO is almost spent, then a new PO number will need to be raised and quoted.

Kind Regards

Procurement Department  
East Sussex Healthcare NHS Trust

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\*\*\* Integra Workflow

\*\*\* [XML001]

\*\*\* Purchase Order

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