

Viamed is now enacting hybrid working to allow sales and admin staff to work remotely and in the office. Telephone calls to the main office will be answered, but please continue to use email where possible.

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On Thu, 12 Sept 2024 at 09:41, Tom Rowe <thomas.rowe@hayley-group.co.uk> wrote:

Yeah not a problem Kate, fire away!

Kind regards

Tom Rowe



Tom Rowe
Internal Sales
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Hayley Group Limited

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From: Kate Griffiths <kate.griffiths@viamed.co.uk>

Sent: 12 September 2024 09:37

To: Tom Rowe <thomas.rowe@hayley-group.co.uk>

Subject: Re: Fw: Order please

Hi Tom,

Thank you for your email.

Am I ok to **email** you the invoices by our Square system please? It is the same system as you paying over the phone, but it is just so much easier/quicker to send email them to you than to log in to Square/create the invoice etc when you are on the phone!

We had only received the two orders from you: 3156771-00 klab-oe and 3171649-00 kltt-oe. **I will add PO 3182226-00 klab-oe to our system now.**

If you agree to receive the **three invoices by Square**, I would just need you to say that you are happy with the latest proforma, which I will email to you very soon.