Purchase Order No. RRVN400318934	Rev No. 0	Page 1 of 1
Date of Order 09-AUG-2024	Revision Date	

## **UCLH NHS Foundation Trust**

**Enquiries To:** 

Ruhena Khalique

250 Euston Road

C/O Post Room



Supplier:

Tel:

Viamed Ltd 15 Station Road Cross Hills Keighley BD20 7DT **Deliver To:** 

University College Hospital Loading Bay, Beaumont Place Off Tottenham Court Road

London NW1 2BU United Kingdom Invoice To:

UCLH - Accounts Payable Please note that Postal Invoices are

NOT accepted
Email all invoices to

rrvnapinvoices@nhsnep.co.uk London
London NW1 2PG
NW1 2PG Tel:

NW1 2PG Tel:
United Kingdom Email: ruhena.khalique@nhs.net

Tel: 5055209500023

Email: rrvnapinvoices@nhsnep.co.uk

## Important Information:

- 1. Order Queries. All queries regarding this Purchase Order (PO) should be directed to UCLH P2P Service Desk email: uclh.procure2pay.servicedesk@nhs.net or Tel: 0203 447 7771 Option 3.
- 2. Invoice & Queries. All invoices should be emailed to rrvnapinvoices@nhsnep.co.uk. All invoice queries should be directed to uclh.financeenquiries@nhs.net. Please use UCLH Accounts Payable, C/O Post Room, 250 Euston Road, London, NW1 2PG as the billing address on your invoice but please do not send any correspondence to this address as we are now a paperless department. Any paper correspondence will not be acted upon.
- 3. Delivery Charges. Where delivery charges are applicable but not specified in this PO the Trust will honour the addition of the charge to the invoice.
- 4. 'Delivery By' Date. The 'Deliver By' Date specified in this PO is the latest date please do not slow deliveries if faster delivery is possible or pre-agreed.
- 5. Delivery Location. All consignments received by UCLH must be signed for by an authorised member of staff (CCTV is used with a trust daily security delivery code which must be quoted on Proofs of Delivery (PoD)). Authorised members of staff are only those working in a trust hospital loading bay at the 'Deliver To' address on this PO. Consignments must not be delivered to any other address including Post Rooms. Receptions. Clinical locations or alternative sites.
- 6. Delivery & Invoices. Please ensure all delivery paperwork and invoices clearly show the PO No of this order.
- 7. PEPPOL. This Trust is now PEPPOL enabled to issue orders and receive invoices electronically.
- 8. Terms & Conditions. This Purchase Order is placed with your organisation subject to the application of our terms and conditions as referred to in the Department of Health & Social Care's "Applicable Contract Terms Policy", as per the following link: https://www.gov.uk/government/uploads/system/uploads/attachment\_data/file/350121/Applicable\_Contract\_Terms\_Policy.pdf. EORI GB654948687000

Line No.	Product Code	Description of Goods or Services	Qty	Unit of Measure	Unit Price	Line Total	Deliver by Date	Contract/Quote Reference
1	1114005	EyeMax 2 Neonatal Phototherapy Mask - Regular Note:	4	Each	55.300	221.20	15/08/2024	
			•		Total GBP:	221.20		