



helen.lamb &lt;viamed.helen.lamb@gmail.com&gt;

**Re: [Request ID :##164959##]: Statement of Account - George Eliot Hospital NHS Trust OVERDUE ACCOUNT ON STOP**

4 messages

**Accounts Payable** <accounts.payable@geh.nhs.uk>

18 January 2024 at 15:38

To: helen.lamb@viamed.co.uk

Hi,

INV RVM143254-1 has been cancelled as this order got rejected because of the cost and we did not receive this item.  
INV RVM147652-1  
has been put through to payments.

Regards,  
Shaheen Khalifa  
Foundation Group Shared Services - AP



-----Original request below-----

Description:



Dear Accounts

**OVERDUE ACCOUNT ON STOP**

Please find attached the statement of your account, please check this matches what you have. If anything is overdue please make payment as soon as possible. Let me know if you need any copies.

Non delivery should be claimed with in 7 days.

Please be aware your account is on 30 day terms. If this is not kept up to date your account will be put on Stop.

Proofs of deliveries are only available from the courier companies and Royal Mail for a limited time. Which is why non delivery must be reported with in 7 day.

Kind regards

Helen Lamb  
Accounts Director  
Viamed Ltd

<http://www.viamed.co.uk>

Email: helen.lamb@viamed.co.uk Email:helen.lamb@viamed.me.uk

Tel: +44 (0)1535 634 542

Fax: +44 (0)1535 635 582

Please note: Viamed is now enacting a coronavirus contingency plan to allow sales and admin Staff to work from home, and I am now working remotely. Telephone calls to the main office will not be answered, but emails will. Orders may take longer to process but we aim to continue to operate and serve our customers as best we can.

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Regards,

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**helen lamb** <[helen.lamb@viamed.co.uk](mailto:helen.lamb@viamed.co.uk)>

18 January 2024 at 17:54

Reply-To: [helen.lamb@viamed.co.uk](mailto:helen.lamb@viamed.co.uk)

To: Accounts Payable <[accounts.payable@geh.nhs.uk](mailto:accounts.payable@geh.nhs.uk)>

Cc: Ammaarah.Daji@geh.nhs.uk, Cheryl.Hughes@geh.nhs.uk

Dear Accounts

This order was sent to you 12th May 23 the cancellation was received on the 15th May. By this time they would have already received the goods.

The buyer Ammaarah Daji - [Ammaarah.Daji@geh.nhs.uk](mailto:Ammaarah.Daji@geh.nhs.uk) was informed straight away that the goods had been shipped. He was asked if he wanted to return the goods .

I have copied his reply below.

Cheryl Hughes - Cheryl.Hughes@geh.nhs.uk was then asked to authorise the £12 return carriage label. We have had nothing since. I can forward you the full email trail if you wish.

On Mon, 15 May 2023 at 10:57, Daji Ammaarah (RLT) Procurement Administration Officer GEH <Ammaarah.Daji@geh.nhs.uk> wrote:

Hi Kate

Would it be possible to arrange a collection? As the items are no longer required.

Thank-you

Kind Regards

Ammaarah

Procurement Department

George Eliot Hospital NHS Trust

purchasing@geh.nhs.uk



No PO No Pay will be implemented from 2022

Please ensure official Purchase Order Numbers are raised appropriately and quoted on all invoices.

Kind regards

Helen Lamb  
Accounts Director  
Viamed Ltd

<http://www.viamed.co.uk>

Email: [helen.lamb@viamed.co.uk](mailto:helen.lamb@viamed.co.uk)

Email: [helen.lamb@viamed.me.uk](mailto:helen.lamb@viamed.me.uk)

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**Daji Ammaarah (RLT) Procurement Administration Officer GEH**

19 January 2024 at

<Ammaarah.Daji@geh.nhs.uk>

08:23

To: "helen.lamb@viamed.co.uk" <helen.lamb@viamed.co.uk>

Thank-you

And it is she.

Kind Regards

Ammaarah

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**From:** Main Account <viamedinbox@gmail.com> **On Behalf Of** helen lamb

**Sent:** Thursday, January 18, 2024 5:55 PM

**To:** Generic Mailbox GEH - Accounts Payable <accounts.payable@geh.nhs.uk>

**Cc:** Daji Ammaarah (RLT) Procurement Administration Officer GEH <Ammaarah.Daji@geh.nhs.uk>; Hughes Cheryl (RLT) Drayton Ward Manager <Cheryl.Hughes@geh.nhs.uk>

**Subject:** Re: [Request ID :##164959##]: Statement of Account - George Eliot Hospital NHS Trust OVERDUE ACCOUNT ON STOP

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Ammaarah

Procurement Department

George Eliot Hospital NHS Trust

[purchasing@geh.nhs.uk](mailto:purchasing@geh.nhs.uk)

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Description:

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**helen lamb** <helen.lamb@viamed.co.uk>

19 January 2024 at 10:43

Reply-To: helen.lamb@viamed.co.uk

To: "Daji Ammaarah (RLT) Procurement Administration Officer GEH" <Ammaarah.Daji@geh.nhs.uk>

Dear Daji

My apologies, and thank you for your help.

Kind regards

Helen Lamb  
Accounts Director  
Viamed Ltd

<http://www.viamed.co.uk>

Email: [helen.lamb@viamed.co.uk](mailto:helen.lamb@viamed.co.uk)

Email: [helen.lamb@viamed.me.uk](mailto:helen.lamb@viamed.me.uk)

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