3/18/24, 2:48 PM Gmail - 01414



## Kate Griffiths <viamed.kate.griffiths@gmail.com>

# 01414

1 message

## MDSSCONTRACTS (TORBAY AND SOUTH DEVON NHS FOUNDATION TRUST)

18 March 2024 at

<tsdft.mdsscontracts@nhs.net>

14:45

To: Kate Griffiths <kate.griffiths@viamed.co.uk>

Cc: "ADMIN, Unit 4 (TORBAY AND SOUTH DEVON NHS FOUNDATION TRUST)" <unit4admin.tsdft@nhs.net>, "TSDFT, 

Payments (TORBAY AND SOUTH DEVON NHS FOUNDATION TRUST)" payments.tsdft@nhs.net>

Dear Kate,

Further to your correspondence please find attached Trust's Contract Guide Page with Purchase Order number 01414, which is the official acknowledgement for engaging your services. Please quote this number in all your future correspondence.

To ensure payment is made on time, please can you read and sign our attached control of contractors policy at your earliest convenience. We also require proof of indemnity insurance, please can this be provided to us.

If you have any questions or queries please do not hesitate to contact me.

Kind Regards,

## Rachel Rock

Contracts Manager

Clinical Engineering Service,

Contract Management Section,

Torbay Hospital,

Medical Electronics,

Lowes Bridge,

Torquay, TQ2 7AA

Direct Line: (01803) 654107 | Internal: 54107 | Mobile: 07552267729 | Email Address: rachel.rock1@nhs.net

Website: Clinical Engineering (torbayandsouthdevon.nhs.uk)

Website: www.torbayandsouthdevon.nhs.uk

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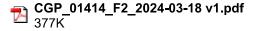
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