QC 16 Replaced with Intrastats Records:

Admin:

Employees → Training Records: (Select user to request a review of their own record).

To view an individuals record :
   Select Name of training record to View:

Users:

Employees → My Training records:

   Will show the following where records can be updated.

**Training Records for Derek Lamb (2) Last Updated 22/07/2014**

| Qualification/Training Description | |
|---|---|
| Duration / Length Training | |
| Location of Training | |
| Training Method | School ▼ |
| Trained By | |
| Date Completed | 1 ▼ Jan ▼ 2014 ▼ |
| Valid Until if applicable | ▼ ▼ ▼ |
| Add | |

| ID | Qualification | Duration of Course | Location | Method | Trained By | Date Completed | Training Valid until |
|---|---|---|---|---|---|---|---|
| 409 | Induction to Viamed | | | School | | 01/01/2014 | Not Applicable |
| 428 | Viamed Company Personnel Manual | | | School | | 01/01/2014 | Not Applicable |
| 317 | Testing Oxygen Sensors in Oxygen | dur | locq | School | derek | 04/04/2013 | Not Applicable |
| 303 | Fire alarms | | | 1 To 1 | Keybury | 01/01/2013 | Not Applicable |
| 270 | Telephone Training | 2 Hours | Viamed | Training Course | Telesis | 25/10/2011 | Not Applicable |
| 242 | Capnograph / Capnography | 1/2 Day | Viamed | Training Course | Sarah Wilford | 11/02/2010 | Not Applicable |
| 183 | VAT Reporting Export | | Bradford | Seminar | HMRC | 10/07/2008 | Not Applicable |
| 184 | VAT in business Beginners | | bradford | Seminar | HMRC | 10/07/2008 | Not Applicable |
| 14 | Goldmine Basic Training | 1 Day | Viamed | Seminar | | 23/03/2002 | Not Applicable |
| 15 | Health and Safety | 1 Day | Viamed | On Site | | 09/07/2001 | Not Applicable |
| 12 | Sales Training | 1 Day | Viamed - Robin Wright | On-Site | | 01/12/2000 | Not Applicable |
| 13 | Opera SOP System | 3 1/2 Days | Viamed | 1 to 2 | | 11/11/1999 | Not Applicable |
| 10 | Service to Alcohol Vending Machines | 1 Day | Envitec Germany | Audio/Visual | | 01/02/1998 | Not Applicable |
| 8 | Business and Finance Day Release | 2 Years | Bradford Collage | Course | | 01/06/1996 | Not Applicable |
| 9 | Repair Spo2 Sensor Cables | 5 Days | Epic USA Dallas | Audio/Visual | | 09/02/1996 | Not Applicable |
| 7 | Anaes and IC therapy for NON | | | | | | Not Applicable |