



Kate Griffiths <viamed.kate.griffiths@gmail.com>

Re: Customer Account Query - Credit account setup

1 message

helen lamb <office@viamed.co.uk>
Reply-To: helen.lamb@viamed.co.uk
To: charitablefunds@eastamb.nhs.uk
Cc: Kate Griffiths <kate.griffiths@viamed.co.uk>

16 January 2024 at 10:53

Dear Harry

Yes you have an account with us, I have had a look and we have two delivery accounts one was 30 days and one was proforma.

I have made them both 30 day credit account terms and let the sales staff know.

My colleague Kate is now processing the orders for you. I have cc'd her in, so you can contact her if you have any questions regarding the orders.

Kind regards

Helen Lamb
Accounts Director
Viamed Ltd

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On Tue, 16 Jan 2024 at 10:23, Main Account <office@viamed.co.uk> wrote:

----- Forwarded message -----

From: **charitablefunds** <charitablefunds@eastamb.nhs.uk>
Date: Tue, 16 Jan 2024 at 10:21
Subject: Customer Account Query - Credit account setup
To: info@viamed.co.uk <info@viamed.co.uk>, office@viamed.co.uk <office@viamed.co.uk>
Cc: Kate Lott <Kate.Lott@eastamb.nhs.uk>, charitablefunds <charitablefunds@eastamb.nhs.uk>

Good afternoon,

I am enquiring about our customer account with you, can you confirm we have a customer account, as the East of England Ambulance Service NHS Trust has traded with you in the past?

The reason for my email is that we have a few orders with you that cannot be processed until payment is made, (orders below) however, our standard practice is to pay a valid invoice within the standard 30 day terms upon receipt of the goods /service.

I am looking to get these orders replaced and fulfilled on 30 credit terms, can you assist me with this please?

- CHAR23/0176
- CHAR23/0201

Kind regards,



Harry Keen | Management Accounts Assistant



Harry.Keen@eastamb.nhs.uk



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