



Sophie Lines <viamed.sophie.lines@gmail.com>

Fwd: Avensys UK Ltd - Purchase Order - 0000055756

1 message

Main Account <office@viamed.co.uk>

Fri, Nov 24, 2023 at 9:20 AM

To: Sophie Lines <sophie.lines@vmsecure.me.uk>

----- Forwarded message -----

From: **Maxine Shaw** <maxine.shaw@avensysmedical.co.uk>

Date: Fri, 24 Nov 2023 at 09:10

Subject: Avensys UK Ltd - Purchase Order - 0000055756

To: info@viamed.co.uk <info@viamed.co.uk>

Dear Sir / Madam

Please see the attached purchase order number:

Please deliver to the following address: -

FAO. Maxine Shaw**Main Stores****Harrogate District Hospital****Lancaster Park Road****Harrogate****HG2 7SX**

Could you kindly check the purchase order and confirm receipt, advise any discrepancies, and provide an acknowledgment within 48 hours to include an estimated delivery date.

On despatch of the part/s for this purchase order, please email a copy of the delivery note for our reference, if this is not possible, could I ask you to send me a quick email to advise that the order has been despatched.

Doing this will prevent me from progressing the order further with you when it has already been despatched.

I would appreciate a prompt response and look forward to hearing from you shortly.

Thank you.

Kind Regards

**Maxine Shaw**

Account Manager

Avensys UK Ltd

01423 555 801 | www.avensysmedical.co.uk

Avensys UK is a limited company registered in England and Wales. Registered Number: 05320267
Company Headquarters: Frederick Road, Hoo Farm Industrial Estate, Kidderminster, Worcestershire, DY11 7RA
Registered Office: C/O Kimberlee & Co, Hunt House Farm Frith Common, Tenbury Wells, Worcestershire, WR15 8JY



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