



Kate Griffiths &lt;viamed.kate.griffiths@gmail.com&gt;

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**Fwd: [SUSPICIOUS MESSAGE] Fwd: CAPEX number required for quotation QVM144800**

1 message

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**Steve Hardaker** <office@viamed.co.uk>  
Reply-To: steve.hardaker@viamed.co.uk  
To: kate.griffiths@viamed.co.uk  
Cc: helen.lamb <helen.lamb@viamed.co.uk>

15 November 2023 at 10:26

Hi Kate,

Yay! Lumbry Park have finally sent the CAPEX / Purchase Order number, see email below. Annalee says that

"You need to email me the amended proforma invoice showing the correct CAPEX No FACVS007012. Once I receive this, I can send to Head Office for payment."

Please can you turn the quote into a proforma, add the PO number and send it to Annalee? Thanks.

Best regards,

Steve Hardaker  
Technical Support Manager  
Viamed Ltd.

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----- Forwarded message -----

From: **Annalee Nobbs** <[Annalee.Nobbs@cvsvets.com](mailto:Annalee.Nobbs@cvsvets.com)>  
Date: Wed, 15 Nov 2023 at 10:14  
Subject: RE: [SUSPICIOUS MESSAGE] Fwd: CAPEX number required for quotation QVM144800  
To: [steve.hardaker@viamed.co.uk](mailto:steve.hardaker@viamed.co.uk) <[steve.hardaker@viamed.co.uk](mailto:steve.hardaker@viamed.co.uk)>, Jenny Brown <[Jenny.Brown@cvsvets.com](mailto:Jenny.Brown@cvsvets.com)>, helen.lamb <[helen.lamb@viamed.co.uk](mailto:helen.lamb@viamed.co.uk)>

Good Morning

I am not sure you are receiving my emails? I have sent two on this matter requesting an amended proforma invoice.

The second email send to you was on Wednesday 8<sup>th</sup> of November:-

***Please see attached email I sent you at the end of October requesting that an amended proforma invoice be sent directly to me to ensure that we process payment as soon as possible for you.***

***Unfortunately, I have not yet received the amended invoice. If you can get this across to me today I will send to our Head Office for urgent payment. The invoice must quote the correct CAPEX number FACVS007012.***

***Please also ensure that Nik Mould is not copied in on any future correspondence in this respect as he is not involved with this.***

You need to email me the amended proforma invoice showing the correct CAPEX No FACVS007012. Once I receive this, I can send to Head Office for payment.

I will call you later today to ensure you have received this instruction.

Regards

**Annalee Nobbs**

Administration Assistant

***(My working hours are 9.30am to 2.30pm Monday to Thursday)***

**Tel: +44 (0)1420 481777**



Lumbry Park Veterinary Specialists, Lumbry Park, Selborne Road, Alton, Hampshire GU34 3HL

[www.lumbrypark.co.uk](http://www.lumbrypark.co.uk)

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**From:** Main Account [mailto:[viamedinbox@gmail.com](mailto:viamedinbox@gmail.com)] **On Behalf Of** Steve Hardaker

**Sent:** 14 November 2023 14:46

**To:** Annalee Nobbs <[Annalee.Nobbs@cvsvets.com](mailto:Annalee.Nobbs@cvsvets.com)>; Jenny Brown <[Jenny.Brown@cvsvets.com](mailto:Jenny.Brown@cvsvets.com)>; helen lamb <[helen.lamb@viamed.co.uk](mailto:helen.lamb@viamed.co.uk)>

**Subject:** [SUSPICIOUS MESSAGE] Fwd: CAPEX number required for quotation QVM144800

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Hi Annalee,

Are we any closer to getting the CAPEX / Purchase Order number raised for this so that we can invoice it for you?

Best regards,

Steve Hardaker  
Technical Support Manager  
Viamed Ltd.

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----- Forwarded message -----

From: **Steve Hardaker** <[steve.hardaker@viamed.co.uk](mailto:steve.hardaker@viamed.co.uk)>

Date: Thu, 9 Nov 2023 at 10:15

Subject: CAPEX number required for quotation QVM144800

To: Annalee Nobbs <[Annalee.Nobbs@cvs vets.com](mailto:Annalee.Nobbs@cvs vets.com)>

Cc: Jenny Brown <[Jenny.Brown@cvs vets.com](mailto:Jenny.Brown@cvs vets.com)>, helen lamb <[helen.lamb@viamed.co.uk](mailto:helen.lamb@viamed.co.uk)>

Hi Annalee and Jenny,

I think there has been some confusion over my recent requests for payment for a device that was sent to the practice for evaluation and which the practice now wants to purchase, so I will reset on this and detail it from the start.

- 1st August - A TOF 3D Neuromuscular Transmission Monitor was delivered to Zoe Taylor for evaluation, with quotation QVM144800 (attached).

- 20th September - Received confirmation from Zoe that the trial was successful and that the practice would like to purchase it.

- 20th September - We sent the attached quotation ref QVM144800 containing our bank details, the total value is: £1,694.40 (£1,412.00+VAT).

- 30th October - I advised by email that we have received CAPEX number FACVS006927 and re-sent a proforma - **please note: this was an error, that CAPEX number and proforma was for another CVS practice (Seadown) and we have not received a CAPEX number from Lumbry Park as yet.**

As it stands now, we still need a CAPEX number for Lumbry Park, which we can use to turn the quotation into a Proforma Invoice. Or, if it makes it easier for your systems, we can turn it into a credit invoice with a back-dated delivery note with the tracking details for the initial delivery.

Please can you get back to me with the CAPEX number and advise whether a proforma invoice or a full invoice and delivery note is preferable to allow you to make payment?

Thank you in advance.

Best regards,

Steve Hardaker  
Technical Support Manager  
Viamed Ltd.

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