

## **VM3COP15 Preventative Actions**

Preventative actions are identified via,

- Intrastats self monitoring, and automatic issues.
- Constant reviews of customer complaints and feedback meetings / issues.
- Regular reviews of non conformances.
- Employee suggestions – via the logged issues systems.
- Purchase reviews, returns reviews.
- Analysis of data reviews.
- Sales warnings reviews.

All Issues Identified should be logged in the Issue system under the appropriate meeting agenda header.

Any action taken or decision of action to be taken should be logged inside the Issue created.

As per the normal Issue system Only the person whom identified the Preventative action required is able to fully close the Issue once its been completed. Or It can be completed of while holding a full meeting.