



VIAMED

Viamed Limited – 15/17 Station Road - Cross Hills
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Email: info@viamed.co.uk Website: www.viamed.co.uk

9th May 2023

Dear Zoey Teal

The following are the main terms, including the salary of your employment with Viamed Group of Companies.

Position	Accounts Assistant
Start Date	13th February 17
Notice Period	One calendar month.
Change from	11st May 2023
Working Hours	10 hours per week minimum. Overtime allowed.
Holidays	The statutory entitlement is 38 hours holiday in 2023 The statutory entitlement is 56 hours holiday for a full year. There is a new system being put in place for holidays, these will be done by the hour.
Conditions of Employment	All conditions and company rules are detailed in the company personnel manual found on the company's intranet system. Pay rises are not mandatory but maybe given in line with performance and profit. By signing this contract you are agreeing to the Viamed Company Personnel Manual in its entirety.
Salary	Total salary £5460.00 per annum paid monthly £455.00 by bank transfer. An hourly rate of £10.50

Signed

Zoey Teal

9th May 2023

Signed

Helen Lamb - Director, Viamed Ltd.

9th May 2023