Vandagraph Sensor Technologies

Viamed Ltd.

Information Security

Policy

1   Introduction.

Vandagraph Sensor Technologies Does not Share any Information with 3rd Party Organisations.

All digital information is Access Via use of Passwords.

Only Directors have access to Export routines, so data cannot be removed from Vandagraph Sensor Technologies 'On Mass'.

Viamed does not Store 'Personal' Information besides what is legally required.

There is no digital storage of Visa / Credit / Card Details.

All PDQ Slips are in a Locked Draw with only Directors having access.

2   Passwords.

All Passwords used by Vandagraph Sensor Technologies are stored in the Intrastats System under the Management Meeting header: Passwords Codes other Private Information.

Only Directors have access to the History log.

3   Requests for Information.

Anyone can request what information Vandagraph Sensor Technologies has on them. Passport, Driving License or some other verifiable source to prove Proof of Identity is required before any information is provided.

Vandagraph Sensor Technologies reserves the Right to Charge £10.00 Sterling Administration fee to provide records.

4   Employees.

All Employees agree to Section 14 of the Company Personnel Manual with regard to Data Protection.

All Information supplied to Vandagraph Sensor Technologies required under Section 14 is kept Confidential and is only available to Directors.

Signed:..   Date...... 10/05/2011...................

J.S. Lamb
Managing Director.