



Kate Griffiths <viamed.kate.griffiths@gmail.com>

RE: This is an Official Purchase Order 246013147 from East Sussex Healthcare NHS Trust

1 message

LEE, Edward (EAST SUSSEX HEALTHCARE NHS TRUST) <edward.lee2@nhs.net>

4 May 2023 at 16:10

To: "kate.griffiths@viamed.co.uk" <kate.griffiths@viamed.co.uk>

Hi Kate:

We have added the carriage onto the PO, please kindly proceed with order if possible?

Many thanks.

Edward Lee

General Buyer

(Urgent Care, Medicine, Core Services, Women and Children,

Sexual Health, Community Health & Integrated Care)

Procurement

Eastbourne DGH (East Sussex Healthcare Trust)

Telephone: **0300 131 4506**Ext: **73 4506**E-mail: Edward.Lee2@nhs.net**For more Procurement Frequently Asked Questions – Please check the below link:**<http://nwww.esht.nhs.uk/wp-content/uploads/2012/08/Frequently-Asked-Questions-Procurement.pdf>

From: Main Account <viamedinbox@gmail.com> **On Behalf Of** Kate Griffiths**Sent:** 04 May 2023 15:49**To:** SUPPLIESCUSTOMERSERVICES (EAST SUSSEX HEALTHCARE NHS TRUST) <esh-tr.suppliescustomerservices@nhs.net>**Subject:** Re: This is an Official Purchase Order 246013147 from East Sussex Healthcare NHS Trust

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Good afternoon,

Thank you for your order.

Please could I advise you that there is a carriage charge of £8 for this order.

If it helps, would you like us to add a memo to show a maximum charge of £12 is accepted for carriage on your orders?

Please let me know if you would like me to proceed.

Many thanks.

Kind regards

Kate Griffiths

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<http://www.viamed.co.uk>

Email kate.griffiths@viamed.co.uk

Tel: +44 (0)1535 634542

Fax: +44 (0)1535 635582

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On Thu, 4 May 2023 at 15:47, Main Account <office@viamed.co.uk> wrote:

----- Forwarded message -----

From: <esh-tr.suppliescustomerservices@nhs.net>

Date: Thu, 4 May 2023 at 15:42

Subject: This is an Official Purchase Order 246013147 from East Sussex Healthcare NHS Trust

To: <orders@viamed.co.uk>

Cc: <eleanor.purves@nhs.net>

Please find attached our Purchase Order.

East Sussex Healthcare NHS Trust operates a strict No PO, No Pay Policy. To ensure payment is not delayed, please quote this order number on all invoices relating to this purchase. Failure to obtain and provide a PO number will result in a delay to payment. Invoices that do not quote a valid purchase order number will be returned unpaid and if the value of the PO is almost spent, then a new PO number will need to be raised and quoted.

Kind Regards

Procurement Department
East Sussex Healthcare NHS Trust

*** Integra Workflow

*** [XML001]

*** Purchase Order

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