



Kate Griffiths <viamed.kate.griffiths@gmail.com>

Re: Proforma invoice for 25 x R-22A

1 message

Maria Hewitt <maria-hewitt@btconnect.com>
To: kate.griffiths@viamed.co.uk

17 April 2023 at 13:33

Yes please

Sent from my iPhone

On 17 Apr 2023, at 11:20, Kate Griffiths <office@viamed.co.uk> wrote:

Good morning Maria,

Just a quick email to ask if I am able to change your proforma invoice to an order and ask my colleague Cathy to ring you for payment?

I also need to ask if you require shipping insurance at a cost of £10. If so, I will add it and re-send you the proforma invoice.

Many thanks.

Kind regards

Kate Griffiths

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----- Forwarded message -----
From: **Kate Griffiths** <kate.griffiths@viamed.co.uk>
Date: Thu, 13 Apr 2023 at 13:59
Subject: Proforma invoice for 25 x R-22A
To: Maria Hewitt <maria-hewitt@btconnect.com>

Good afternoon Maria,

Please see attached proforma invoice as discussed. Please let me know if you require any changes to be made.

We have recently changed our insurance procedure for shipping, so I need to ask if you require shipping insurance at a cost of £10. If so, I will add it and re-send you the proforma invoice.

Either way, I will ask my colleague Cathy Green to contact you on 01948780546 to take payment by card tomorrow.

Many thanks.

Kind regards

Kate Griffiths

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