



Sophie Lines <viamed.sophie.lines@gmail.com>

RE: TAP (Cambridge) Ltd. Pur. Order 4561196977

1 message

Powell, Erica <Erica.Powell@sartorius.com>

Tue, Mar 21, 2023 at 10:29 AM

To: "sophie.lines@viamed.co.uk" <sophie.lines@viamed.co.uk>

Hi Sophie

I have just sent the PO with the request for the insurance to be added – it is on as a line of text as we cannot add it any other way to the PO to make sure the cost goes to these goods.

Best Regards | Freundlichen Grüßen

Erica Powell

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From: Main Account <viamedinbox@gmail.com> **On Behalf Of** Sophie Lines**Sent:** Friday, March 17, 2023 11:37 AM**To:** Powell, Erica <Erica.Powell@Sartorius.com>**Subject:** Re: TAP (Cambridge) Ltd. Pur. Order 4561196977

You don't often get email from office@viamed.co.uk. [Learn why this is important](#)

Hi Erica,

Thank you for sending your amended order to reflect the updated price. Please can you confirm whether you would like us to add insurance to your order at 1% of the total goods cost, which would be £50+VAT or if you are willing to accept the risk of shipping uninsured?

Kind regards

Sophie Lines

Please note: My working days are Monday, Tuesday and Friday

Viamed is now enacting hybrid working to allow sales and admin staff to work remotely and in the office. Telephone calls to the main office will be answered, but please continue to use email where possible.

<http://www.viamed.co.uk>

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----- Forwarded message -----

From: <Erica.Powell@sartorius.com>

Date: Fri, 17 Mar 2023 at 08:52

Subject: TAP (Cambridge) Ltd. Pur. Order 4561196977

To: <steve.hardaker@viamed.co.uk>

Dear Sir or Madam,

Enclosed you can find our purchasing order 4561196977 for your further use.

Please pay particular attention to the delivery and invoice addresses written on the order. The delivery addresses might change from order to order.

Furthermore please do send your accordant order confirmation to our following mail address:

Erica.Powell@Sartorius.com

Thank you very much

Kind regards,

TAP (Cambridge) Ltd.