



Kate Griffiths <viamed.kate.griffiths@gmail.com>

RE: Purchase Order PO-0961 from Cardiotec for Viamed Ltd

1 message

sales@cardiotec.co.uk <sales@cardiotec.co.uk>
To: kate.griffiths@viamed.co.uk

8 February 2023 at 16:01

Hi Kate,

Yes please add the insurance cover.

Regards

Robert



From: Main Account <viamedinbox@gmail.com> **On Behalf Of** Kate Griffiths
Sent: 08 February 2023 08:42
To: robert@cardiotec.co.uk; sales@cardiotec.co.uk
Subject: Re: Purchase Order PO-0961 from Cardiotec for Viamed Ltd

Good morning Robert,

Thank you for your order. Is it possible that future orders could be sent to orders@viamed.co.uk so all the office can access them? Many thanks.

Please could I check with you whether you would require insurance at a cost of £21.84 due to the value of the goods?

Carriage would be £24 for this order as it would require two boxes.

I await your reply.

Many thanks.

Kind regards

Kate Griffiths

Viamed is now enacting hybrid working to allow sales and admin staff to work remotely and in the office. Telephone calls to the main office will be answered, but please continue to use email where possible.

<http://www.viamed.co.uk>

Email kate.griffiths@viamed.co.uk

Tel: +44 (0)1535 634542

Fax: +44 (0)1535 635582

Twitter: twitter.com/ViamedLtd

Facebook Page: Search for Viamed Ltd

Company registered in England, No. 01291765.

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On Wed, 8 Feb 2023 at 01:10, helen lamb <office@viamed.co.uk> wrote:

Order came in to accounts

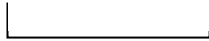
----- Forwarded message -----

From: **Robert Barr** <messaging-service@post.xero.com>

Date: Tue, 7 Feb 2023 at 19:17

Subject: Purchase Order PO-0961 from Cardiotec for Viamed Ltd

To: <orders@viamed.co.uk>



Hi Kate,

Please find attached purchase order PO-0961

Delivery address and instructions are included in the purchase order.

If you have any questions, please let us know.

Thanks,
Cardiotec