

### Kate Griffiths <viamed.kate.griffiths@gmail.com>

# RE: VTL/ORD-P/SS/007/2023 1 message Sumesh Parathy <Orders@virtusuae.com> 30 January 2023 at 12:25 To: "kate.griffiths@viamed.co.uk" <kate.griffiths@viamed.co.uk> Dear Kate, Thank you for your order confirmation. Kindly ship the order via our UPS courier account no. R5347F. Regards Sumesh From: Main Account <viamedinbox@gmail.com> On Behalf Of Kate Griffiths **Sent:** Monday, January 30, 2023 1:29 PM To: Sumesh Parathy <Orders@VirtusUAE.com> Subject: Re: VTL/ORD-P/SS/007/2023 Good morning Sumesh, Please find attached a copy of your order. Please let me know if you are happy for us to proceed as your order is on hold until I hear from you. We would aim to ship within 2-3 working days and will email a tracking number when the goods leave our warehouse. Many thanks. Kind regards Kate Griffiths Viamed is now enacting hybrid working to allow sales and admin staff to work remotely and in the office. Telephone calls to the main office will be answered, but please continue to use email where possible. http://www.viamed.co.uk

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On Mon, 30 Jan 2023 at 05:51, Sumesh Parathy <Orders@virtusuae.com> wrote:

Hi,

Please find attached our above reference order. Kindly process this order at the earliest and send us the order confirmation.

Regards

## **VIRTUS GROUP**

Enabling Excellence...

## **Sumesh Parathy**

Officer - Procurement

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