

13:50

Hi Helen, I sent a quotation to Coventry University this morning, they want to go ahead with the order but say the university has a policy of not accepting Proforma Invoices (!) - I'm pretty sure they're genuine, and they have ordered before (CID3740) - should we just say sorry but we need payment up front, or could I send them a credit account application form?xx

Helen, 13:51

HL

coventry uni or coventry uni hosp 😊

ok make sure we have an up to date email for accounts and where to send the invoice to. let them know its 30 day terms 😊

then yes its fine 😊

13:52

Coventry university x

Okay thanks x