



Kate Griffiths <viamed.kate.griffiths@gmail.com>

RE: New PO

1 message

Kathy Sullivan <kathy.sullivan@sedanamedical.com>
To: "kate.griffiths@viamed.co.uk" <kate.griffiths@viamed.co.uk>

26 January 2023 at 16:28

Hi Kate,

Thank you for update.

We will be using A-Sonic but before we book the pick up could you forward the commercial invoice.

Thanks,

Kathy

From: Main Account <viamedinbox@gmail.com> **On Behalf Of** Kate Griffiths
Sent: Thursday, January 26, 2023 4:16 PM
To: Kathy Sullivan <kathy.sullivan@sedanamedical.com>
Subject: Re: New PO

Good afternoon Kathy,

Our warehouse team have asked me to let you know that we have two pallets ready for collection.

The weights and dimensions are as follows:

2 x pallets 120 cm x 80 cm x 170 cm high, 160 kg per pallet

Please could you let us know which pallet transport company you wish to use?

Many thanks.

Kind regards

Kate Griffiths

Viamed is now enacting hybrid working to allow sales and admin staff to work remotely and in the office. Telephone calls to the main office will be answered, but please continue to use email where possible.

<http://www.viamed.co.uk>

Email kate.griffiths@viamed.co.uk

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On Tue, 20 Sept 2022 at 12:10, Kate Griffiths <kate.griffiths@viamed.co.uk> wrote:

Good afternoon Kathy,

Thank you for your order.

Please see attached proforma invoice as discussed with Ryan Swaine. Please let me know if you require any changes to be made.

Many thanks.

Kind regards

Kate Griffiths

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On Tue, 20 Sept 2022 at 11:27, Main Account <office@viamed.co.uk> wrote:

----- Forwarded message -----

From: **Ryan Swaine** <office@viamed.co.uk>

Date: Tue, 20 Sept 2022 at 10:49

Subject: Re: New PO

To: Kathy Sullivan <kathy.sullivan@sedanamedical.com>

Cc: Kate Griffiths <kate.griffiths@viamed.co.uk>

Thank you very much Kathy

My colleague Kate will be in contact with your proforma invoice.

Best regards

Ryan

Ryan Swaine
International Sales Manager
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On Mon, 19 Sept 2022 at 10:53, Kathy Sullivan <kathy.sullivan@sedanamedical.com> wrote:

Hi Ryan,

Attached please find our new PO – please send request for payment to invoice@sedanamedical.com and Cc myself.

Kind regards,

Kathy Sullivan | Purchasing & Planning Manager

 +353 87 1032039 |  kathy.sullivan@sedanamedical.com

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