

Date: 25 November 2022
Die No.: NE8511713
Our Ref: 28345818



Viamed Ltd
15 Station Road
Cross Hills
KEIGHLEY
BD20 7DT

Royal Mail Franking
Royal Mail House
Stone Hill Road
Farnworth
BOLTON
BL4 9XX

3/000009

t: 03456 113 111
f: 01204 868 004
www.royalmail.com

Dear Customer

Refunds for unused franking machine impressions

You recently requested a refund for some unused franking machine impressions.

Royal Mail is happy to provide a refund for unused impressions as long as the impressions are no older than 6 months and the total gross amount claimed is £10 or more per Die number. We also ask that for each impression you send us one of the following*;

- Original envelopes
- Wrappers
- Labels or forms where the unused impressions appear

Remember, any impressions you send to us must also be clear and legible.

I have enclosed a cheque for £64.83 as a full refund minus an administrative charge.

Yours faithfully

Royal Mail Franking Team

Enclosed: Cheque payable to Viamed Ltd for £64.83.

*Calls cost 5p per minute plus your telephone company's network access charge.

PTO



Royal Mail is a trading name of Royal Mail Group Ltd. Registered Office at 100 Victoria Embankment London EC4Y 0HQ.
Registered number 4138203. Registered in England and Wales



Royal Mail Group Ltd. Payment Processing Team
Stone Hill Road, Farnworth BOLTON BL4 9XX
23/11/2022

Date

Date	Our Ref	Your Ref	Due
23/11/2022	28345818	NE8511713	£64.83

Total

£64.83

REMITTANCE ADVICE

NE8511713
64.83
AMOUNT



Chesterfield Branch
5 Market Place Chesterfield S40 1TW

78692A76=

60-40-09

23/11/2022

Date

CHEQUE No.	PAY *****
056707	Viamed Ltd*****
sixty four pounds and eighty three pence	
ACCOUNT PAYEE ONLY	

£ **64-83**

For and on behalf of
Royal Mail Group Ltd

Royal Mail

78692A76=

National Westminster Bank Plc

AMOUNT IN WORDS, PENCE IN FIGURES

THIS SECURITY CHEQUE CONTAINS A WATERMARK TO VERIFY HOLD TO THE LIGHT

⑈056707⑈ 60⑈4009⑈ 16393198⑈