



Kate Griffiths <viamed.kate.griffiths@gmail.com>

RE: Official Purchase Order from George Eliot Hospital NHS Trust - 210045353

1 message

Stanton Victoria (RLT) W&C Admin Assistant GEH <Victoria.Stanton@geh.nhs.uk> 10 November 2022 at 14:59
To: "kate.griffiths@viamed.co.uk" <kate.griffiths@viamed.co.uk>, Generic Mailbox GEH - Purchasing
<Purchasing@geh.nhs.uk>

Apologies, please can we proceed with the UPS delivery charge taking the total carriage charge to £10.

Many thanks for your help

Vicki

From: Main Account <viamedinbox@gmail.com> **On Behalf Of** Kate Griffiths
Sent: 10 November 2022 14:54
To: Stanton Victoria (RLT) W&C Admin Assistant GEH <Victoria.Stanton@geh.nhs.uk>; Generic Mailbox GEH - Purchasing <Purchasing@geh.nhs.uk>
Subject: Re: Official Purchase Order from George Eliot Hospital NHS Trust - 210045353

Good afternoon,

Thank you for your order 210045353.

Please could I advise you that this order has a carriage charge of £8?

If it helps, I am happy to add a note to your account to say carriage charges are not shown on your orders, but are accepted up to £12 (or other amount if you prefer).

I also need to make you aware that due to issues with our Royal Mail computer system, **we cannot dispatch your order until some new software is installed.** We endeavour to do this as soon as possible but unfortunately, it is out of our control.

Should you wish to upgrade your delivery service to UPS for an extra £2.00, making the carriage cost £10, please let me know.

Alternatively, your order is expected to be dispatched next week (if the correct price is agreed), as long as the new system is in place.

Please let me know if you would like me to proceed with either carriage charge.

I await your reply